

# MINUTES

Douglas Students' Union Board of Directors  
Monday, January 11, 2021 – 4:30pm• Online Zoom

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## Board Members Present

Accessibility Representative .....	Matthew Somerville
Campus Representative .....	Bikrum Hothi
Campus Representative .....	Danna Domasig
Campus Representative .....	Michael Gomez(joined 4:35)
Campus Representative .....	Jed Palad
Director of College Relations .....	Nikiel Lal(joined 4:38)
Director of Finance .....	Eric Sundmark(joined 5:08)
Director of External Relations .....	Caitlin Spreeuw
Indigenous Students' Representative.....	Vanessa Le Mercier
Director of Campus Life.....	Melissa Chirino(joined 5:00)
Campus Representative .....	Amrita Ramkumar
Director of Membership Development.....	Ariel Ataiza
Campus Representative .....	Jinia Mand
Pride Representative .....	Mae Jamisola

## Board Members Absent

Women Students' Representative.....	Gurpinder Gaidu
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## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Events.....	Deepa Singh
Services Coordinator.....	Ashley Gordon
Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho(joined 5:08)

## THE CHAIR DECLARED THE MEETING QUORATE AT 4:31PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples where we live, learn, and play.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/01/11:01     **MOTION**  
                    Hothi/Domasig  
                    Be it resolved that the agenda be adopted.  
                    **CARRIED**

### 3. ADOPTION OF MINUTES

21/01/11:02     **MOTION**  
                    Somerville/Palad  
                    Be it resolved that the minutes of the Board of Directors meeting held December 14, 2020 be adopted.  
                    **CARRIED**

### 4. DSU ELECTIONS

The Electoral Committee provided an update on the Electoral Committee members with the

recommendation for the third member of the committee and the positions of Deputy Returning Officer and Chief Returning Officer.

**21/01/11:03      MOTION**  
**Ramkumar/Ataiza**

Be it resolved that Sundmark be confirmed as a member of the Electoral Committee; and

Be it further resolved that Dalton be appointed as the Chief Returning Officer, and Chirino be appointed as the Deputy Returning Officer.

**CARRIED**

The Electoral Committee provided an update on eligibility requirements of Campus Representatives and the Director of Membership Development. Those positions are required to be registered in courses at their respective campuses. In the current pandemic, the majority of students are classified as online and would therefore not be eligible as candidates. This presents the problem which could lead to positions not being filled as members would not have the eligibility to be elected. In an effort to maintain the timelines of the election as set out in the bylaws and eligibility for all members, the Electoral Committee recommended that the eligibility requirements of those specific positions be updated for the current election to allow candidates eligibility based on representing their respective campus instead of being required to being enrolled in a class at their respective campus.

**21/01/11:04      MOTION**  
**Domasig/Gomez**

Whereas Campus Representatives and the Director of Membership Development are required to be enrolled in a minimum of one course to be eligible for those positions; and

Whereas during the current pandemic the majority of classes are online and classified as such; and

Whereas the majority of students are classified as online and would not meet the eligibility requirements of those positions; therefore

Be it resolved that for 2021 DSU Election, candidates for the positions of Campus Representative and the Director of Membership Development not be required to be enrolled in on-campus courses for which position they are running for; and

Be it further resolved that the candidates for Campus Representatives and the Director of Membership Development be required to acknowledge they represent the campus to which they are running and their offices will be located on those campus for the length of their term.

**CARRIED**

**5.      STANDING COMMITTEES REPORTS**

**5.1 Budget and Operations Committee**

Dalton reported that a meeting will be scheduled for later this month.

**5.2 Organizational Development Committee**

Ataiza reported that he is working on revisions for the volunteer slides/powerpoint presentation. He is hoping to have the project complete by the end of the week to be reviewed by staff and the committee. He further reported that handbooks continue to be mailed out as requests come in.

**5.3 Campaigns Working Group**

Spreeuw reported on the OER initiative committee.

Ho reported on her meeting with VPAC and Advocacy Week. She further reported on the Douglas College Budget Forum being held February 8. The working group will be discussing how to approach topics at the forum and work to be done for getting students to the forum.

**5.4 Campus Life Working Group**

Singh reported on the ongoing work being done to prepare for EDGE. She has mailed out paint packages for safety concerns as a result of the current public health orders. At this time, Campus Life is taking a bit of a break with the focus being on the AGM and DSU Elections. The working group will continue planning for remainder events this semester.

**5.5 Other Committees, Collectives or Councils**

Le Mercier reported on the Indigenous Collective. They will be hosting another self-care workshop and screening a three episode series called First Contact in February or March.

Jamisola reported on upcoming meet and greet events and virtual hangouts to be held this semester.

Somerville reported that close to mid-terms, a virtual dog event and another self-care workshop will be hosted with the focus on mental health.

**6. REPORT ON COLLEGE RELATIONS**

**6.1 Board of Governors**

Nothing to report.

**6.2 Education Council**

Ataiza reported that the next meeting will be held January 18 and will provide a report at the next meeting.

**6.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

**6.4 General Relations with Douglas College**

Singh reported on the upcoming events for SHIFT. It is being held March 2 to 4, focusing on the social impacts of COVID through dialogues, workshops, and speakers. Social impacts of COVID. The event is a collaborative effort with the College. We are looking for a rep to join the meetings and be a part of the event planning. Le Mercier, Somerville, Gomez, and Palad expressed interest.

**7. CONFIDENTIAL SESSION**

**7.1 Report of the Labour Committee\***

**7.2 Legal Affairs\***

**7.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

**8. OLD BUSINESS**

No old business will be considered at the meeting.

**9. NEW BUSINESS**

**9.1 EDGE**

**21/01/11:05**     **MOTION**  
Jamisola/Ramkumar

Be it resolved that the expense to mail out EDGE packages to members at a cost of \$1200 be approved.

**CARRIED**

**9.2 CCPA-BC Annual Donation**

**21/01/11:06**     **MOTION**  
Gomez/Le Mercier

Be it resolved that a donation of \$1000 for 2020 to CCPA-BC be approved; and

Be it further resolved that an annual donation of \$1000 to CCPA-BC starting 2021 be approved.

**CARRIED**

**9.3 Clubs**

Sullivan presented on updated club budget requests from the fall 2020 term.

21/01/11:07

**MOTION**

Chirino/Somerville

Be it resolved that club allocations be granted as per schedule 1 – Club Funding Allocations for Fall 2020 Updated (attached).

**CARRIED**

**10. OTHER BUSINESS**

Other business may be presented at this time.

Chirino reported that there is a large request for handbooks and we need help packing them.

Dalton reminded the Board that the election is coming up soon and everyone should be sharing all the social media posts to increase awareness.

Ho discussed Advocacy Week and encouraged everyone to participate in engagement questions and support the work.

Spreeuw reported that there is an online planning day tomorrow with the BCFS focusing on organizing for the week of action in February. The link will be in the chat. Reps do not need to sign up for the meeting and can just attend.

**11. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday January 25 at 4:30pm, Zoom – Lal
- Monday February 1 at 4:30pm, Zoom – Spreeuw
- Monday February 22 at 4:30pm, Zoom – Lal
- Monday March 8 at 4:30pm, Zoom – Spreeuw
- Monday March 22 at 4:30pm, Zoom – Lal
- Monday April 12 at 4:30pm, Zoom – Spreeuw
- Monday April 26 at 4:30pm, Zoom – Lal

**12. ANNOUNCEMENTS**

Eric reminded everyone that timesheets need to be submitted ASAP.

