

# MINUTES

Douglas Students' Union Board of Directors  
Monday, January 10, 2022 – 4:30pm• ZOOM

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## Board Members Present

Campus Representative .....	Axel Bernoe
Campus Representative .....	Luna Wagner
Director of Campus Life .....	Jed Palad
Director of College Relations .....	Doyinsola Agbaje
Director of Finance .....	Amrita Ramkumar
Director of Membership Development .....	Danna Domasig
Campus Representative .....	Jessica Castillo
Campus Director of External Relations .....	Mehre Dllr
Campus Representative .....	Elijah Kim
Accessibility Representative .....	Olya Galianova
Campus Representative .....	Myat N. Pwint
Campus Representative .....	Bikrum Hothi
Women Students' Representative .....	Ana Lucia Rodriguez
Indigenous Students' Representative .....	Alysandra Hillaby

## Board Members Absent

Pride Representative .....	Andi Schartner
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## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan

## Guest Present

Tompkins Wozny LLP .....	Erik Allas
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## AGBAJE DECLARED THE MEETING QUORATE AT 4:30PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/01/10:01     **MOTION**  
                    Hothi/Ramkumar  
                    Be it resolved that the agenda be adopted.  
                    **CARRIED**

### 3. ADOPTION OF MINUTES

22/01/10:02     **MOTION**  
                    Ramkumar/Bernoe  
                    Be it resolved that the minutes of the Board of Directors meeting held December 20, 2021 be adopted.  
                    **CARRIED**

**4. AUDITED FINANCIAL STATEMENTS**

Erik Allas joined the meeting to present the 2021 audited financial statements to the Board of Directors for review.

**22/01/10:03      MOTION**  
Ramkumar/Bernoe

Be it resolved that 2021 audited financial statements be recommended for adoption to the annual general meeting.

**CARRIED**

**22/01/10:04      MOTION**  
Palad/Hothi

Be it resolved that Tompkins Wozny LLP be recommended to the annual general meeting as the auditor for the 2022 fiscal year.

**CARRIED**

**5. STANDING COMMITTEES REPORTS**

**5.1 Budget and Operations Committee**

Nothing to report

**5.2 Organizational Development Committee**

Domasig reported that the committee have postponed the scavenger hunt until February.

**5.3 Campaigns Working Group**

Nothing to report.

**5.4 Campus Life Working Group**

Nothing to report

**5.5 Other Committees, Collectives or Councils**

Dalton presented a report from Health and Safety Committee. The report focused on increased safety measures for the building with a return to COVID safety protocols. The increased safety measures include: increased cleaning measures between student staff shifts, increased signage, rotation of in-office presence for staff and directors, temporary transition to online meetings, the purchase of rapid tests and N95 masks, and staff and directors working from home when sick or in the cases of COVID positive contacts.

**6. REPORT ON COLLEGE RELATIONS**

**6.1 Board of Governors**

Nothing to report

**6.2 Education Council**

Nothing to report

**6.3 SMT Meeting and Joint Operations Committee**

Nothing to report

**6.4 General Relations with Douglas College**

Agbaje reported on correspondence with Denton concerning the College following current public health orders. More announcements from the institution are expected.

Sullivan reported on a second call out for the remaining student spot on the Board of Governors. Agbaje reported that she will be putting forward her nomination for the position.

**IN-CAMERA: 5:08PM**

**7. CONFIDENTIAL SESSION**

**7.1 Report of the Labour Committee\***

**7.2 Legal Affairs\***

**7.3 Motions Arising from the Confidential Session**

**EX-CAMERA – 5:12PM**

**8. OLD BUSINESS**

No old business was considered at the meeting.

**9. NEW BUSINESS**

No new business was considered at the meeting.

**10. OTHER BUSINESS**

No other business was presented at this time.

**11. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday January 24 at 4:30pm, ZOOM – Agbaje
- Monday February 7 at 4:30pm, Coquitlam – Palad
- Monday February 28 at 4:30pm, ZOOM – Palad
- Monday March 7 at 4:30pm, New Westminster – Agbaje
- Monday March 21 at 4:30pm, ZOOM – Agbaje
- Monday April 4 at 4:30pm, Coquitlam – Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

**12. ANNOUNCEMENTS**

Sullivan requested that if any directors have photos of events to please submit them on slack to be used for the annual report.

Dalton reported that the AGM will be held virtually as a result of the current public health orders and that notice will be posted on Thursday.

