

MINUTES

Douglas Students' Union Board of Directors
Thursday May 5, 2022 – 12:30pm • DSU Room 208

Board Members signed the Oath of Office and Non-Disclosure Agreements before the meeting began.

Board Members Present

Accessibility Representative	Anthony Trebunski
Campus Representative - Coquitlam	Ava Ferenc
Campus Representative - Coquitlam	Jerson Sabio
Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim
Campus Representative - New Westminster	Luna Wagner
Campus Representative - New Westminster	Myungsan Yun
Director of Campus Life	Axel Bernoe
Director of College Relations	Bailey Cove
Director of External Relations	Mehre Dhir
Director of Finance	Rachael Thomson
Director of Membership Development	Danna Domasig
Indigenous Students' Representative	Douglas Treloar
Women Students' Representative	Myat Noe Pwint (Zoom)
Pride Representative	Andi Scharner

Guests Present

BC Federation of Students Chairperson	Melissa Chirino
BC Federation of Students Organizer	Jenelle Davies

Staff Present

Accounting and Finance Coordinator	Roxana Matasa
Executive Director	Andrew Dalton (Zoom)
Organizer - Advocacy	Ashley Gordon
Organizer - Campaigns	Genessa Yan
Organizer - Campus Life	Danielle Buteau
Organizer - Communications	Delaney Sullivan
Services Coordinator	Kyle Maddox

CHAIR, MELISSA CHIRINO, DECLARED THE MEETING QUORATE AT 12:50PM

1. ACKNOWLEDGEMENT OF TERRITORY

Chirino acknowledged the territory of the QayQayt, Kwikwetlem and Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/05/05:01 **MOTION**
Dhir/Bernoe
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/05/05:02 **MOTION**
Wagner/Kim
Be it resolved that the minutes of the Board of Directors meeting held April 25, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

There was nothing to report as the standing committees had not been struck.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

No report was provided.

5.2 Education Council

Gordon and Domasig reported that EdCo met and reviewed the important dates and deadline for the 2022-23 academic year, as well as program recommendations for nursing and health care programs.

5.3 SMT Meeting and Joint Operations Committee

No report was provided.

5.4 General Relations with Douglas College

No report was provided.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

No confidential session was needed at this time.

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

8.1 Appointment of Portfolio Positions

BCFS Organiser, Davies, explained the election and appointment process and conducted elections for the following portfolio positions:

- Staff Relations Officer
- BC Executive Representative
- Chairperson
- Deputy Chairperson

Davies opened nominations for the position of Staff Relations Officer.
Dlir nominated Danna Domasig. No other candidates were nominated.
Domasig was appointed as the Staff Relations Officer.

Davies opened nomination for the position of BC Executive Representative.
Bernoe nominated Mehre Dlir.
Wagner nominated herself, Luna Wagner.

Davies began the election process for 1 candidate to be elected as the BC Executive Representative.
Dlir and Wagner both spoke to their nominations.
And election was held via secret ballot.
Dlir was the successful candidate.

Davies opened nominations for the position of Chairperson.
Dlir nominated Axel Bernoe. No other candidates were nominated.
Bernoe was appointed as the Chairperson.

Davies opened nominations for the position of Deputy Chairperson.
Domasig nominated Elijah Kim. No other candidates were nominated.
Kim was appointed as the Deputy Chairperson.

22/05/05:03

MOTION

Domasig/Sabio

Be it resolved that the following portfolio positions be ratified:

- Staff Relations Officer – Danna Domasig
- Representative-Local6 Member on the Executive Committee of the BC Federation of Students – Mehre Dllir
- Chairperson – Axel Bernoe
- Deputy Chairperson – Elijah Kim

CARRIED

22/05/05:04

MOTION

Ferenc/Kim

Be it resolved that the ballots be destroyed in an environmentally friendly manner.

CARRIED

8.2 Appointment of Committee and Working Group Members

BCFS Organiser, Davies, explained the election and appointment process and conducted elections for the following committees and working groups:

- Budget and Operations Committee
- Organizational Development Committee
- Campaigns Working Group
- Campus Life Working Group
- Labour Relations Committee
- Douglas College Appeals Committee
- Douglas College Standing Committee on Student Awards
- Douglas College Student Services Advisory Committee

22/05/05:05

MOTION

Dllir/Domasig

Be it resolved that the following committee appointments be set, based on the nominations put forward from the board:

- Budget and Operations Committee - Thomson, Bernoe, Dllir, Pwint, Wagner
- Organizational Development Committee - Domasig, Thomson, Cove, Treloar, Yun
- Campus Life Working Group - Bernoe, Domasig, Schartner, Sabio, Kim
- Campaigns Working Group - Dllir, Cove, Trebunski, Grewal, Ferenc

CARRIED

As per DSU Policy, the Staff Relations Officer is a member of the Labour Relations Committee. Nominations opened to fill the remaining 2 positions for the Labour Relations Committee.

Dllir nominated Axel Bernoe and Rachael Thomson.
No other candidates were nominated.

22/05/05:06

MOTION

Kim/Treloar

Be it resolved that Axel Bernoe and Rachael Thomson be appointed to the Labour Relations Committee.

CARRIED

Nominations opened for the Douglas College Standing Committee on Student Awards. There was 1 position to be filled.

Bernoe nominated Myungsan Yun.