**13. ADJOURNMENT – 5:15PM**

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*Adopted by the Representative Committee on January 25, 2021*



*Nikiel Lal, Chair*



*Andrew Dalton, Executive Director*

# MINUTES

Douglas Students' Union Board of Directors  
Monday, January 25, 2021 – 4:30pm • Online Zoom

Accessibility Representative .....	Matthew Somerville
Campus Representative .....	Bikrum Hothi
Campus Representative .....	Danna Domasig
Campus Representative .....	Michael Gomez
Director of College Relations .....	Nikiel Lal
Director of Finance .....	Eric Sundmark
Director of External Relations .....	Caitlin Spreeuw
Indigenous Students' Representative.....	Vanessa Le Mercier
Director of Campus Life .....	Melissa Chirino
Campus Representative .....	Amrita Ramkumar
Director of Membership Development.....	Ariel Ataiza
Campus Representative .....	Jinia Mand (Left 5:20)
Women Students' Representative.....	Gurpinder Gaidu

## Board Members Absent

Pride Representative .....	Mae Jamisola
Campus Representative .....	Jed Palad

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Events.....	Deepa Singh
Services Coordinator .....	Ashley Gordon
Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho

## Guest Present

Tompkins Wozny LLP.....	Erik Allas
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## THE CHAIR DECLARED THE MEETING QUORATE AT: 4:33PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Qayqayt First Nation and all the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/01/25:01	<b>MOTION</b>
	Hothi/Sundmark
	Be it resolved that the agenda be adopted.
	<b>CARRIED</b>

### 3. ADOPTION OF MINUTES

21/01/25:02	<b>MOTION</b>
	Ataiza/Ramkumar
	Be it resolved that the minutes of the Board of Directors meeting held January 11, 2021 be adopted.
	<b>CARRIED</b>

#### 4. AUDITED FINANCIAL STATEMENTS

Allas presented a full overview of the audited financial statements. Allas reported that it was a clean audit and that the DSU is in a positive financial position. He reviewed the directors' responsibility and applauded the work of the union in their work over the past year to ensure all finances were in order and all expenses, including construction, were accounted for.

**21/01/25:03 MOTION**

Chirino/Ramkumar

Be it resolved that 2020 audited financial statements be recommended for adoption to the annual general meeting.

**CARRIED**

**21/01/25:04 MOTION**

Gaidu/Ataiza

Be it resolved that Tompkins Wozny LLP be recommended to the annual general meeting as the auditor for the 2021 fiscal year.

**CARRIED**

#### 5. STANDING COMMITTEES REPORTS

##### 5.1 Budget and Operations Committee

Sundmark reported that the committee met on Wednesday to provide updates on maintenance. The updates included the planned elevator upgrade, leaks from the slanted window above the rep offices, and the roof assessment currently being undertaken by Douglas College.

##### 5.2 Organizational Development Committee

Ataiza reported that the committee will be meeting Thursday this week. Members of the committee are encouraged to vote for the preferred time. He reported that the handbook delivery service is still ongoing with packages being put together to get sent out. There is still lots to do, so please come in and help.

##### 5.3 Campaigns Working Group

Spreeuw reported that the working group met on January 18. It was a good meeting and discussion. The meeting focused on an Advocacy Week debrief with how to make it more successful in the future.

Spreeuw further reported on an Open letter (video) about how student loans affect you that is being worked on by the committee. Furthermore, the Budget Forum was discussed with an emphasis on how to encourage involvement. We are asking for incentives from Douglas College but also doing our own and planning to promote the event at our AGM.

Ho elaborated on the Open letter initiative. The initiative is about spreading awareness and not about getting signatures. We are creating a montage of videos about the effects of student loans. Ho asked the directors to let her know who is interested in being a part of the project.

Ho also discussed the Budget Forum. There is an expected increase in tuition. Directors should be inviting as many people as possible to come speak to the increase and encourage engagement.

##### 5.4 Campus Life Working Group

Singh reported on EDGE. There were 60 registered and 50 showed up. Events included a charades station and other games. The DSU provided a self-care guided painting event. Attendees painted the Northern Lights. Singh reported that Student Life did a good job and had positive support roles. Currently the focus of the DSU is on the AGM, elections, and advocacy, so the working group is planning events for the end of February.

##### 5.5 Other Committees, Collectives or Councils

Le Mercier reported on the Indigenous Collective. She reported that the Mayor of Surrey rejected a motion to introduce land acknowledgments at the start of meetings. She is interested in writing a letter to the City of Surrey on behalf of the Collective and students at Douglas College.

The Moosehide campaign event is being held February 11 and there is an event on the February 14

for Missing and Murdered Indigenous Women.

Somerville reported on Bell Lets Talk Day, Thursday January 28. He thanked Palad, Lal, and Ramkumar for their involvement making the video with Douglas College. The video comes out on Wednesday.

## **6. REPORT ON COLLEGE RELATIONS**

### **6.1 Board of Governors**

Lal reported that the next meeting is this Thursday

### **6.2 Education Council**

Ataiza reported that the revision of Bylaws was approved at the last meeting.

Mand Left 5:20

Ho reported on changes to pre-requisites. There is a proposal to restrict students who have taken courses more than 3 times from achieving their pre-requisites. The argument was that students are ill-prepared because they are having issue with pre-requisites. There was a notice of motion that has not been voted on yet. Students on EdCo should be questioning this decision as things can happen that are out of your control and should not hinder your advancement of your education.

Ataiza reported on the increase to GPA requirements and the comparisons to other institutions. There were questions on whether every time you take a course it will also count to your GPA or if it is the highest achieved grade that counts.

### **6.3 SMT Meeting and Joint Operations Committee**

Lal reported on the SMT meeting last week. Discussions focused on tuition increases, the upcoming budget forum, and the Intranet Policy, with how it affects our ability to get access to DC Connect

### **6.4 General Relations with Douglas College**

Ho reported on a conversation with the DCFA president about the learning challenges report. The document was meant to be shared as a whole to give context and whole picture. Some deans shared as a whole, while some shared just parts. A request has been made by faculty to meet with a couple reps and discuss shared goals and best practices to then take to the college. Tuesday of reading week was proposed as a time to meet. Ho will finalize a time for the meeting and report back.

Somerville expressed that he wants to be involved in the discussions.

Sullivan reported on the Student Leadership Awards. This year they will be online. Nominations are open if you want to nominate someone. You can direct your questions to her as she is on the selection committee.

Spreeuw reported on the OER strategic initiative meeting. The meeting focused on milestones, collaborating with the group to highlight work of the committee, and opportunities for professional development funding for faculty and students.

## **7. CONFIDENTIAL SESSION**

### **7.1 Report of the Labour Committee\***

### **7.2 Legal Affairs\***

### **7.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

## **8. OLD BUSINESS**

No old business will be considered at the meeting.

## **9. NEW BUSINESS**

### **9.1 BCFS Annual General Meeting**

Sundmark reported that Chirino has been elected the Chairperson for the BCFS.



Sundmark further reported on the meeting. It was very well organized and set up. There were great sessions, including Lobbying with majority government and a panel of 3 young candidates in the past election.