**13. ADJOURNMENT – 5:16PM**

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*Adopted by the Representative Committee on January 24, 2022*



*Axel Bernoe, Director*



*Andrew Dalton, Executive Director*



# MINUTES

Douglas Students' Union Board of Directors  
Monday, January 24, 2022 – 4:30pm• ZOOM

## Board Members Present

Campus Representative .....	Axel Bernoe
Campus Representative .....	Luna Wagner
Director of Campus Life .....	Jed Palad
Director of College Relations .....	Doyinsola Agbaje
Director of Finance .....	Amrita Ramkumar
Director of Membership Development .....	Danna Domasig
Campus Director of External Relations .....	Mehre Dllir
Campus Representative .....	Elijah Kim
Accessibility Representative .....	Olya Galianova
Campus Representative .....	Myat N. Pwint
Campus Representative .....	Bikrum Hothi
Women Students' Representative .....	Ana Lucia Rodriguez
Indigenous Students' Representative .....	Alysandra Hillaby
Pride Representative .....	Andi Schartner

## Board Members Absent

Campus Representative .....	Jessica Castillo
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## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan
Services Coordinator .....	Ashley Gordon

## AGBAJE DECLARED THE MEETING QUORATE AT: 4:32PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/01/24:01     **MOTION**  
Domasig/Palad  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

22/01/24:02     **MOTION**  
Rodriguez/Hothi  
Be it resolved that the minutes of the Board of Directors meeting held January 10, 2022 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report.

#### 4.2 Organizational Development Committee

Nothing to report.

#### **4.3 Campaigns Working Group**

Dlir reported that the first meeting of the term included brainstorming for the term.

Dlir further reported on security issues on campuses and put forward the following motion.

**22/01/24:03**

##### **MOTION**

Dlir/Bernoe

Be it resolved that the cost of increased security cameras for hallways and stairwells in the DSU building be explored to ensure the safety of all members; and

Be it further resolved that the DSU call on Douglas College to increase security cameras to ensure the safety of all students on all Douglas College campuses, including the Anvil Centre.

**CARRIED**

#### **4.4 Campus Life Working Group**

Palad reported that for Black history month, the working group will be showing films on both campuses. The films include Black panther, Soul, Hidden Figures, and Get Out.

#### **4.5 Other Committees, Collectives or Councils**

Nothing to report.

### **5. REPORT ON COLLEGE RELATIONS**

#### **5.1 Board of Governors**

Agbaje reported that the next meeting is this Thursday.

#### **5.2 Education Council**

Ramkumar reported that the meeting was held this morning.

#### **5.3 SMT Meeting and Joint Operations Committee**

Agbaje reported that SMT are meeting tomorrow.

#### **5.4 General Relations with Douglas College**

Nothing to report

**In-Camera: 4:43PM**

### **6. CONFIDENTIAL SESSION**

#### **6.1 Report of the Labour Committee\***

#### **6.2 Legal Affairs\***

#### **6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

**Ex-Camera: 4:51PM**

### **7. OLD BUSINESS**

Old business was considered at the meeting.

### **8. NEW BUSINESS**

#### **8.1 DSU Handbook**

**22/01/24:04**

##### **MOTION**

Ramkumar/Dlir

Be it resolved that 7000 copies of the 2022-23 Handbook be ordered.

**CARRIED**

**8.2 Annual General Meeting**

Dalton reported on planning and logistics for the AGM being held Wednesday, January 26, at 2:30PM.

**9. OTHER BUSINESS**

No other business was presented at this time.

**10. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday February 7 at 4:30pm, Coquitlam – Palad
- Monday February 28 at 4:30pm, ZOOM – Palad
- Monday March 7 at 4:30pm, New Westminster – Agbaje
- Monday March 21 at 4:30pm, ZOOM – Agbaje
- Monday April 4 at 4:30pm, Coquitlam– Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

**11. ANNOUNCEMENTS**

No announcements were made at this time.

**12. ADJOURNMENT - 5:05PM**

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*Adopted by the Representative Committee on February 07, 2022*



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*Axel Bernoe, Director*



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*Andrew Dalton, Executive Director*





# MINUTES

Douglas Students' Union Board of Directors  
Monday, February 7, 2022 – 4:30pm• ZOOM

## Board Members Present

Campus Representative .....	Axel Bernoe
Campus Representative .....	Luna Wagner
Director of Campus Life .....	Jed Palad
Director of College Relations .....	Doyinsola Agbaje
Director of Finance .....	Amrita Ramkumar
Director of Membership Development .....	Danna Domasig
Campus Director of External Relations .....	Mehre Dliir
Campus Representative .....	Elijah Kim
Accessibility Representative .....	Olya Galianova
Campus Representative .....	Myat N. Pwint
Campus Representative .....	Bikrum Hothi
Pride Representative .....	Andi Schartner

## Board Members Absent

Campus Representative .....	Jessica Castillo
Indigenous Students' Representative .....	Alysandra Hillaby
Women Students' Representative .....	Ana Lucia Rodriguez

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan
Services Coordinator .....	Ashley Gordon

## PALAD DECLARED THE MEETING QUORATE AT 4:31PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/02/07:01     **MOTION**  
Ramkumar/Hothi  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

22/02/07:02     **MOTION**  
Domaisg/Bernoe  
Be it resolved that the minutes of the Board of Directors meeting held January 24, 2022 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report.