Cove nominated herself, Bailey Cove.
Davies conducted an election, via secret ballot for the 1 position.
Election resulted in a tie.
A second round of voting was conducted.
Election resulted in a tie.
Candidates were given the opportunity to motivated for themselves.
A third round of voting was conducted.
Yun was the successful candidate.

22/05/05:07 MOTION
Bernoe/Cove
Be it resolved that Myungsan Yun be appointed to the Douglas College Standing Committee on Student Awards.
CARRIED

22/05/05:08 MOTION
Yun/Kim
Be it resolved that the ballots be destroyed in an environmentally friendly manner.
CARRIED – 1 abstention noted.

Nominations opened for the Douglas College Appeals Committee. There were 3 positions to be filled.
Dlir nominated Treloar, Schartner and Ferenc. No other candidates were nominated.

22/05/05:09 MOTION
Domasig/Trebunski
Be it resolved that Douglas Treloar, Andi Schartner and Ava Ferenc be appointed to the Douglas College Appeals Committee.
CARRIED

Nominations opened for the Douglas College Student Services Committee. There was 1 positions to be filled.
Dlir nominated Sabio.
Ferenc nominated herself, Ava Ferenc
Davies conducted an election, via secret ballot for the 1 position.
Sabio was the successful candidate.

22/05/05:10 MOTION
Thomson/Wagner
Be it resolved that Jerson Sabio be appointed to the Douglas College Student Services Committee.
CARRIED

22/05/05:11 MOTION
Domasig/Treloar
Be it resolved that the ballots be destroyed in an environmentally friendly manner.
CARRIED

8.3 Signing Officers

Matasa explained the purpose and process for signing officers with Envision Financial.
Domasig nominated Rachael Thomson and Mehre Dlir.

22/05/05:12 MOTION
Schartner/Bernoe
Be it resolved that Thomson, Dlir and Sullivan be appointed as signing officers on all accounts with Envision Financial.

Be it further resolved that signing officers with Envision Financial be confirmed as Dalton, Sullivan, Thomson and Dhir.

CARRIED.

Matasa explained the purpose and process for signing officers with Royal Bank of Canada. Thomson nominated herself, Axel Bernoe, Luna Wagner and Myungsan Yun.

22/05/05:13 MOTION
Trebunski/Kim

Be it resolved that Thomson, Bernoe, Wagner and Yun be appointed as signing officers on all accounts with the Royal Bank of Canada.

Be it further resolved that signing officers with the Royal Bank of Canada be confirmed as Dalton, Sullivan, Thomson Bernoe, Wagner and Yun.

CARRIED.

9. OTHER BUSINESS

No other business was presented at this time.

10. UPCOMING MEETINGS

- Monday May 16 at 4:30pm – DSU Board Room 208

11. ANNOUNCEMENTS

No announcements were made at this time.

12. ADJOURNMENT 2:07PM

Adopted by the Representative Committee on May 16, 2022



Axel Bernoe, Chair



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, May 16, 2022 – 4:30pm • New Westminster 208

Board Members Present

Accessibility Representative.....	Anthony Trebunski
Campus Representative - Coquitlam	Ava Ferenc
Campus Representative - Coquitlam	Jerson Sabio
Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim
Campus Representative - New Westminster	Luna Wagner (joined 4:39)
Campus Representative - New Westminster	Myungsan Yun
Director of Campus Life.....	Axel Bernoe
Director of External Relations.....	Mehre Dhir (joined 4:37)
Director of Finance	Rachael Thomson
Director of Membership Development.....	Danna Domasig
Indigenous Students' Representative.....	Douglas Treloar
Women Students' Representative.....	Myat Noe Pwint
Pride Representative.....	Andi Schartner (joined 4:52)

Board Members Absent

Director of College Relations.....	Bailey Cove
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Staff Present

Accounting and Finance Coordinator	Roxana Matasa
Executive Director	Andrew Dalton
Organizer - Campaigns	Genessa Yan
Organizer - Communications	Delaney Sullivan
Services Coordinator	Kyle Maddox

THE CHAIR DECLARED THE MEETING QUORATE AT: 4:33PM

1. ACKNOWLEDGEMENT OF TERRITORY

Bernoe acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/05/16:01 **MOTION**
Yun/Sabio
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/05/16:02 **MOTION**
Thomson/Grewal
Be it resolved that the minutes of the Board of Directors meeting held May 5, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Thomson reported that the Committee has not met.

4.2 Organizational Development Committee

Domasig reported that the Committee will be meeting tomorrow. The handbook internal content is being finalized. The handbook cover has been completed and submitted.

4.3 Campaigns Working Group

Dlir reported that a meeting will be scheduled for later this week or early next week.

4.4 Campus Life Working Group

Bernoe reported that the Working Group have set their first meeting for Thursday at 10am.

4.5 Other Committees, Collectives or Councils

Nothing to report.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Dalton reported that the election for one student seat on Board of Governors is open until May 26.

5.2 Education Council

Domasig reported that Education Council discussed program revisions, including the certificate and diploma for ECE and Bachelor of Nursing. Education Council also approved academic dates for the 2022-23 year.

Education Council is hosting elections for three seats and is open until May 26.

5.3 SMT Meeting and Joint Operations Committee

Dalton reported that SMT is meeting on Tuesday.