All the elections were well organized and run. Amongst those elected, there is good representation from across the provincial organization.

#### **9.2 DCFA Climate Committee**

Le Mercier provided a slide show presentation on the DCFA Climate Action Committee.

#### **9.3 DSU Annual General Meeting**

The Board of Directors discussed planning to date for the AGM scheduled for Wednesday at 2:30. All arrangements have been made with final reviews of the Annual Report being completed.

### **10. OTHER BUSINESS**

The Board had an extensive conversation about involvement with the Discord platform. The board recognized that there are positives about a online format for connections and games but also recognized that a competing platform to the app is not beneficial. Dalton will create a report on Discord and submit it back to the Board for approval.

Sullivan brought forward the idea of engaging in paid ads on FB and Instagram to increase engagement. Through paid ads, we can be targeting students. The board expressed interest in moving forward with the ads.

Ho reported on the upcoming BCFS Advocacy Week Feb 8-12. All the meetings are digital but delegates need to be flexible as meetings are not yet scheduled. Some Directors expressed interest and Ho will be reaching out to them on slack.

### **11. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday February 1 at 4:30pm, Zoom – Spreeuw
- Monday February 22 at 4:30pm, Zoom – Lal
- Monday March 8 at 4:30pm, Zoom – Spreeuw
- Monday March 22 at 4:30pm, Zoom – Lal
- Monday April 12 at 4:30pm, Zoom – Spreeuw
- Monday April 26 at 4:30pm, Zoom – Lal

### **12. ANNOUNCEMENTS**

Announcements may be made at this time.

### **13. ADJOURNMENT – 6:35PM**

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*Adopted by the Representative Committee on February 1, 2021*



*Nikiel Lal, Chair*



*Andrew Dalton, Executive Director*



# MINUTES

Douglas Students' Union Board of Directors  
Monday, February 01, 2021 – 4:30pm • Online Zoom

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Campus Representative .....	Bikrum Hothi
Campus Representative .....	Danna Domasig
Campus Representative .....	Michael Gomez
Director of College Relations .....	Nikiel Lal
Director of Finance .....	Eric Sundmark
Director of External Relations .....	Caitlin Spreeuw
Indigenous Students' Representative .....	Vanessa Le Mercier
Director of Campus Life .....	Melissa Chirino
Campus Representative .....	Amrita Ramkumar
Campus Representative .....	Jinia Mand
Women Students' Representative .....	Gurpinder Gaidu
Campus Representative .....	Jed Palad

## Board Members Absent

Director of Membership Development .....	Ariel Ataiza
Pride Representative .....	Mae Jamisola
Accessibility Representative .....	Matthew Somerville

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Membership Outreach .....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho

## THE MEETING WAS DECLARED QUORATE AT: 4:32PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/02/01:01     **MOTION**  
Gaidu/Hothi  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

21/02/01:02     **MOTION**  
Domasig/Ramkumar  
Be it resolved that the minutes of the Board of Directors meeting held January 25, 2021 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report.

#### 4.2 Organizational Development Committee

Chirino reported that all the handbooks requested have been packaged and shipped. Extra ones have been packaged and ready to be shipped as requested.

#### **4.3 Campaigns Working Group**

Spreeuw reported on the planning for Knock Out Interest (KOI) letter to Trudeau. The video letter will be released during the week of action in coordination with the Students' Union at the Justice Institute of BC.

Ho reported that everyone who indicated they were interested in taking part in the video have been slacked their roles. The letter will include well-rounded videos with past members, members, and family members. Ho further reported that the Students' Union at VCC is planning a burmashaving event for their day of action, which is standing on the road holding signs and waving to traffic to bring awareness to the campaign. It will be a socially distant event, between 3-5pm on Feb 11 at either Broadway or Science World.

#### **4.4 Campus Life Working Group**

Chirino reported that currently there are not many events taking place during the election. Chirino put forward the idea of budgeting and approving \$1500 for black content creators to compensate them for sharing their work during Black History Month.

#### **21/02/01:03 MOTION**

Chirino/Sundmark

Be it resolved that \$1500 be approved for black content creators to compensate them when sharing their work for posts during Black History Month.

**CARRIED**

#### **4.5 Other Committees, Collectives or Councils**

Gaidu reported that the Indigenous and Women's collective are collaborating on the Moosehide Campaign event February 11 and expressed thanks for all those that supported the efforts in creating a video of all male identified members of the board showing signs of supporting the end violence against women and children.

(Lal joined 4:45)

### **5. REPORT ON COLLEGE RELATIONS**

#### **5.1 Board of Governors**

Lal reported on the meeting held January 28. Lal stated that he was not at the open meeting because of a class obligation. He did report that he was informed student representative Agbaje questioned the tuition increases for the coming school year.

Dalton reported that the Board of Governors approved a donation of excess funds from their budget to the foundation to help students.

#### **5.2 Education Council**

Nothing to report.

(Le Mercier joined 4:50)

#### **5.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

#### **5.4 General Relations with Douglas College**

Ho and Spreeuw reported they are working on an endorsement request for the KOI campaign to send to the college.

### **6. CONFIDENTIAL SESSION**

#### **6.1 Report of the Labour Committee\***

#### **6.2 Legal Affairs\***

#### **6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

**7. CLUBS**

Sundmark reported that the following clubs have met the requirements for ratification. One club did not meet the member requirements for ratification.

**21/02/01:04**

**MOTION**

Palad/Gomez

Be it resolved that the following list of clubs be ratified as of February 1, 2021 to September 30, 2021.

PNUR Peer Mentorship Program

Chinese Student Scholars Association

Health Sciences Journal Club

BSN Grad December 2021

**CARRIED**

**8. NEW BUSINESS**

**9.1 CMHA Healthy Minds/Healthy Campuses Summit 2021**

Ho presented on an opportunity for members of the board to attend the CMHA Healthy Minds/Healthy Campuses Summit 2021. Students receive free access to the event. Ho will be hosting a session with Phoebe Lo from SUVCC.

Matasa inquired about the cost for staff to attend. Ho responded that it is \$50 for staff.

**9. OTHER BUSINESS**

Sundmark reported on a meet and greet with new BC office staff, Christopher Sano and Arielle Reed. The meeting was attended by Ho, Sullivan, Sundmark, and Dalton from the DSU and Davies, Sano, and Reed from the BCFS. The meeting focused on the relationship between the organizations, provided information about the DSU and current issues, and how the BCFS can be a resource for the DSU.

**10. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday February 22 at 4:30pm, Zoom – Lal
- Monday March 8 at 4:30pm, Zoom – Spreeuw
- Monday March 22 at 4:30pm, Zoom – Lal
- Monday April 12 at 4:30pm, Zoom – Spreeuw
- Monday April 26 at 4:30pm, Zoom – Lal

**11. ANNOUNCEMENTS**

No announcements made.