**4.2 Organizational Development Committee**

Nothing to report.

**4.3 Campaigns Working Group**

Dlir reported that the Working Group is doing lots of planning for upcoming campaigns work. An update will be provided at the next meeting.

**4.4 Campus Life Working Group**

Palad reported that the dates are confirmed for the spring Beverage Garden and the March Macness event.

**4.5 Other Committees, Collectives or Councils**

Nothing to report.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Agbaje reported that she had been re-elected to the Board of Governors in the by election.

**5.2 Education Council**

Nothing to report.

**5.3 SMT Meeting and Joint Operations Committee**

Agbaje reported that the College is introducing a seven day grace period to drop classes. The change provides students the opportunity to go to class the first week before deciding to drop the course without financial penalty.

SMT further reported that tuition will be increased by 2% for domestic and for international students.

**5.4 General Relations with Douglas College**

Nothing to report.

In-Camera: 4:40pm

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

Ex-Camera: 4:48PM

**7. OLD BUSINESS**

No old business was considered at the meeting.

**8. NEW BUSINESS**

**8.1 Criterion License Renewal**

22/02/07:03     **MOTION**  
Dlir/Bernoe

Be it resolved that the renewal of the Criterion License at a cost of \$2520.00 be ratified.

**CARRIED**

## 8.2 Increased Security Cameras in the DSU Building Stairwell

22/02/07:04 MOTION

Ramkumar/Agbaje

Be it resolved that increased cameras be installed in the DSU stairwell at a cost of no more than \$10,000.

**CARRIED**

## 8.3 Clubs

22/02/07:05 MOTION

Ramkumar/Kim

Be it resolved that the following list of clubs be ratified effective February 1, 2022 to September 30, 2022.

**CARRIED**

Muslim Students' Association

Philosophy Club

## 9. OTHER BUSINESS

No other business was presented at this time.

## 10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday February 28 at 4:30pm, ZOOM – Palad
- Monday March 7 at 4:30pm, New Westminster – Agbaje
- Monday March 21 at 4:30pm, ZOOM – Agbaje
- Monday April 4 at 4:30pm, Coquitlam– Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

## 11. ANNOUNCEMENTS

Congratulations to Agbaje on her re-election to the Board of Governors

## 12. ADJOURNMENT – 4:58PM

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*Adopted by the Representative Committee on February 28, 2022*



Axel Bernoe, Director



Andrew Dalton, Executive Director



# MINUTES

Douglas Students' Union Board of Directors  
Monday, February 28, 2022 – 4:30pm • ZOOM

## Board Members Present

Campus Representative .....	Axel Bernoe
Director of Campus Life .....	Jed Palad
Director of College Relations .....	Doyinsola Agbaje
Director of Membership Development .....	Danna Domasig
Campus Representative .....	Elijah Kim
Accessibility Representative .....	Olya Galianova
Campus Representative .....	Myat N. Pwint
Pride Representative .....	Andi Scharner
Indigenous Students' Representative .....	Alysandra Hillaby
Women Students' Representative .....	Ana Lucia Rodriguez
Campus Representative .....	Luna Wagner

## Board Members Absent

Campus Representative .....	Jessica Castillo
Director of Finance .....	Amrita Ramkumar
Director of External Relations .....	Mehre Dllr
Campus Representative .....	Bikrum Hothi

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan
Services Coordinator .....	Ashley Gordon

## PALAD DECLARED THE MEETING QUORATE AT 4:30PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory of the QayQayt First Nations and Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/02/28:01     **MOTION**  
Domasig/Agbaje  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

22/02/28:02     **MOTION**  
Bernoe/Rodriguez  
Be it resolved that the minutes of the Board of Directors meeting held February 7, 2022 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Gordon reported on behalf of Ramkumar on the recent work of the Budget and Operations Committee. They met on February 10<sup>th</sup>, 2022. The committee passed a motion to spend up to \$200 on a computer recycle program for the old desktops, which then donates the computers to a non-profit. They also discussed decreasing virtual office hours from 2 to 1 day a week, and passed

around timesheets for signing.

**4.2 Organizational Development Committee**

Nothing to report. Domasig reported that a meeting will be scheduled soon.

**4.3 Campaigns Working Group**

Yan reported on behalf of Dlr on OER week tabling, and that we are nominating faculty members to highlight their work on OERs in their classes.

World Water day is scheduled for March 22<sup>nd</sup> as an event with the Indigenous Collective. Dlr, Hillaby, Yan and Sullivan are working on this event.

The working group is also planning Advocacy fairs, to be on held at the end of March to highlight campaigns, and end with the townhall for international students event.

**4.4 Campus Life Working Group**

Palad reported that the dates are confirmed for the spring Beverage Garden and the March Macness event. Stay tuned in the slack channel for updates!

**4.5 Other Committees, Collectives or Councils**

Nothing to report.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Nothing to report.