5.4 General Relations with Douglas College

Nothing to report.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

8.1 Building Maintenance

The Board of Directors discussed required upgrades to the exterior lights of the DSU Building. There are four (4) exterior lights on the DSU building that are no longer function and require upgrading.

Trebunski inquired about the hours required and what is covered under the cost. Dalton explained that the cost includes all the materials and sixteen (16) hours of labour.

22/05/16:03

MOTION

Dlir/Thomson

Be it resolved that the quote for four (4) exterior lights on the DSU building to be repaired and upgraded to LED be approved at a cost of up to \$2500.

CARRIED

8.2 DSU Website

Sullivan discussed profile photos for the DSU website and set up times for directors to come in. Sullivan also requested that reps submit their social media handles to be added to the website profiles.

9. OTHER BUSINESS

The Board of Directors discussed reimbursements for travel, mileage, and expenses. Reimbursements are covered under policy and are only issued for travel, mileage, and expenses while executing duties of the students' union.

Sullivan provided an overview of logistics for the BCFS Skills Symposium being held in Victoria May 26 - 28, 2022. Delegates will be meeting at the DSU building and travelling by shuttle.

Dhir reported that the Campaigns Working Group is recommending that DSU member Amrita Ramkumar be added to the Working Group.

22/05/16:04 MOTION
Yun/Schartner

Be it resolved that Amrita Ramkumar be appointed as a volunteer member to the Campaigns Working Group.

CARRIED

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday June 6 at 4:30pm, Coquitlam – Bernoe
- Monday June 27 at 4:30pm, Zoom – Kim
- Monday July 11 at 4:30pm, New Westminster – Bernoe
- Monday July 25 at 4:30pm, Coquitlam – Bernoe
- Monday August 8 at 4:30pm, New Westminster – Kim
- Monday August 22 at 4:30pm, Zoom – Bernoe

11. ANNOUNCEMENTS

No announcements were made.

12. ADJOURNMENT- 5:08PM

Adopted by the Representative Committee on June 06, 2022



Axel Bernoe, Chair



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, June 6, 2022 – 4:30pm • Coquitlam A1130

Board Members Present

Accessibility Representative.....	Anthony Trebunski
Campus Representative - Coquitlam	Ava Ferenc
Campus Representative - Coquitlam	Jerson Sabio
Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim (joined 4:41PM)
Campus Representative - New Westminster	Myungsan Yun
Director of Campus Life.....	Axel Bernoe
Director of College Relations.....	Bailey Cove
Director of Finance	Rachael Thomson
Director of Membership Development.....	Danna Domasig
Indigenous Students' Representative.....	Douglas Treloar
Women Students' Representative.....	Myat Noe Pwint
Pride Representative.....	Andi Schartner

Board Members Absent

Campus Representative - New Westminster	Luna Wagner
Director of External Relations.....	Mehre Dllr

Staff Present

Executive Director	Andrew Dalton
Organizer - Campaigns	Genessa Yan
Organizer - Campus Life	Danielle Buteau
Organizer - Advocacy	Ashley Gordon
Services Coordinator	Kyle Maddox (ZOOM)

BERNOE DECLARED THE MEETING QUORATE AT 4:35PM

1. ACKNOWLEDGEMENT OF TERRITORY

Bernoe acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/06/06:01 **MOTION**
Yun/Domasig
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/06/06:02 **MOTION**
Trebunski/Ferenc
Be it resolved that the minutes of the Board of Directors meeting held May 16, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Thomson reported that the committee met for first time to review policy, sign timesheets, and set up reoccurring meetings for the summer term.

4.2 Organizational Development Committee

Domasig reported that the committee met last Monday to discuss the bulk purchase order and to propose a budget.

Trebunski inquired about what items will be ordered and for what purpose. Cove provided an explanation of the materials and their purpose.

22/06/06:03

MOTION

Cove/Yun

Be it resolved that \$22,500 for the BCFS summer Bulk Purchase order be approved; and
Be it further resolved that \$12,500 for the BCFS summer Bulk Purchase order be approved for the 50th anniversary promotional giveaway materials.

CARRIED

4.3 Campaigns Working Group

Yan reported that the working group met last Tuesday and discussed the BC budget consultation. The DSU is currently waitlisted for the in-person presentation so will be providing a written submission. The focus will be on child care, international students, and tuition. A smaller committee has been struck to complete the work.

Yan further reported on the Election campaign for municipal governments this fall. Materials should be arriving early August. The working group will also be highlighting international student issues at the next campus life event.

The working group will be focusing next on the Gouvernement led Funding Review for post-secondary institutions that will be discussed this weekend at BCFS executive meeting

Lastly, Yan reported on the proposal to endorse the AccessBC campaign at the local level and the provincial level. The campaign works to eliminate barriers of access to contraceptives. Vasectomies are free and condoms low-cost but there are lots of other access and financial barriers to prescription contraceptives, affecting lower income and marginalized people in BC. The current government promised to remove barriers and it has been endorsed by many medical organizations and labour unions. It is included in mandate letter but has not been followed through with. The campaign seeks to have the mandate included in the upcoming budget.

22/06/06:04

MOTION

Sabio/Grewal

Be it resolved that the Douglas Students' Union officially endorse the AccessBC campaign to provide free prescription contraceptives for people in British Columbia; and

Be it further resolved that the Douglas Students' Union submit a motion to the BCFS Semi-Annual General meeting calling on the BCFS to officially endorse the campaign.