**12. ADJOURNMENT – 5:01PM**

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*Adopted by the Representative Committee on February 22, 2021*

  
Nikiel Lal, Chair

  
Andrew Dalton, Executive Director



# MINUTES

Douglas Students' Union Board of Directors  
Monday, February 22, 2021 – 4:30pm• Online Zoom

Accessibility Representative .....	Matthew Somerville
Campus Representative .....	Bikrum Hothi
Campus Representative .....	Danna Domasig
Campus Representative .....	Michael Gomez
Director of College Relations .....	Nikiel Lal
Director of Finance .....	Eric Sundmark
Director of External Relations .....	Caitlin Spreeuw
Indigenous Students' Representative .....	Vanessa Le Mercier (4:45)
Director of Campus Life .....	Melissa Chirino
Campus Representative .....	Amrita Ramkumar
Director of Membership Development .....	Ariel Ataiza
Women Students' Representative .....	Gurpinder Gaidu
Pride Representative .....	Mae Jamisola
Campus Representative .....	Jed Palad (4:46)

## Board Members Absent

Campus Representative .....	Jinia Mand
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## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Events .....	Deepa Singh
Services Coordinator .....	Ashley Gordon
Organiser – Membership Outreach .....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho

## THE CHAIR DECLARED THE MEETING QUORATE AT: 4:30PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Kwantlen First Nations and the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/02/22:01     **MOTION**  
Ramkumar/Gaidu  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

21/02/22:02     **MOTION**  
Chirino/Hothi  
Be it resolved that the minutes of the Board of Directors meeting held February 1, 2021 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report

#### 4.2 Organizational Development Committee

Ataiza reported that he is currently working on the volunteer program. With the help of other members of the committee, they are almost done the new slide show that has been adapted to online work. Change of hours, away from hours of in person to a point system of work.

Sullivan provided updates to the DS app. The app will now have private and public channels. Channels can now be created for specific purposes. Currently, there are just 4 basic channels but this will expand the functionality. If anyone notices any issues, please report them.

#### **4.3 Campaigns Working Group**

Spreeuw reported the working group met on Feb 17 to discuss Open Education week. The plan is to have digital thank you cards to professors from students and a thank you video to all instructors, that will be under 1 minute long, with facts and thank yous for using OERs. Ramkumar, Gaidu, Chirino, Ataiza, Hothi, and Gomez expressed interest. The plan is to share the video at the end of next week.

Spreeuw further reported that the working group debriefed about the DCFA meeting concerning the academic challenges document, the student budget forum, BCFS Advocacy week, and correspondence with local MPs. Spreeuw and Ho will be meeting with MP Ron Mckinnon this week. Somerville expressed interest in joining the meeting.

#### **4.4 Campus Life Working Group**

Chirino reported the working group has not met. Tomorrow is movie day and reps are encouraged to show up and share the link.

Moving forward, the working group will be focusing on TikTok videos. Sullivan will be creating the account. Chirino will start with the 1<sup>st</sup> video and reps are encouraged to start coming up with ideas.

(Le Mercier joined 4:45)

(Palad joined 4:46)

#### **4.5 Other Committees, Collectives or Councils**

Gaidu reported on the Womens Collective events. March 8 is International Women's Day. The Collective will be hosting a 3-day series of events.

Day 1 will focus on using Tiktok videos to promote International Women's Day.

Day 2 will include an online self-defense workshop.

Day 3 will include an online hang out called "Whats the Tea?" The event will focus on Female empowerment topics with discussions on positive side, victories, and how far we have come. It is a self-care event where attendees will be encouraged to do what they want for self-care while hanging out together. If anyone is interested in helping out with the events, please reach out.

Somerville reported on a meeting with the Mental Health Strategy Team. They are working on campus-wide consultations. Somerville wants the DSU to do a Zoom event where people can join and talk about issues facing students and their mental health.

Le Mercier thanked those who participated in the Moosehide campaign video.

There is an upcoming self-care workshop in March with a Guest Speaker.

Spreeuw further reported on the Moosehide campaign day. It was a beautiful ceremony. There are recordings of all the workshops and ceremonies on their website. She will post the link in slack if anyone is interested in watching.

Sundmark reported on Club Council. It was well received with lots of eager clubs.

### **5. REPORT ON COLLEGE RELATIONS**

#### **5.1 Board of Governors**

Nothing to report.

#### **5.2 Education Council**

Ataiza reported on the meeting from this morning. The nursing program revision is being approved. The new requirement is that students entering the program require a cumulative GPA of 67% then maintain 65% throughout program. This will make it harder to get in and is designed to maintain standards and high graduation rates.

Ataiza further reported that graduation will be online again this year.

Domasig asked about pre-requisites for students currently on the wait list if they have 65% but not 67%. Lal responded that he believe that it does take affect until 2022 but will need to confirm. Ataiza will follow up and come back with the answer for the next meeting.

### **5.3 SMT Meeting and Joint Operations Committee**

Nothing to report. SMT is being held tomorrow and plans have begun for a Joint Operations meeting in March.

### **5.4 General Relations with Douglas College**

Ho reported on an ad-hoc committee to review policies for inclusivity. A survey was sent out to all staff and faculty and focuses on a consultation about experiences with racism in the classroom. It is not for students yet but Ho has offered the help of the DSU when it involves students.

Spreeuw reported on the meeting with DCFA. The meeting included Gaidu, Chirino, Somerville, Spreeuw, and Ho. The meeting did not quite go as expected. The reps expected questions about document but seem to more focus on the role of management, which did not result in a productive conversation. The DCFA wanted reps to ask them questions but all the feedback is in the document. There were some very understanding members of the DCFA, but not all seem to focus on finding solutions.

Chirino added that the reps did an amazing at sticking to the script and ensuring the messaging focused on the voice of students included in the report.

Gaidu repoted that she felt bullied. It was not by everyone but there were many incidents of feeling shut down in the conversations. The focus kept coming back to the course evaluations.

Ho added that if you see comments on social media about student experiences, to please screenshot and save that information. They are valuable in the reports for the future and will not identify the student.

## **6. CONFIDENTIAL SESSION**

### **6.1 Report of the Labour Committee\***

### **6.2 Legal Affairs\***

### **6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

## **7. CLUBS**

- 21/02/22:03      MOTION**  
Palad/Gomez  
Be it resolved that the following club be ratified as of February 1, 2021 to September 30, 2021.  
BC Nurses and Midwives Club Association  
**CARRIED**
- 21/02/22:04      MOTION**  
Chirino/Domasig  
Be it resolved that club allocations be granted as per schedule 1 – Club Funding Allocations for winter 2021 (attached).  
**CARRIED**

## **8. NEW BUSINESS**

### **8.1 DSU 2021 Election**

The Electoral Committee presented the results of the election for ratification.

- 21/02/22:05      MOTION**  
Gomez/Ataiza  
Be it resolved that the results of the 2021 general election be received.  
**CARRIED**



**21/02/22:06      MOTION**  
Le Mercier/Gaidu

Be it resolved that the ballots and election materials be destroyed on February 27, 2021.  
**CARRIED**

## **8.2 2021 Board Orientation**

The Board of Directors discussed the upcoming Orientation for the newly elected Board of Directors. Dalton presented the option of returning to a 3-day orientation at the start of May. This past year, orientation was held over a 3 week period. While it was successful, there are benefits to returning to the regular system to ensure a rapid start to the board terms and less disruptions to all schedules.

The Board provided positive feedback on returning to a 3-day orientation and recommended involvement of reps that are returning.

## **8.3 DSU Emails**

Dalton presented on the current email system used by the DSU and options moving forward to ensure that all information is held within Canadian servers.