**5.2 Education Council**

Domasig reported that EdCo met on February 14<sup>th</sup>. They discussed policy revisions and the budget newsletter, but nothing came from it and will report after the next mtg on March 14<sup>th</sup>.

**5.3 SMT Meeting and Joint Operations Committee**

Agbaje reported that they met but there was nothing to report from it.

**5.4 General Relations with Douglas College**

Nothing to report.

In-Camera: 4:37pm

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

Ex-Camera: 4:42PM

**22/02/28:03      MOTION**

Pwint/Agbaje

Be it resolved that the Labour Relations Committee be empowered to engage in a hiring process for a temporary full-time staff member on a contract up to six months.

**CARRIED**

**7. OLD BUSINESS**

No old business was considered at the meeting.

**8. NEW BUSINESS**

**8.1 DSU 2022 Election**

**22/02/28:04 MOTION**

Kim/Domasig

Be it resolved that the results of the 2022 general election be received.

**CARRIED**

**22/02/28:05 MOTION**

Bernoe/Galianova

Be it resolved that the ballots and election materials be destroyed on March 7, 2022.

**CARRIED**

**8.2 Clubs**

**22/02/28:06 MOTION**

Rodriguez/Bernoe

Be it resolved that the club allocations be granted as per schedule 1 – Club Funding Allocations for winter 2022 (attached).

**CARRIED**

***Muslim Students' Association - \$500***

**8.3 Gordian Group, Inc.**

**22/02/28:07 MOTION**

Domasig/Bernoe

Be it resolved that Gordian be engaged to complete a facilities condition assessment for the Douglas Students' Union building at a cost of \$5147 plus tax.

**CARRIED**

**9. OTHER BUSINESS**

Palad reported that a student reached out asking to raise funds in the college for the Ukraine Red Cross Relief Fund. The board discussed how to move forward with supporting this.

**22/02/28:07 MOTION**

Bernoe/Agbaje

Be it resolved that the DSU Board of Directors approve booking the space and equipment and support tabling for raising funds for the Ukrainian Crisis through the Canadian Red Cross, and;

Be it further resolved that the DSU Board of Directors match the donations and funds raised, up to \$500.

**CARRIED**

Sullivan reported on the BC Electoral Commission and that the BC Federation is looking for some board members to attend upcoming meetings with the commission. Directors Palad, Agbaje, Domasig, and Rodriguez are interested in supporting these meetings.

**10. UPCOMING MEETINGS**

The board reviewed proposed upcoming board meetings times.

- Monday March 7 at 4:30pm, New Westminster – Agbaje
- Monday March 21 at 4:30pm, ZOOM – Agbaje
- Monday April 4 at 4:30pm, Coquitlam– Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

**11. ANNOUNCEMENTS**

**12. ADJOURNMENT – 5:01PM**

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*Adopted by the Representative Committee on March 07, 2022*



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Axel Bernoe, Director



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Andrew Dalton, Executive Director



# MINUTES

Douglas Students' Union Board of Directors  
Monday, March 7, 2022 – 4:30pm • Board Room – New Westminster Campus

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## Board Members Present

Campus Representative .....	Axel Bernoe
Director of Campus Life .....	Jed Palad
Director of College Relations .....	Doyinsola Agbaje
Director of Membership Development .....	Danna Domasig
Campus Representative .....	Elijah Kim
Campus Representative .....	Myat N. Pwint
Women Students' Representative .....	Ana Lucia Rodriguez
Campus Representative .....	Luna Wagner
Director of Finance .....	Amrita Ramkumar
Director of External Relations .....	Mehre Dliir
Campus Representative .....	Bikrum Hothi

## Board Members Absent

Indigenous Students' Representative .....	Alysandra Hillaby
Accessibility Representative .....	Olya Galianova Campus
Pride Representative .....	Andi Schartner
Representative .....	Jessica Castillo

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan
Services Coordinator .....	Ashley Gordon

## AGBAJE DECLARED THE MEETING QUORATE AT: 4:30PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledge the territory of the Qayqayt First Nation and all the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/03/07:01     **MOTION**  
Ramkumar/Dliir  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

22/03/07:02     **MOTION**  
Bernoe/Domasig  
Be it resolved that the minutes of the Board of Directors meeting held February 28, 2022 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report.

#### 4.2 Organizational Development Committee

Nothing to report.

**4.3 Campaigns Working Group**

Dlir reported that the working group are preparing for Advocacy week that is being held the last week of March with tabling on both campuses and a townhall on March 31.

**4.4 Campus Life Working Group**

Palad reported that the working group are working on finalizing details for the beverage garden in April and the March Macness event in March.

**4.5 Other Committees, Collectives or Councils**

International Women's Day is tomorrow. Buteau reminded reps that are tabling to ensure they are wearing their purple DSU shirts. If they do not have one, they can pick one up after the meeting.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Nothing to report.

**5.2 Education Council**

Nothing to report.