CARRIED

4.4 Campus Life Working Group

Bernoe reported on EDGE. The event was fantastic and everyone did a great job. The working group is now planning for the end of month event. The BBQ will be held on June 28 and June 30 (Coquitlam and NW). The working group is discussing supplemental activities to increase engagement at the event. Bernoe reminded everyone who wants to attend the working group, it happens weekly at 10am on Thursday.

4.5 Other Committees, Collectives or Councils

Pwint reported on attending the SHIFT planning meeting with Gordon. SHIFT started in 201 and focuses on one key issue each year with panels, keynotes, and discussions. This year, it will be held in October as a fully in-person event and the focus is BIPOC. They are currently working on updating panelists, but waiting for confirmation. The group are looking for support with students and a marketplace event.

Pwint further reported on a meeting with the Career Centre to discuss workshops about Women in Business. They want to collaborate and bring women to campus to have workshops for students. They would provide refreshments and would collaborate for prizes. They are looking for suggestions for panelists. Coverreported there is an organization in NW and she will get the contact information.

Schartner reported that Pride materials have been ordered and they are setting up a date to show the documentary on the Stonewall Riots.

Schartner and Gordon had another meeting with college about Pride. There are currently no set plans but will be meeting again to strategize.

Trebunski reported that there will be an Accessibility Collective meeting on the 29th. The meeting will be open meeting for collective members to get to know each other. The Collective will be forming a provisional committee of 9 members that will be helping with research and to organize and plan events. The committee will also work on setting structure for the future.

Trebunski further reported that in July, there will be weekly support groups, rotating between the NW and Coquitlam campuses that will focus on peer support to talk about experiences. A lot of the events with the DSU are large scale events. This will be providing an alternative type of event to have small direct interactions. He also reported that he has been working on feedback forms and updated materials.

Treloar reported on a meeting he attended with Gordon and the College. The meeting was not what was expected and is a long-term professional development opportunity throughout the summer.

Treloar is currently working on preparations for National Indigenous Peoples day, with materials, potential workshops, and tabling for June 21. They are also corresponding with ISS on collaboration opportunities for the National Day of Truth and Reconciliation.

Domasig reported that the Executive have met and discussed providing support to the Campus Representatives and Constituency Representatives.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Cove reported that she attended the open session of the Board of Governors meeting. Highlights from the meeting included that the current COVID regulations will probably stay the same for a while, there were discussions about grant funding, and discussions on how to best serve students from the Valley and Maple Ridge.

5.2 Education Council

Nothing to report.

5.3 SMT Meeting and Joint Operations Committee

Cove and Dalton attended the most recent SMT meeting as an opportunity for Cove to meet the members of the team.

5.4 General Relations with Douglas College

Domasig reported that she attended a meeting with Maddox at the Learning Centre with peer tutors. They discussed what the DSU does, asked questions about the role of Ombuds, and services of the DSU. They are looking for more connections to the Collectives.

Sabio reported on discussions with Maddox about running a clubs days. The event would include a few of the current clubs. He is waiting to hear back from other clubs to see interest in hosting an event like this.

IN-CAMERA: 5:14

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

EX-CAMERA: 5:22PM

22/06/06:05 MOTION
Sabio/Trebunski
Be it resolved that the recommendation of the hiring committee to hire Michael Gauld as the Campaigns Organizer on an 8 month term effective June 13, 2022 be approved.
CARRIED

22/06/06:06 MOTION
Treloar/Kim
Whereas students enrolled in the joint Douglas College – International Language Academy of Canada program for the fall 2022 term are enrolled in the extended benefits plan through the International Language Academy of Canada; therefore,
Be it resolved that the 11 students enrolled in the joint Douglas College – International Language Academy of Canada program for the fall 2022 term be exempted from the DSU Health and Dental plan.
CARRIED

7. OLD BUSINESS

Old business was not considered at the meeting.

8. NEW BUSINESS

8.1 Orange Shirt Day

Treloar motivated the motion. He discussed ordering early to ensure they arrive on time and keeping with the same order as last year. Cove inquired about the company they are being ordered from. Gordon explained they are a company who donate partial profits back to Indigenous charities and organizations.

22/06/06:07 MOTION
Schartner/Yun
Be it resolved that \$5500 for the purchase of Orange Shirts for Orange Shirt Day be approved.
CARRIED

8.2 Ad Hoc Committee

The Board discussed the creation of an Ad-Hoc Committee to plan the 50th Anniversary Celebration this fall.

22/06/06:08 MOTION
Domasig/Ferenc
Be it resolved that a 50th Anniversary Planning Ad Hoc Committee be struck with 5 Directors and 3 staff; and
Be it further resolved that the members of the committee be Bernoe, Cove, Sabio, Treloar, Thomson, Dalton, Buteau, and Sullivan.
CARRIED

8.3 Health and Safety Committee

The Board discussed creating a set structure for the Health and Safety Committee moving forward and selecting Directors to fill those positions. Ferenc, Grewal, and Trebunski put forward their names to fill the roles.