**21/02/22:07      MOTION**  
Ataiza/Somerville

Be it resolved that the Dalton and Sundmark be empowered to investigate options for Canadian email servers.  
**CARRIED**

## **8.4 Students Against TMX Campaign**

Palad presented on a student led campaign against the Trans Mountain Expansion (TMX) project that has been endorsed currently by 13 other student unions across Canada.

**21/02/22:08      MOTION**  
Ataiza/Somerville

Be it resolved that the DSU endorse the Students Against TMX Campaign.  
**CARRIED**

Palad further reported on the work of the Climate Action Committee. He is looking for the board to sign on SDG Accord, which includes 17 sustainable goals. The Committee wants the president to sign on to it and formally declare a climate emergency. Palad will share all the documents on Slack for people to look at and will bring it back to the next meeting.

## **8.5 SHIFT 2021**

Singh reported that SHIFT is happening next week. She presented the schedule and asked the board to click on links and sign up for what you are available for, encouraging everyone available to show up.

Ho talked about volunteers needed. Chirino and Somerville expressed interest in volunteering.

## **8.6 Territorial Acknowledgments**

Spreeuw discussed including territorial acknowledgments in work email signatures. Lately, it has been noticed that it is included in most emails and it is important to include it in our signatures.

Sullivan asked about format and if we will include the territories of where we work. Spreeuw responded that it should be from both campuses.

Spreeuw and Le Mercier will work on the language and present back to the board.

## **9. OTHER BUSINESS**

Sullivan reported there is a link to google drive for photos. Everyone should go through their phones and

find photos to add to drive. We need these photos for the annual report and promotional material.

Spreeuw reported advocacy week. Spreeuw, Chirino, Lal, and Sundmark took part in the meetings. It was successful week of meeting with MLAs. Topics included a review of the post-secondary sector, strengthening the tuition fee policy, international student fees, and an increased grant system.

Chirino added that there were good meetings and structures for the week. They were easy to navigate online.

Lal reported that it was not the same as in-person but there were many good conversations. The MLAs were very engaged and prepared.

**10. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday March 8 at 4:30pm, Zoom – Spreeuw
- Monday March 22 at 4:30pm, Zoom – Lal
- Monday April 12 at 4:30pm, Zoom – Spreeuw
- Monday April 26 at 4:30pm, Zoom – Lal

**11. ANNOUNCEMENTS**

Sundmark reminded Directors to submit their timesheets.

**12. ADJOURNMENT – 6:03PM**

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*Adopted by the Representative Committee on March 8, 2021*

  
Nikiel Lal, Chair

  
Andrew Dalton, Executive Director



# MINUTES

Douglas Students' Union Board of Directors  
Monday, March 8, 2021 – 4:30pm • Online Zoom

Accessibility Representative .....	Matthew Somerville
Campus Representative .....	Bikrum Hothi
Campus Representative .....	Danna Domasig
Campus Representative .....	Michael Gomez
Director of Finance .....	Eric Sundmark
Director of External Relations .....	Caitlin Spreeuw
Indigenous Students' Representative .....	Vanessa Le Mercier (4:40)
Director of Campus Life .....	Melissa Chirino
Campus Representative .....	Amrita Ramkumar
Women Students' Representative .....	Gurpinder Gaidu
Campus Representative .....	Jed Palad
Director of College Relations .....	Nikiel Lal

## Board Members Absent

Campus Representative .....	Jinia Mand
Pride Representative .....	Mae Jamisola
Director of Membership Development .....	Ariel Ataiza

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Membership Outreach .....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho

## SPREEUW DECLARED THE MEETING QUORATE AT: 4:30PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/03/08:01     MOTION  
Gaidu/Hothi  
Be it resolved that the agenda be adopted.  
CARRIED

### 3. ADOPTION OF MINUTES

21/03/08:02     MOTION  
Domasig/Chirino  
Be it resolved that the minutes of the Board of Directors meeting held February 22, 2021 be adopted.  
CARRIED

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report.

#### 4.2 Organizational Development Committee

Sullivan reported that the committee has finished the volunteer program slides and will be presenting the slides later in the meeting.

#### **4.3 Campaigns Working Group**

Spreeuw reported that the working group had cancelled their meeting from last week but provided a report on the activities of the working group. Spreeuw had a meeting with MP Ron McKinnon to discuss the removal of interest on Canada student loans and the difficulties of internet access for rural communities. McKinnon reported to Spreeuw that it is unlikely to change in this fiscal budget. Spreeuw further reported that the Open Education Week thank you video has been posted with statistics from the OER survey. The report is still in progress.

#### **4.4 Campus Life Working Group**

Chirino reported that the working group is meeting tomorrow. Upcoming events include, virtual animal therapy and an Indigenous workshop.

#### **4.5 Other Committees, Collectives or Councils**

Gaidu reported on the work of the Women's Collective. Today, the Collective featured quotes on social media. Tomorrow the Collective is hosting the virtual "hit and run" self-defense class. On Wednesday, the "Whats the Tea" self-care workshop will be discussing women empowerment topics.

Somerville reported on a meeting with Erin Smith to discuss the Mental Awareness health plan and will be helping facilitate upcoming events.

Le Mercier Joined (4:40)

Le Mercier reported that on March 18, the Collective will be hosting a self-care workshop with Shalya Stonechild.

### **5. REPORT ON COLLEGE RELATIONS**

#### **5.1 Board of Governors**

Nothing to report.

#### **5.2 Education Council**

Nothing to report.

#### **5.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

#### **5.4 General Relations with Douglas College**

Nothing to report.

### **6. CONFIDENTIAL SESSION**

#### **6.1 Report of the Labour Committee\***

#### **6.2 Legal Affairs\***

#### **6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

### **7. NEW BUSINESS**

#### **7.1 Jordan Kornberger "Bleed Green" Memorial Award of Distinction**

Dalton discussed the current status of the Jordan Kornberger "Bleed Green" Memorial Award of Distinction.

#### **21/03/08:03 MOTION**

Ramkumar/Sundmark

Whereas the DSU Student Athlete Council (SAC) created the "Bleed Green" award to honour the memory of Jordan Kornberger; and

Whereas the award is for student athletes that demonstrate hard work ethic, leadership, and school spirit on and off the field/court; and

Whereas the DSU Student Athlete Council is no longer active and fundraising; and

Whereas the funds of the award have now been depleted; therefore,

Be it resolved that the DSU support the Athletics department assuming responsibility for oversight of fundraising to ensure financial sustainability, and

Be it further resolved that a donation of \$500 be made to the Jordan Kornberger "Bleed Green" Memorial Award of Distinction, that will be matched by the Douglas College Athletics Department.

**CARRIED**

## **7.2 Volunteer Program**

Sullivan provided an overview of the volunteer training presentation. The presentation included an overview of information about the DSU and the BCFS and the new ways for volunteers to be active through digital engagement.

Chirino recommended involving volunteers in the Deals App work.

## **7.3 DCFA Climate Action Committee**

Palad presented the DCFA Climate Action Committee. He recommended that the Board of Directors sign on the SDG Accord and declare a climate emergency to bring awareness to the student body.

**21/03/08:04      MOTION**

Palad/Sundmark

Be it resolved that the DSU sign on to the SDG Accord and declare a climate emergency.

**CARRIED**

## **7.4 Territorial Acknowledgments**

Spreeuw and Le Mercier presented the territorial acknowledgment for work email signatures.