**5.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

**5.4 General Relations with Douglas College**

Dlir reported there is an Open Education event being held on March 10. If anyone is interested in attending, the event is being held from 10-11am.

\*In-Camera: 4:36pm

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

\*Ex-Camera: 4:41

22/03/07:03

**MOTION**

Ramkumar/Dlir

Be it resolved that Deepa Singh be on extended leave until August 31, 2022.

**CARRIED**

**7. OLD BUSINESS**

Old business to be considered at the meeting.

**8. NEW BUSINESS**

**8.1 Support for Students Affected by Conflict in Ukraine**

The Board of Directors discussed emergency financial supports for students affected by the conflict in Ukraine.

**22/03/07:04      MOTION**

Ramkumar/Dlir

Be it resolved that \$100/week support be provided to students affected by the conflict in Ukraine for the winter semester

**CARRIED**

**8.2 DSU Financial Investments**

**22/03/07:05      MOTION AS AMENDED**

Bernoe/Palad

Be it resolved that \$562,341.07 be reinvested in a 12 month non-cashable term with Envision Financial at a minimum 1.7% interest rate.

Be it further resolved that the \$575,000 cashable term be cashed and reinvested in a 12 month non-cashable term at a rate of 1.7% with Envision Financial.

**CARRIED**

**9. OTHER BUSINESS**

Pwint inquired about a student request to offer cheaper phone plans to members. Gordon replied that the student should be signing up the business through the Deals App and to connect with her after the meeting.

**10. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday March 21 at 4:30pm, ZOOM – Agbaje
- Monday April 4 at 4:30pm, Coquitlam– Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

**11. ANNOUNCEMENTS**

Dalton reminded Directors that the Board meeting April 4 is being held in-person in Coquitlam. It is important that all Directors attend as the DC Foundation will be joining to present on working together moving forward and on upcoming campaigns.

Sullivan reminded Directors that kitchen cleanliness is the responsibility of everyone in the office.

**12. ADJOURNMENT – 4:59PM**

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*Adopted by the Representative Committee on March 21, 2022*



*Axel Bernoe, Director*



*Andrew Dalton, Executive Director*



# MINUTES

Douglas Students' Union Board of Directors  
Monday, March 21, 2022 – 4:30pm • ZOOM

## Board Members Present

Campus Representative .....	Axel Bernoe
Director of Campus Life .....	Jed Palad
Director of College Relations .....	Doyinsola Agbaje (4:47)
Director of Membership Development .....	Danna Domasig
Campus Representative .....	Elijah Kim
Campus Representative .....	Myat N. Pwint
Women Students' Representative .....	Ana Lucia Rodriguez
Campus Representative .....	Luna Wagner
Director of Finance .....	Amrita Ramkumar
Director of External Relations .....	Mehre Dllr
Campus Representative .....	Bikrum Hothi
Indigenous Students' Representative .....	Alysandra Hillaby
Accessibility Representative .....	Olya Galianova
Pride Representative .....	Andi Schartner
Campus Representative .....	Jessica Castillo

## Board Members Absent

## Staff Present

Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan
Services Coordinator .....	Ashley Gordon

## PALAD DECLARED THE MEETING QUORATE AT: 4:33PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/03/21:01     **MOTION**  
Bernoe/Hothi  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

22/03/21:02     **MOTION**  
Domasig/Castillo  
Be it resolved that the minutes of the Board of Directors meeting held March 7, 2022 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report.

#### 4.2 Organizational Development Committee

Nothing to report.

#### **4.3 Campaigns Working Group**

Dlir will report on the work of the Working Group since the past meeting.

Dlir reported on the Working Group. The group has been working to recognize OER champions and making plans to drop off recognition packages.

The working group met today and decided on four tables and planning activities for Advocacy Week. Dlir further reported on the life cycle art submissions from international students and the townhall event will be advertised during Advocacy Week tabling.

#### **4.4 Campus Life Working Group**

Palad reported on meetings with Danielle and the games for the beverage gardens.

#### **4.5 Other Committees, Collectives or Councils**

Pwint reported on the Student Services Advisory Committee. The committee discussed student points of view on receiving newsletters and asked about our newsletters and how much it is read.

### **5. REPORT ON COLLEGE RELATIONS**

#### **5.1 Board of Governors**

Dalton reported that elections for the student positions on Board of Governors and Education Council for the fall term are now complete but received no applicants and are vacant. Elections will be redone soon.

#### **5.2 Education Council**

Ramkumar reported that Education Council discussed upcoming awards.

#### **5.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

#### **5.4 General Relations with Douglas College**

Dalton reported that the \$500 matching donation to the Red Cross has been submitted. Students donated over \$700 through direct donations and donations through the DSU over three days of tabling.

Yan reported on the response from Douglas College to the DSU Budget Recommendations. Key things to note are as follows: prayer space is up and running, menstrual products were approved with dispensers installed in most washrooms, there is a 2% increase to tuition for inflationary reason, increased grants, and increased security for parking to ensure safety.