22/06/06:09 MOTION
Cove/Ferenc
Be it resolved that the Health and Safety Committee members be updated to include the Staff Relations Officer, one (1) Campus Representative – New Westminster and one (1) Campus Representative – Coquitlam, one (1) Collective Representative, the Director of Finance, one (1) student staff, the Executive Director, the Services Coordinator, and the Accounting and Finance Coordinator.
CARRIED

22/06/06:10 MOTION
Schartner/Thomson

Be it resolved that Ferenc, Grewal, and Trebunski be appointed to the health and safety committee.

CARRIED

8.4 Summer Training

The Board of Directors discussed upcoming training sessions facilitated by Bakau Consulting on June 27 and July 18, with changes to the Board meeting schedule for June 27.

22/06/06:11 MOTION
Pwint/Domasig

Be it resolved that training sessions through Bakau Consulting be approved for June 27 and July 18 at a cost of \$1680 per session; and

Be it further resolved that the board meeting held June 27 start at 3:00pm.

CARRIED

8.5 BCFS Skills Symposium Discussion

The Board of Directors discussed the BCFS Skills Symposium including, sessions, overall experience, feedback, and attendance.

Yun reported that overall, the experience was awesome with getting to meet lots of people and bonding as a team.

Grewal reported they had met many other international students and discussed the different regional problems affected those students.

Trebunski reported that he wanted more opportunities to know more about what other schools are doing.

Pwint reported that she had a great time in the hot tub sessions with getting to know other people and discussing what other unions are doing.

Dalton discussed the need for full attendance while attending these events as we need to be accountable for members money. If Directors missed multiple sessions, they should be reaching out to discuss the reasons for their absences.

8.6 BCFS Semi-Annual General Meeting

The Board of Directors discussed the delegation for the BCFS Semi-Annual General Meeting being held July 14-17, 2022, in Richmond BC. The meeting includes discussions of internal operations of the organization through committees (Finance, Organization Development, and Services), meetings of constituency representatives and caucusses, and creating and setting the campaigns plan for the upcoming year (Campaigns Committee). The delegation will be no more than 6 Directors and 2 staff resources. The delegation will include Directors whose job descriptions relate directly to the matters set out in the agenda of the meeting and will include 3 Executives, 2 Constituency Representatives, and 1 Campus Representative. As Dlr is the Federation Representative, she is required to attend.

Dalton and Gauld were chosen as the staff delegates.

The Chair called for Director delegates to put their names forward.

Bernoe and Domasig put their names forward for the 2 remaining Executive Positions.

Cove was nominated by Yun. Cove declined her nomination.

Trebunski and Treloar were nominated as the Constituency Representatives. Both accepted their nominations.

Yun put forward his name for the Campus Representative position. Wagner was nominated by Dalton and Sabio.

A secret ballot election was held for the Campus Representative with both candidates able to motivate for their attendance. Yun motivated for himself and Dalton motivated for Wagner (not in attendance).

Gordon facilitated the voting.

Yun was the successful candidate.

22/06/06:12

MOTION

Treloar/Pwint

Be it resolved that no more than 6 Directors and 2 staff be sent as delegates to the BCFS Semi-Annual General Meeting, July 14 - 17, 2022; and

Be it further resolved that the Director delegates be confirmed as Dlr, Bernoe, Trebunski, Domasig, Treloar, and Yun, and staff delegates be confirmed as Dalton and Gauld; and

Be it further resolved that the delegation be empowered to submit motions on behalf of the Local.

CARRIED

22/06/06:13

MOTION

Sabio/Schartner

Be it resolved that the ballots be destroyed.

CARRIED

Noted – Trebunski voted in opposition

9. OTHER BUSINESS

No other business was presented at this time.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday June 27 at 3:00pm, Zoom – Kim*
- Monday July 11 at 4:30pm, New Westminster – Bernoe
- Monday July 25 at 4:30pm, Coquitlam – Bernoe
- Monday August 8 at 4:30pm, New Westminster – Kim
- Monday August 22 at 4:30pm, Zoom – Bernoe

11. ANNOUNCEMENTS

Pwint announced that the International Café is being held tomorrow in the Board room and Directors are encouraged to attend.

12. ADJOURNMENT- 6:17PM

Adopted by the Representative Committee on June 27, 2022



Axel Bernoe, Chair



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, June 27, 2022 – 3:00pm • ZOOM

Board Members Present

Accessibility Representative	Anthony Trebunski
Campus Representative - Coquitlam	Ava Ferenc
Campus Representative - Coquitlam	Jerson Sabio
Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim
Campus Representative - New Westminster	Myungsan Yun
Director of Campus Life	Axel Bernoe
Director of College Relations	Bailey Cove
Director of Finance	Rachael Thomson
Director of Membership Development	Danna Domasig
Indigenous Students' Representative	Douglas Treloar
Women Students' Representative	Myat Noe Pwint
Pride Representative	Andi Schartner
Director of External Relations	Mehre Dlr

Board Members Absent

Campus Representative - New Westminster	Luna Wagner
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Staff Present

Executive Director	Andrew Dalton
Organizer - Campaigns	Genessa Yan
Organizer - Campaigns	Michael Gauld
Organizer - Campus Life	Danielle Buteau
Organizer - Advocacy	Ashley Gordon
Services Coordinator	Kyle Maddox
Organizer - Communications	Delaney Sullivan

THE CHAIR DECLARED THE MEETING QUORATE AT 3:01PM

1. ACKNOWLEDGEMENT OF TERRITORY

Kim will acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/06/27:01 **MOTION**
Bernoe/Sabio
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/06/27:02 **MOTION**
Cove/Treloar
Be it resolved that the minutes of the Board of Directors meeting held June 6, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Thomson reported that the committee met to sign timesheets. She further reported required hardware upgrades for the office that include replacing staff computers, collective computers, and

hard drives for the front desk and kiosk.