*We at the Douglas Students' Union respectfully acknowledge that our campuses are located on the traditional and unceded territories of the Coast Salish Peoples of the Kwikwetlem and Qayqayt First Nations. This acknowledgment is to show solidarity to indigenous peoples who continue to face systemic racism and abuse in Canada. Indigenous Peoples are the traditional guardians of this unceded land, and acknowledging this is a crucial step towards reconciliation.*

## **7.5 Clubs**

Sullivan and Sundmark presented a club budget for approval and the updated club allocations.

**21/03/08:05      MOTION**

Le Mercier/Somerville

Be it resolved that the updated club allocations be granted as per schedule 1 – Club Funding Allocations for winter 2021 (attached).

**CARRIED**

## **7.6 Envision Financial**

Sundmark presented on the current investments with Envision Financial and the funds that have recently matured.

**21/03/08:06      MOTION**

Ramkumar/Chirino

Be it resolved that \$547,966 be reinvested in a 1-year non-redeemable GIC with Envision Financial at a minimum 0.75% interest rate.

**CARRIED**

## **8. OTHER BUSINESS**

No other business at this time.

## **9. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday March 22 at 4:30pm, Zoom – Lal
- Monday April 12 at 4:30pm, Zoom – Spreeuw
- Monday April 26 at 4:30pm, Zoom – Lal

**10. ANNOUNCEMENTS**

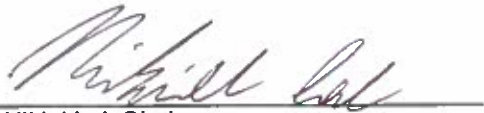
Sullivan reminded everyone that we are looking for photos of events from this past year and can be added to the google drive.

Dalton reported that the meeting on March 22 will be a longer meeting as Quicktech will be joining to present on Microsoft email products and the Electoral Committee will be presenting the Electoral Report and proposed policy updates.

**11. ADJOURNMENT – 5:23PM**

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*Adopted by the Representative Committee on March 22, 2021*

  
Nikiel Lal, Chair

  
Andrew Dalton, Executive Director



# MINUTES

Douglas Students' Union Board of Directors  
Monday, March 22, 2021 – 4:30pm• Online Zoom

Accessibility Representative .....	Matthew Somerville
Campus Representative .....	Bikrum Hothi
Campus Representative .....	Michael Gomez
Director of Finance .....	Eric Sundmark
Director of External Relations .....	Caitlin Spreeuw
Indigenous Students' Representative .....	Vanessa Le Mercier (4:43)
Director of Campus Life .....	Melissa Chirino
Campus Representative .....	Amrita Ramkumar
Women Students' Representative .....	Gurpinder Gaidu
Campus Representative .....	Jed Palad
Pride Representative .....	Mae Jamisola
Director of Membership Development .....	Ariel Ataiza

## Board Members Absent

Campus Representative .....	Jinia Mand
Director of College Relations .....	Nikiel Lal
Campus Representative .....	Danna Domasig

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Membership Outreach .....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho
Services Coordinator .....	Ashley Gordon

## Guests Present

Quicktech .....	Dustin Cassar
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## THE CHAIR DECLARED THE MEETING QUORATE AT 4:32PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/03/22:01     **MOTION**  
Sundmark/Chirino  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

21/03/22:02     **MOTION**  
Palad/Ramkumar  
Be it resolved that the minutes of the Board of Directors meeting held March 8, 2021 be adopted.  
**CARRIED**

### 4. QUICKTECH

Cassar from Quicktech joined the meeting and presented to the board and staff a breakdown of the migration to Microsoft Office 365, including the benefits of having all data on secure Canadian systems. Cassar answered questions from the Board about logistics and comparable software included in Office 365. Cassar estimated that the project would cost roughly \$7500 but would submit an official quote before the next meeting of the board. Once approved, the migration would be complete prior to the new term of the 2021/22 Board of Directors.

## **5. STANDING COMMITTEES REPORTS**

### **5.1 Budget and Operations Committee**

Sundmark reported that the committee met on March 10 to discuss options for a printer for Coquitlam and provided an update on the elevator project with Kone being chosen to complete the project. The committee has also been working on policy updates.

### **5.2 Organizational Development Committee**

Ataiza reported on the launch of the new volunteer program March 26. There will be 2 upcoming sessions. The committee has been working on handbooks and has assigned jobs for the handbook production. The committee is picking 3 covers to get feedback from students.

**21/03/22:03**     **MOTION**  
Gaidu/Hothi

Be it resolved that the recommendation of the Organizational Development Committee to order 6500 handbooks at a cost of \$19,320 be ratified.

**CARRIED**

### **5.3 Campaigns Working Group**

Spreeuw reported the working group met on the March 17. During Open Education Week UBC Okanagan approved a policy for digital assessment tools, which are online platforms for courses for a cost. The policy dictates that the materials be no more than \$65 or worth more than 15% of their grade. The working group is interested in starting a similar policy process here at Douglas College.

The Utile survey has not had lot of uptake yet and will be pushed through social media with prizes for members taking part in the survey.

Ho reported that we want to incentivize the clubs to get people to take the survey by creating a prize structure.

**21/03/22:04**     **MOTION**  
Sundmark/Somerville

Be it resolved that \$200 be allocated for clubs to get more people to complete the survey.

**CARRIED**

### **5.4 Campus Life Working Group**

Chirino reported on recent events. The working group is meeting tomorrow to talk about April events and planning for summer. The working group will set a plan and brainstorm and leave the rest to incoming board.

There will be virtual hangout events after exams.

### **5.5 Other Committees, Collectives or Councils**

Gaidu reported on the Women's Collective. March 8 was International Women's Day. Events included a self-defense class, What's the Tea? – empowering conversations, and a movie screening of Moxie. The Collective will be doing a panel and screening of "Because we are girls" April 15 from 6-8:30pm.

Le Mercier reported on the Indigenous Collective Wellness Event last week. The Collective will be highlighting Indigenous brands this week.

Somerville reported on Animal Therapy. The event was well attended. April 9 the Collective will be hosting a guided painting event.

Sundmark reported on the BCFS meeting. Upcoming campaigns include Mental Health and compulsory trades. It is likely there will be an election this summer so the focus will be on the Get

out the Vote campaign. The BCFS is looking for speakers or sessions for the summer AGM.

**6. REPORT ON COLLEGE RELATIONS**

**6.1 Board of Governors**

Dalton reported that the OER video was presented to the Board and applauded and praise was given for the DSU budget submission.

**6.2 Education Council**

Ho reported that it was a very short meeting with conversations about changes to priority registration.

**6.3 SMT Meeting and Joint Operations Committee**

Dalton reported that SMT has been pushed until next week and Joint Ops is this Thursday.

Chirino expressed that at Joint Ops, she would like the attendees to address accessibility requirements and the need to meet those requirements moving forward.

**6.4 General Relations with Douglas College**

Student leadership awards are being held the last Thursday of April and attendees need to register individually. Palad reported that he will be the MC for the event.

IN-CAMERA: 5:36PM

**7. CONFIDENTIAL SESSION**

**7.1 Report of the Labour Committee\***

**7.2 Legal Affairs\***

**7.3 Motions Arising from the Confidential Session**

EX-CAMERA: 5:46PM

21/03/22:05

**MOTION**

Sundmark/Gaidu

Be it resolved that the following one-time payments for banked staff hours to be paid out be approved:

Dalton – 140 Hours  
Matasa – 225 Hours  
Gordon – 70 Hours  
Sullivan – 100 Hours  
Ho – 50 Hours

**CARRIED**

**8. NEW BUSINESS**

**8.1 Electoral Report**

The Electoral Committee presented the Electoral Report.