Agbaje joined the meeting 4:47

### **6. CONFIDENTIAL SESSION**

#### **6.1 Report of the Labour Committee\***

#### **6.2 Legal Affairs\***

#### **6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

### **7. OLD BUSINESS**

Old business was considered at the meeting.

### **8. NEW BUSINESS**

#### **8.1 Electoral Report**

The Electoral Committee will present the Electoral Report.

22/03/21:03

#### **MOTION**

Domasig/Bernoe

Be it resolved that the Electoral Report be received.

**CARRIED**

## 8.2 Policy and Procedure Amendments

- 22/03/21:04      MOTION**  
Castillo/Agbaje  
Be it resolved that notice and motion of first reading be served on amendments to Policy 20.05 Board Member Compensation and Reporting.  
**CARRIED**
- 22/03/21:05      MOTION**  
Kim/Ramkumar  
Be it resolved that notice and motion of first reading be served on amendments to Procedure 20.02-01 Reimbursement Rates.  
**CARRIED**

## 9. OTHER BUSINESS

Dalton reported that Skills will be held at the end of May in Victoria and Directors should be talking to the incoming Board about attending.

## 10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday April 4 at 4:30pm, Coquitlam– Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

## 11. ANNOUNCEMENTS

Sullivan reminded everyone that we have a busy next couple weeks with events. She reviewed the events and went over the master matrix.

## 12. ADJOURNMENT – 5:00PM

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*Adopted by the Representative Committee on April 04, 2022*



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*Axel Bernoe, Director*



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*Andrew Dalton, Executive Director*





# MINUTES

Douglas Students' Union Board of Directors  
Monday, April 4, 2022 – 4:30pm • Coquitlam A1130

## Board Members Present

Campus Representative .....	Axel Bernoe
Director of College Relations .....	Doyinsola Agbaje
Director of Membership Development .....	Danna Domasig
Campus Representative .....	Elijah Kim
Campus Representative .....	Myat N. Pwint
Campus Representative .....	Luna Wagner
Director of Finance .....	Amrita Ramkumar
Campus Representative .....	Bikrum Hothi
Indigenous Students' Representative .....	Alysandra Hillaby
Accessibility Representative .....	Olya Galianova
Campus Representative .....	Jessica Castillo
Director of Campus Life .....	Jed Palad

## Board Members Absent

Women Students' Representative .....	Ana Lucia Rodriguez
Director of External Relations .....	Mehre Dllir
Pride Representative .....	Andi Schartner

## Staff Present

Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan
Services Coordinator .....	Ashley Gordon

## Guests Present

Douglas College Foundation .....	Theresa Blancaflor
Douglas College Foundation .....	Cheryl Bosley

## AGBAJE DECLARED THE MEETING QUORATE AT: 4:32PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/04/04:01     **MOTION**  
Domasig/Palad  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

22/04/04:02     **MOTION**  
Bernoe/Castillo  
Be it resolved that the minutes of the Board of Directors meeting held March 21, 2022 be adopted.  
**CARRIED**

**4. DOUGLAS COLLEGE FOUNDATION**

Theresa Blancaflor and Cheryl Bosley of the Douglas College Foundation joined the meeting to present their upcoming campaigns to the Board of Directors. They are new to the foundation from SFU.

They presented on their strategic plan to bring together philanthropy and alumni relations together. They identified the key priorities to make their strategic plan. The strategic plan focuses on looking to build internal relationships on campus, supporting and identifying priorities, and how to better explain priorities to the donor family.

The spring campaign begins April 2022 and focuses on indigenous and immigrant student awards. There is a clear gap in who is receiving awards with only 13 awards going to indigenous students and 5 awards going to immigrant students, out of a total of 2900 awards. The campaign goal is to raise \$75,000 for indigenous and immigrant students.

**5. STANDING COMMITTEES REPORTS**

**5.1 Budget and Operations Committee**

Ramkumar reported that the committee met last week to sign timesheets and review an award policy for potential changes. The policy will be presented later in the meeting for first reading.

**5.2 Organizational Development Committee**

Domasig reported that the committee will be meeting Friday.

**5.3 Campaigns Working Group**

Dhir will report on the work of the Working Group since the past meeting.

Yan reported that the townhall was held last week alongside the advocacy fair. The working group are currently gathering art pieces to be displayed in lounge and finalizing the details for the year end beverage garden to highlight the victory table for the Knock Out Interest campaign.

**5.4 Campus Life Working Group**

Palad reported on the schedule for beverage garden. All those representatives that are working the event need to be wearing their Event Crew shirts. Palad also highlighted that many people are getting sick so please be proactive about staying safe and letting staff know if you are sick.