Domasig inquired about what happens to the old computers and what models they are. Dalton responded that the computers will be reset and donated to either students or charities within the community.

Cove asked about the value of the computers and if it is worth submitting them for credit during the purchase. Dalton responded that there is very little value and the computers would be better utilized through a donation to a student or charity in need.

22/06/27:03 MOTION
Schartner/Yun

Be it resolved that the recommendation of the Budget and Operations Committee to purchase four (4) iMacs, three (3) laptops, three (3) monitors, and two (2) hard drives at a total cost of \$16500 be approved.

CARRIED

4.2 Organizational Development Committee

Domasig reported that the bulk purchase order has been ordered. The next step is to submit the artwork.

4.3 Campaigns Working Group

Dlir reported that the written submission to the Select Standing Committee on Finance and Government Services has been submitted. The next project is the PSE funding review. The working group has been doing a lot of planning with the draft BCFS campaigns plan. There will be tabling at the next two events focusing on a survey for international students.

4.4 Campus Life Working Group

Bernoe reported on the upcoming BBQ tomorrow in Coquitlam and Thursday in New West. Check your schedules and make sure you know if you are working.

Bernoe further reported that there won't be meeting this week because of the event and that the working group is recommending Harvey Polino to be a voting member of the working group.

22/06/27:04 MOTION
Grewal/Pwint

Be it resolved that Harvey Polino be appointed as a volunteer member to the Campus Life Working Group.

CARRIED

4.5 Other Committees, Collectives or Councils

Pwint reported on the SHIFT committee meeting. They have booked the concourse for October 17-25. They are still in planning and the Human Rights Office may be tabling near the AGP, and they are wondering if DSU wants to table there too. Cove mentioned that she will follow up with Pwint about potential panelists for the event.

Cove reported about the Executive Planning Day that was held on Friday and wanted to raise a few things with everyone. Attending meetings is important and everyone should be prepared, show up on time, and if they have questions on how to be prepared, the executives are able to help. All directors should make sure they turn on slack notifications so we can all communicate for time sensitive matters. Lastly, please ensure you hand in your timesheets on time.

Schartner reported on a meeting with Carol from MCO, who agreed to sponsor the movie screening in August and the drag show planned for November.

Treloar reported on the Dream Catcher workshop and it went pretty well. He is also looking to plan a meet and greet event.

Trebunski reported on a meeting with a collective member and discussed the need for quiet rooms for students. He is Planning for a meet and greet event on June 29. He also participated in meetings about the Accessibility SOP and the mental wellness committee to set strategies.

Sabio reported on the Services committee meeting. Students were provided overview of services at the college. It was mostly international students in attendance and they were provided an

opportunity to give feedback.

Bernoe provided a brief report on the Executive Planning Day where the executive and staff did strategic planning and focused on priorities, guidance, goals, and what everyone needs to work well together this year. The next step is to complete the strategic planning document, which will be submitted for approval later in the summer.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Cove reported on the Board of Governors meeting. Highlights of the meeting included a report that international enrolment has increased, domestic enrolment has slightly decreased, and the graduation ceremonies were a success with high turnout.

5.2 Education Council

Domasig will report on recent meetings of the Education Council and other matters related to the Council.

Domasig reported that Education Council discussed changes to the proposed curriculum process. The changes are to make it easier for committee and faculty to understand. Also, they discussed programming name changes. Education Council will meet next in September.

5.3 SMT Meeting and Joint Operations Committee

Cove reported on attending the SMT meeting. There is still a student position for college board with a bi-election happening. Cove had a long discussion with SMT about program changes and the benefits to students with new accreditations.

5.4 General Relations with Douglas College

Nothing to report.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

No new business was considered at the meeting.

9. OTHER BUSINESS

No other business may be presented at this time.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday July 11 at 4:30pm, New Westminster – Kim
- Monday July 25 at 4:30pm, Coquitlam – Bernoe
- Monday August 8 at 4:30pm, New Westminster – Kim
- Monday August 22 at 4:30pm, Zoom – Bernoe

11. ANNOUNCEMENTS

Sullivan asked all Directors to submit their schedules for the fall once they are enrolled so they can start planning and getting stuff into calendar. Directors should be keeping the afternoon spot open on Mondays for board meetings, including time to travel and arrive on time.