21/03/22:06

**MOTION**

Ramkumar/Somerville

Be it resolved that the Electoral Report be received.

**CARRIED**

21/03/22:07

**MOTION TO RECESS**

Somerville/Gomez

Be it resolved that the meeting recess for 7 minutes.

**CARRIED**


**8.2 Policy and Procedure Amendments**

- 21/03/22:08      MOTION**  
Gaidu/Jamisola  
Be it resolved that notice and motion of first reading be served on amendments to Policy 10.04 Election Regulations.  
**CARRIED**
- 21/03/22:09      MOTION**  
Le Mercier/Palad  
Be it resolved that notice and motion of first reading be served on new Policy 20.06 Ethical Investments.  
**CARRIED**
- 9.      OTHER BUSINESS**  
No other business was presented at this time.
- 10.      UPCOMING MEETINGS**  
The board will review proposed upcoming board meetings for consideration.
- Monday April 12 at 4:30pm, Zoom – Spreeuw
  - Monday April 26 at 4:30pm, Zoom – Lal
- 11.      ANNOUNCEMENTS**  
The incoming Board of Directors will be invited to the next meeting.
- 12.      ADJOURNMENT – 6:45PM**

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*Adopted by the Representative Committee on April 12, 2021*

  
Nikiel Lal, Chair

  
Andrew Dalton, Executive Director

# MINUTES

Douglas Students' Union Board of Directors  
Monday, April 12, 2021 – 4:30pm • Online Zoom

Accessibility Representative .....	Matthew Somerville
Campus Representative .....	Bikrum Hothi
Campus Representative .....	Michael Gomez
Director of Finance .....	Eric Sundmark
Director of External Relations .....	Caitlin Spreeuw
Director of Campus Life .....	Melissa Chirino
Campus Representative .....	Amrita Ramkumar
Women Students' Representative .....	Gurpinder Gaidu
Campus Representative .....	Jed Palad
Pride Representative .....	Mae Jamisola
Director of Membership Development .....	Ariel Ataiza (joined 5:05)
Director of College Relations .....	Nikie Lal
Campus Representative .....	Danna Domasig

## Board Members Absent

Campus Representative .....	Jinia Mand*
Indigenous Students' Representative .....	Vanessa Le Mercier*

## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Membership Outreach .....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho
Organiser – Events .....	Deepa Singh

## Guests Present

Incoming Director .....	Mehre Dllir
Incoming Director .....	Myat Pwint
Incoming Director .....	Alysandra Hillaby
Incoming Director .....	Andrea Schartner
Incoming Director .....	Olga Galianova
Incoming Director .....	Ana Rodriguez Ibarra
Incoming Director .....	Elijah Kim
Incoming Director .....	Jessica Castillo
Incoming Director .....	X

## THE CHAIRPERSON DECLARED THE MEETING QUORATE AT 4:30PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples and welcomed the incoming Board of Directors to the meeting.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/04/12:01     **MOTION**  
Sundmark/Domasig  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

21/04/12:02     **MOTION**

Gaidu/Chirino

Be it resolved that the minutes of the Board of Directors meeting held March 22, 2021 be adopted.

**CARRIED**

#### **4. STANDING COMMITTEES REPORTS**

##### **4.1 Budget and Operations Committee**

Sundmark reported the committee have not met.

##### **4.2 Organizational Development Committee**

Sullivan reported on the recent volunteer trainings under the updated program. Two more sessions will be held this month. The committee is currently working on the handbook with deadlines fast approaching.

##### **4.3 Campaigns Working Group**

Spreeuw reported that the working group have met twice since the last board meeting. The main focus of the working group is Earth Week. Palad created the plan and presented to the working group. A Preview will be highlighted this Wednesday for the coming week. Wide variety of topics will then be shared on social media throughout next week.

Spreeuw also reported on updates to the Period Promise campaign. United way is running menstrual product drive in May. The working group was hoping to recommend the DSU office as a drop-off spot but with current public health restrictions, the working group is recommending a donation to the campaign.

21/04/12:03

##### **MOTION**

Chirino/Jamisola

Be it resolved that the recommendation of the working group to donate \$1000 to the United Way Menstrual Product Drive be approved.

**CARRIED**

Lastly, Spreeuw report on presenting the policy on digital assessment tools to the Open Douglas Working Group on March 30. The policy suggestions were not readily accepted but the working group did have suggestions on how to proceed.

##### **4.4 Campus Life Working Group**

Chirino reported on upcoming events. The DSU is hosting film events this week at 7pm every night and there will be a Virtual game day event on the 23<sup>rd</sup>.

There is an Indigenous collective event on April 20 focusing on art therapy and wellness.

Singh reported that the film Screening and Indigenous event require registration for attendance.

##### **4.5 Other Committees, Collectives or Councils**

Somerville reported on the guided painting session on Friday. It was well attended with 35 members showing up.

Somerville further reported that the collectives met to discuss constituency voting in elections. The collectives have recommended against having only identifying members voting for constituencies due to issues with logistics, disclosure, and discrimination.

Jamisola and Gaidu added that members would be forced to self-identify, which causes privacy concerns, and there is the potential for false identification. Jamisola further expressed that we should not be removing the voice of allies in the voting process.

Tracy and Dalton thanked the Board for all the feedback and reminded everyone that there are no proposals or policies at this point to change the election process, and recommendation further research by looking at how things work elsewhere.

Sundmark reported that the UAC met with Minister Heyman and Minister Fleming to advocate for fairness in the Upass program moving forward during the continued pandemic.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Nothing to report.

**5.2 Education Council**

Ho reported the Council is meeting next week.

**5.3 SMT Meeting and Joint Operations Committee**

Lal reported on SMT and feedback provided concerning the staff bullying and harassment policy with the recommendation for a policy concerning students and faculty.

**5.4 General Relations with Douglas College**

Palad reported on his meeting with Ho and the DCFA to talk about a new anti-racism committee. After the new Board starts their terms, the two organizations will look at how to work together or support each other's campaigns.

Ho reported that originally the DCFA were looking for a student to join the committee but after conversations decided against this decision due to potential conflicts.

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

**7. NEW BUSINESS**

**7.1 Policy and Procedure Amendments**

**21/04/12:04      MOTION**  
Gomez/Palad  
Be it resolved that Policy 10.04 Election Regulations be adopted as amended.  
**CARRIED**

**21/04/12:05      MOTION**  
Ramkumar/Hothi  
Be it resolved that Policy 20.06 Ethical Investments be adopted.  
**CARRIED**

**7.2 Orientation Per Diems**

Dalton reported that the 2021/22 DSU Board Orientation is being held virtually Tuesday to Thursday, May 4 – 6, with an introduction and Anti-Oppression training taking place Monday May 3. Orientation is normally facilitated in-person but the current public health orders prohibit in-person gatherings of this size. Although the meetings will be virtual, the attendance is mandatory, the time requirements remain, and the rigorous schedule has not changed. For meetings of this length in-person, per diems or meals are provided and it is recommended that this practice be included for the 2021/22 Virtual Orientation with per diems of \$35 per day be provided for the 3 days of orientation.