**5.5 Other Committees, Collectives or Councils**

Nothing to report

**6. REPORT ON COLLEGE RELATIONS**

**6.1 Board of Governors**

Agbaje reported that Douglas College is offering payments in installments and bursaries for students affected by the crisis in Ukraine. They are working on creating messaging soon. The Board of Governors appreciated the budget recommendations. Still need to push so everything gets addressed.

Dalton reported that elections are being held for student positions on Board of Governors and Education Council. Dalton stressed the importance of ensuring student representation on those bodies.

**6.2 Education Council**

Nothing to report

**6.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

**6.4 General Relations with Douglas College**

Sullivan reported that course evaluations are out now. Everyone should be filling them out and encouraging all students to be filling them out.

In-Camera: 4:54

**7. CONFIDENTIAL SESSION**

**7.1 Report of the Labour Committee\***

**7.2 Legal Affairs\***

**7.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

Ex-Camera: 5:04pm

**22/04/04:03      MOTION**  
Hothi/Domasig  
Be it resolved that the recommendation of the hiring committee to hire Kyle Maddox for the temporary Services Coordinator position be approved, effective after April 15 until August 31, 2022.  
**CARRIED**

**22/04/04:04      MOTION**  
Galinova/Wagner  
Be it resolved that the Labour Committee be approved to engage in a hiring process for a student staff position.  
**CARRIED**

**8. OLD BUSINESS**

No old business was considered at the meeting.

**9. NEW BUSINESS**

**9.1 BCFS Skills Symposium**

The BCFS Skills Symposium will be held May 26-28, 2022, in Victoria, BC. Directors and Staff from all Locals of the BCFS are invited to the three-day symposium to attend learning sessions that will aid in their knowledge of the student movement in BC and help prepare them for their roles as Directors for the upcoming year.

**22/04/04:05      MOTION**  
Domasig/Castillo  
Be it resolved that all members of the 2022-23 Board of Directors be approved to attend the BCFS Skills Symposium May 26-28 in Victoria, BC; and  
Be it further resolved that up to 3 staff be approved to attend the BCFS Skills Symposium May 26-28 in Victoria, BC.  
**CARRIED**

**9.2 Policy and Procedure Amendments**

**22/04/04:06      MOTION**  
Castillo/Hothi  
Be it resolved that Policy 20.05 Board Member Compensation and Reporting as amended be approved.  
**CARRIED**

**22/04/04:07      MOTION**  
Castillo/Kim  
Be it resolved that Procedure 20.02-01 Reimbursement Rates as amended be approved.  
**CARRIED**

22/04/04:08

**MOTION**

Castillo/Domasig

Be it resolved that notice and motion of first reading be served on amendments to Procedure 40.01-01 Emergency Aid Endowment Fund Terms of Reference.

**CARRIED**

**9.3 Facilitating Faculty Online Working Group**

The Douglas College Facilitating Faculty Online Working Group are hosting a week-long conference May 2 – 6, *Better Together: Partners in Learning*. While the conference does overlap with DSU Orientation May 3 -5, the working group has asked if DSU representatives can provide closing remarks to one of the sessions on May 6. The Board of Directors discussed involvement in the event. Domasig and Bernoe expressed interest in providing closing remarks for the conference.

**9.4 Transition Documents**

The Board of Directors and Staff discussed the preparation of transition documents for outgoing and incoming members of the Board of Directors.

**10. OTHER BUSINESS**

No other business was presented at this time.

**11. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday April 25 at 4:30pm, ZOOM – Palad

**12. ANNOUNCEMENTS**

All representatives should be voting on in the general slack chat for end of term celebration.

**13. ADJOURNMENT 5:24PM**

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*Adopted by the Representative Committee on April 25, 2022*



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Axel Bernoe, Director



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Andrew Dalton, Executive Director

# MINUTES

Douglas Students' Union Board of Directors  
Monday, April 25, 2022 – 4:30pm • ZOOM

## Board Members Present

Campus Representative .....	Axel Bernoe
Director of College Relations .....	Doyinsola Agbaje
Director of Membership Development .....	Danna Domasig
Campus Representative .....	Elijah Kim
Campus Representative .....	Myat N. Pwint
Director of Finance .....	Amrita Ramkumar
Campus Representative .....	Bikrum Hothi
Accessibility Representative .....	Olya Galianova
Campus Representative .....	Jessica Castillo
Director of Campus Life .....	Jed Palad
Women Students' Representative .....	Ana Lucia Rodriguez
Director of External Relations .....	Mehre Dlr
Pride Representative .....	Andi Schartner

## Board Members Absent

Indigenous Students' Representative .....	Alysandra Hillaby
Campus Representative .....	Luna Wagner

## Guests Present

Incoming Director .....	Ava Ferenc
Incoming Director .....	Myungsan Yun
Incoming Director .....	Rachael Thomson
Incoming Director .....	Anthony Trebunski
Incoming Director .....	Douglas Treloar
Incoming Director .....	Jerson Sabio