12. ADJOURNMENT 3:31PM

Adopted by the Representative Committee on July 11, 2022



Axel Bernoe, Chair



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, July 11, 2022 – 4:30pm • New West Board Room 208

Board Members Present

Accessibility Representative.....	Anthony Trebunski
Campus Representative - Coquitlam	Ava Ferenc
Campus Representative - Coquitlam	Jerson Sabio
Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim
Campus Representative - New Westminster	Myungsan Yun
Director of College Relations.....	Bailey Cove
Director of Finance	Rachael Thomson
Director of Membership Development.....	Danna Domasig
Indigenous Students' Representative.....	Douglas Treloar
Women Students' Representative.....	Myat Noe Pwint
Pride Representative	Andi Schartner
Director of External Relations.....	Mehre Dliir
Campus Representative - New Westminster	Luna Wagner

Board Members Absent

Director of Campus Life.....	Axel Bernoe
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Staff Present

Executive Director	Andrew Dalton
Organizer - Campaigns	Michael Gauld
Organizer - Campus Life	Danielle Buteau
Organizer - Advocacy	Ashley Gordon
Services Coordinator	Kyle Maddox
Organizer - Communications	Delaney Sullivan

THE CHAIR DECLARED THE MEETING QUORATE AT: 4:33PM

1. ACKNOWLEDGEMENT OF TERRITORY

Kim acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/07/11:01 **MOTION**
Domasig/Dliir
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/07/11:02 **MOTION**
Treloar/Ferenc
Be it resolved that the minutes of the Board of Directors meeting held June 27, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Thomson reported that the committee has not met and will be scheduling the next meeting for August.

4.2 Organizational Development Committee

Domasig reported that the committee is finalizing all the design work for the bulk purchase order and will be submitting it by the end of day to meet the deadline.

4.3 Campaigns Working Group

Dlr reported that the working group met July 7 to review the campaigns plan and the upcoming calendar. The working group meeting being held tomorrow will be focusing on the preparations and overview of the upcoming BCFS Semi-Annual General Meeting.

4.4 Campus Life Working Group

Kim reported that the working group met to brainstorm on the schedule of events for the fall semester with hopes of finalizing the schedule at the next meeting July 21. The next event being held are movie days at both campuses with Freezies for members, Coquitlam July 12 and New Westminster July 19.

Buteau reported on EDGE planning for the fall. The dates have been finalized for September 16 and 17. Friday there will be registration, dinner, small group work, and the DSU after party. Saturday there will be the regular stations. The working group will be discussing the DSU station at the next meeting.

Kim and Yun reported on the recommendation to have two new volunteer members added to the working group. Both members are eager to participate and contribute to the working group.

22/07/11:03

MOTION

Sabio/Trebunski

Be it resolved that Amy Cox and Micheal Chea be appointed as volunteer members to the Campus Life Working Group.

CARRIED

4.5 Other Committees, Collectives or Councils

Trebunski reported on their first event and meeting of the Accessibility Collective. The Collective has formed a provisional structure within the Collective and would like to add the members to Slack to better communicate amongst the members. The Board had no objections to adding the members of the provisional committee to Slack.

Ferenc inquired how the structure will help Trebunski with the Collective.

Trebunski explained the limitations of his role and the opportunity to have more perspectives at the table. He further explained that he hoped the system would provide continuity for future representatives.

Pwint reported on the Women and Business event being held with the Career Centre in the fall. The first one hour workshop will be held in October. Planning is still ongoing for a bigger event in November.

Pwint further reported that a Women's Collective social event is being held on Tuesday with a good attendance expected.

Schartner reported on a Pride social that received very positive feedback. Upcoming events include Vancouver Pride, New Westminster Pride, a movie screening in August and a drag show in the fall.

Cove reported on planning for the 50th Anniversary Celebration. The event is planned for September 15 in Coquitlam and September 22 in New Westminster. The planning committee has completed the bulk purchase order. While the planning committee will be looking at acquiring sponsorships, they are recommending a budget of \$35,000 for the combined days.

22/07/11:04

MOTION

Wagner/Yun

Be it resolved that \$35,000 be approved for the 50th anniversary celebration events this September 2022.

CARRIED

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report.

5.2 Education Council

Nothing to report.

5.3 SMT Meeting and Joint Operations Committee

Nothing to report.

5.4 General Relations with Douglas College

Buteau reported that the College is still looking for EDGE leaders for the fall. If anyone is interested or knows other members, they should be encouraged to apply.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

No new business was considered at the meeting.

9. OTHER BUSINESS

Sullivan reported that she will be hosting a Canva workshop for all directors and staff that are interested in learning basic skills about the programming. The workshop will be held in the boardroom, July 20 at 2:00pm.

Maddox reported that he will be doing Deals App solicitation this Wednesday at 10:00am and a location blitz next week. If any directors are interested and available to join, to reach out to him and meet him at the office on those days.

Cove reported that she has been working with Sullivan on updating the calendar formats to increase the accessibility of the calendar.

Yun reported that he is working on cleaning up all of the bulletin boards on campus. If anyone is interested in assisting him, let him know.

Buteau reported that a refresher session on member interactions will be held Thursday, August 4 from 5:00-7:00pm. The session will focus on tabling, class talks, script writing, and member interactions to help prepare everyone for the upcoming busy semester. The time of the session was chosen to fit with most directors availabilities. A few directors mentioned they are unavailable at this time and Buteau will look at other options to ensure everyone has the opportunity for the refresher.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday July 25 at 4:30pm, Coquitlam – Bernoe
- Monday August 8 at 4:30pm, New Westminster – Kim
- Monday August 22 at 4:30pm, Zoom – Bernoe

11. ANNOUNCEMENTS

Gordon reminded everyone about the second part of the Bakau Consulting training happening on Monday, July 18.

Buteau announced that Yan gave birth on Sunday, July 10.