**21/04/12:06      MOTION**  
Chirino/Ataiza  
Be it resolved that orientation per diems of \$105 be approved for all attendees of the 2021/22 Board Orientation.  
**CARRIED**

**7.3 Quicktech - Office 365 Migration and Implementation of Security Upgrades**

**21/04/12:07      MOTION**  
Somerville/Jamisola



Be it resolved that the quote from Quicktech to facilitate a full migration to Office 365 at a cost of \$10,556 including tax be approved.

Be it further resolved that the quote from Quicktech to implement upgraded security protocols for all devices at a cost of \$2016 including tax be approved.

**CARRIED**

**8. OTHER BUSINESS**

Chirino reported on the One Year After event hosted by SFU. Discussions focused on the pandemic and what worked well and what didn't this past year. Feedback from students in attendance focused on the need for flexibility and access.

Gaidu added that conversations focused on international students and their needs.

Ho reminded reps about sharing posts to push the housing survey. The survey needs a certain threshold for the data to be useful. The survey closes at the end of the month and there is roughly \$1000 in prizes for members filling out the survey.

**9. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Monday April 26 at 4:30pm, Zoom – Lal

**10. ANNOUNCEMENTS**

Sullivan announced that rep emails will change over on April 30<sup>th</sup>.

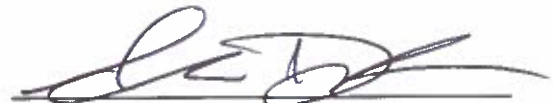
**11. ADJOURNMENT – 5:23PM**

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*Adopted by the Representative Committee on April 26, 2021*



*Nikiel Lal, Chair*



*Andrew Dalton, Executive Director*

# MINUTES

Douglas Students' Union Board of Directors  
Monday, April 26, 2021 – 4:30pm • Online Zoom

## Board Members Present

Accessibility Representative .....	Matthew Somerville
Campus Representative .....	Bikrum Hothi
Campus Representative .....	Michael Gomez
Director of Finance .....	Eric Sundmark
Director of External Relations .....	Caitlin Spreeuw
Director of Campus Life .....	Melissa Chirino
Campus Representative .....	Amrita Ramkumar
Women Students' Representative .....	Gurpinder Gaidu
Campus Representative .....	Jed Palad
Pride Representative .....	Mae Jamisola
Director of Membership Development .....	Ariel Ataiza
Director of College Relations .....	Nikiel Lal
Campus Representative .....	Danna Domasig
Indigenous Students' Representative .....	Vanessa Le Mercier

## Board Members Absent

Campus Representative .....	Jinia Mand
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## Staff Present

Accounting & Finance Coordinator .....	Roxana Matasa
Executive Director .....	Andrew Dalton
Organiser – Membership Outreach .....	Delaney Sullivan
Organiser – Advocacy .....	Tracy Ho
Organiser – Events .....	Deepa Singh
Coordinator - Services .....	Ashley Gordon

## Guests Present

Incoming Director .....	Mehre Dllr
Incoming Director .....	Myat Pwint
Incoming Director .....	Doyin Agbaje
Incoming Director .....	Andrea Schartner
Incoming Director .....	Olga Galianova
Incoming Director .....	Axel Bernoe
Incoming Director .....	Luna Wagner

## THE CHAIR DECLARED THE MEETING QUORATE AT 4:30PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/04/26:01     **MOTION**  
Gaidu/Palad  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

21/04/26:02     **MOTION**  
Le Mercier/Ramkumar  
Be it resolved that the minutes of the Board of Directors meeting held March 22, 2021 be adopted.  
**CARRIED**

**4. STANDING COMMITTEES REPORTS**

**4.1 Budget and Operations Committee**

Sundmark provided thanks to all the committee members and staff for their work this past year.

Timesheets need to be submitted by Friday for current board as it is the last day of the term.

Outgoing reps need to ensure their address is updated with Matasa for their last cheques and ROEs.

**4.2 Organizational Development Committee**

Ataiza reported that the last volunteer training of the term is being held tomorrow. Ataiza provided thanks to Sullivan for her help this past year.

Ataiza further reported on the recommendation of the committee to engage Edwin Neel to create the Indigenous Artwork for the cover of the 2021-22 Handbook. Neel trained at Emily Carr University, a BCFS Local, and has provided examples of his artwork for review.

**21/04/26:03**

**MOTION**

Sundmark/Chirino

Be it resolved that the recommendation to spend up to \$1000 on Indigenous Artwork for the Handbook cover be approved.

**CARRIED**

**4.3 Campaigns Working Group**

Spreeuw reported the last meeting of the term is tomorrow. Earth week was last week with directors putting in a lot of work. Thank you to everyone for your efforts.

Spreeuw presented the Academic Materials Survey Report. The survey was put out in the fall to ask students about academic survey materials. The survey results are expected to guide the campaign work moving forward. The report includes quotes from actual students, stats of adoptions and money saved, explanation of the survey and questions asked, summary of findings, demographics, extra fees that are required on top of tuition, financial impacts, alternatives to commercial academic materials, and 7 recommendations for future campaigns work. Spreeuw expressed her thanks to Ho for all her hard work on the report.

**21/04/26:04**

**MOTION**

Gomez/Domasig

Be it resolved that the Academic Materials Survey Report be received.

**CARRIED**

**4.4 Campus Life Working Group**

Chirino reported on the success of the last event of the semester, the virtual game day. She thanked everyone for all their hard work and provided her appreciation for all the hard work of Singh on events.

**4.5 Other Committees, Collectives or Councils**

Somerville reported on the last meeting with mental health wellness committee. The committee looked at reviews and feedback from students and worked on coming up with a strategy to help students moving forward. He wished all the best to the new rep taking over the work of the accessibility collective.

Gaidu reported on the "We are Girls" event and thanked everyone for all their hard work this past year.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Lal had nothing to report on the Board of Governors. The next meeting will be attended Agbaje as the incoming Director of College Relations. He provided thanks to Dalton for their work together over the past year.

**5.2 Education Council**

Nothing to report.

**5.3 SMT Meeting and Joint Operations Committee**

Lal reported that SMT met this past week. The agenda included the approval of the Student services Advisory Committee.

**5.4 General Relations with Douglas College**

Nothing to report.

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

Members will consider any matters arising from the confidential sessions that require action.

**7. NEW BUSINESS**

**7.1 DSX Door System**

Dalton provided an overview of the work that has already been completed on the DSX door system and the requirement to upgrade the system to get the system back on line and functional.

21/04/26:05

**MOTION**

LeMercier/Spreeuw

Be it resolved that the DSX system upgrade be approved at a cost of up to \$2500.

**CARRIED**

**8. OTHER BUSINESS**

Chirino reminded the outgoing reps that transition docs should be completed for the incoming reps.

**9. UPCOMING MEETINGS**

The board will review proposed upcoming board meetings for consideration.

- Thursday May 6 at 10:30am, Zoom

**10. ANNOUNCEMENTS**

Dalton provided thanks to all the outgoing reps for their work this past year.

**11. ADJOURNMENT – 5:07PM**

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*Adopted by the Representative Committee on May 6, 2021*

  
Jed Palad, Chair

  
Andrew Dalton, Executive Director