## Staff Present

Organiser – Campaigns .....	Genessa Yan
Executive Director .....	Andrew Dalton
Organiser – Campus Life .....	Danielle Buteau
Organiser - Communications .....	Delaney Sullivan
Services Coordinator .....	Ashley Gordon

## THE CHAIR DECLARED THE MEETING QUORATE AT 4:31PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/04/25:01     **MOTION**  
Agbaje/Domasig  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

22/04/25:02     **MOTION**  
Castillo/Hothi  
Be it resolved that the minutes of the Board of Directors meeting held April 4, 2022 be adopted.  
**CARRIED**

**4. STANDING COMMITTEES REPORTS**

**4.1 Budget and Operations Committee**

Ramkumar reported that the committee have not met but will be doing so this week to sign the final timesheets.

**4.2 Organizational Development Committee**

Domasig reported the committee are working on the handbooks right now and will be working on the transition to the new directors.

**4.3 Campaigns Working Group**

Dlir reported that the working group have not met. This week Dlir and Yan will be meeting with the art gallery this week. Other upcoming work includes meeting with ContraceptiveBC to see how we can work on their campaigns.

**4.4 Campus Life Working Group**

Palad reported that all the events are done for this board and the beverage garden was a huge success.

Buteau commented that it was a great year and everyone should be proud of themselves for what has been accomplished.

**4.5 Other Committees, Collectives or Councils**

Rodriguez reported that the Career Centre reached out about opportunities to collaborate on an event with Women and business. Topics are being discussed but will be reaching out to other directors.

Schartner reported on planning for pride events for pride month. Scharner bput forward the idea to buy plain shirts for tiedye and stickers.

22/04/25:03

**MOTION**

Schartner/Palad

Be it resolved that the purchase of shirts, stickers, and materials for Pride events for summer 2022 be approved at a total cost of no more than \$2500.

**CARRIED**

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Nothing to report.

**5.2 Education Council**

Ramkumar reported that a program revisions were discussed.

**5.3 SMT Meeting and Joint Operations Committee**

Agbaje reported that SMT was held and discussions revolved around the non-academic misconduct policy and proposed changes.

**5.4 General Relations with Douglas College**

Nothing to report.

In-Camera: 4:42pm

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

Ex-camera: 5:09pm

### **6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

- 22/04/25:04      MOTION**  
Ramkumar/Bernoe  
Be it resolved that Genessa Yan be on maternity leave July 2022 until February 2023.  
**CARRIED**
- 22/04/25:05      MOTION**  
Domasig/Kim  
Be it resolved that the Labour Relations Committee be empowered to engage in a hiring process for a full-time Organizer - Campaigns on a contract up to eight months, starting June 15, 2022.  
**CARRIED**
- 22/04/25:06      MOTION**  
Agbaje/Bernoe  
Be it resolved that the current hiring committee be empowered to complete the hiring process for the Student Assistant position to start May 1, 2022.  
**CARRIED**
- 22/04/25:07      MOTION**  
Dlir/Ramkumar  
Be it resolved that prescription coverage for the Health and Dental plan be reduced to 20% co-pay for students with maximum annual coverage of \$2,000; and  
Be it further resolved that the proposed increase of the Health and Dental premiums to \$236.76 be approved.  
**CARRIED**
- 22/04/25:08      MOTION**  
Castillo/Bernoe  
Be it resolved that the Gallivan Student Health and Wellness Broker Services Agreement for a 3 year term, effective September 1, 2022, be approved.  
**CARRIED**

### **7. OLD BUSINESS**

No old business was considered at the meeting.

### **8. NEW BUSINESS**

#### **8.1 Policy and Procedure Amendments**

- 22/04/25:09      MOTION**  
Bernoe/Agbaje  
Be it resolved that Procedure 40.01-01 Emergency Aid Endowment Fund Terms of Reference as amended be approved.  
**CARRIED**

### **9. OTHER BUSINESS**

No other business was presented at this time.

**10. UPCOMING MEETINGS**

- Thursday May 5 at 11:15am – New West, Room 208

**11. ANNOUNCEMENTS**

Agbaje reminded directors of the end of term dinner Tuesday at 6:30 at Stafanos.

Sullivan reported about job opportunities with Kennedy Stewart – Mayor of Vancouver. The position is May to October. If Directors are interested, please let her know.

Sullivan also reminded reps that Friday at noon slack will be deactivated for outgoing reps and email transfers will be happening. If you have stuff in your inbox, please make sure you transfer it to your personal email.

**12. ADJOURNMENT 5:35PM**

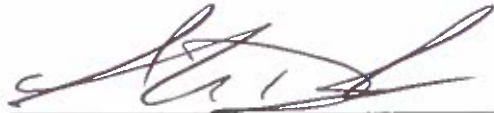
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*Adopted by the Representative Committee on May 05, 2022*



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*Axel Bernoe, Director*



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*Andrew Dalton, Executive Director*