12. ADJOURNMENT: 5:01PM

Adopted by the Representative Committee on July 25, 2022



Axel Bernoe, Chair



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, July 25, 2022 – 4:30pm • Coquitlam Campus A1130

Board Members Present

Campus Representative - Coquitlam	Ava Ferenc
Campus Representative - Coquitlam	Jerson Sabio
Campus Representative - New Westminster	Myungsan Yun
Director of Finance	Rachael Thomson
Director of Membership Development	Danna Domasig
Indigenous Students' Representative	Douglas Treloar
Women Students' Representative	Myat Noe Pwint
Campus Representative - New Westminster	Luna Wagner
Director of Campus Life	Axel Bernoe

Board Members Absent

Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim
Director of College Relations	Bailey Cove
Accessibility Representative	Anthony Trebunski
Pride Representative	Andi Schartner
Director of External Relations	Mehre Dlr

Staff Present

Executive Director	Andrew Dalton
Organizer – Campus Life	Danielle Buteau
Organizer - Advocacy	Ashley Gordon
Services Coordinator	Kyle Maddox
Organizer - Communications	Delaney Sullivan
Accounting and Finance Coordinator	Roxana Matasa

THE CHAIR DECLARED THE MEETING QUORATE AT: 4:38PM

1. ACKNOWLEDGEMENT OF TERRITORY

Bernoe acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/07/25:01 **MOTION**
Domasig/Pwint
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/07/25:02 **MOTION**
Sabio/Yun
Be it resolved that the minutes of the Board of Directors meeting held July 11, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Matasa presented the year-to-date financial statements.

22/07/25:03 **MOTION**
Ferenc/Thomson
Be it resolved that the YTD financial report be received.

CARRIED

4.2 Organizational Development Committee

Nothing to report

4.3 Campaigns Working Group

Sullivan reported that the Working Group reviewed the BCFS advocacy plan and began planning for the Election Campaign this fall.

4.4 Campus Life Working Group

Bernoe reported that Movie Days were held in Coquitlam and New Westminster. With low enrolment currently in Coquitlam, the event was not very well attended. The event in New Westminster was well attended. The Working Group is now working on planning for EDGE this fall.

4.5 Other Committees, Collectives or Councils

Gordon reported on the upcoming Pride events, Vancouver Pride, and New Westminster Pride.

22/07/25:04 **MOTION**
Thomson/Wagner

Be it resolved that a \$500 sponsorship for New Westminster Pride be approved.

CARRIED

Pwint reported on the upcoming event being held August 2. The event is a guided paint event with Ice Cream being served.

Gordon reported on the Accessibility Peer support groups that have been held over the past couple weeks. Trebunski will be sharing the next events on social media to encourage greater participation.

Treloar reported on attending the Indigenous Caucus at the BCFS Semi-Annual General Meeting.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report

5.2 Education Council

Nothing to report.

5.3 SMT Meeting and Joint Operations Committee

Nothing to report.

5.4 General Relations with Douglas College

Nothing to report.

In-Camera: 5:15PM

5:21PM: Buteau, Dalton, Matasa, Sullivan, Maddox, and Gordon left the meeting.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Ex-camera: 5:31PM. Buteau, Dalton, Matasa, Sullivan, Maddox, and Gordon rejoined the meeting

22/07/25:05 **MOTION**
Yun/Domasig

Be it resolved that the resignation of Kyrstyn Llagas effective September 2, 2022 be received.

CARRIED

- 22/07/25:06 MOTION**
Wagner/Ferenc
Be it resolved that the labour committee be approved to engage in a hiring process for a student staff position.
CARRIED
- 22/07/25:07 MOTION**
Domasig/Thomson
Be it resolved that the memorandum of agreement with CUPE 2396 dated July 25, 2022 be ratified.
CARRIED

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

No new business was considered at the meeting.

9. OTHER BUSINESS

Domasig provided a full report on the BCFS Semi-Annual General Meeting held July 14-17. The motions put forward by the Local to endorse AccessBC, investigate new communication software, and investigate resources and campaigns for immigrants and refugees were all adopted by the membership. Domasig also provided an overview on the panels, sessions, presentations, and committees held at the meeting.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday August 8 at 4:30pm, New Westminster – Kim
- Monday August 22 at 4:30pm, Zoom – Bernoe


11. ANNOUNCEMENTS

No announcements were made at this time.

12. ADJOURNMENT-5:41PM

Adopted by the Representative Committee on August 08, 2022


Axel Bernoe, Chair


Andrew Dalton, Executive Director



MINUTES

Douglas Students' Union Board of Directors
Monday, August 8, 2022 – 4:30pm • New Westminster Room 208

Board Members Present

Campus Representative - Coquitlam	Ava Ferenc (Zoom)
Campus Representative - Coquitlam	Jerson Sabio
Campus Representative - New Westminster	Myungsan Yun
Director of Finance	Rachael Thomson
Director of Membership Development	Danna Domasig
Indigenous Students' Representative	Douglas Treloar
Women Students' Representative	Myat Noe Pwint
Director of Campus Life	Axel Bernoe
Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim
Director of College Relations	Bailey Cove
Pride Representative	Andi Schartner
Director of External Relations	Mehre Dlr

Board Members Absent

Campus Representative - New Westminster	Luna Wagner
Accessibility Representative	Anthony Trebunski

Staff Present

Executive Director	Andrew Dalton
Organizer – Campus Life	Danielle Buteau
Organizer - Campaigns	Michael Gauld
Services Coordinator	Kyle Maddox

THE CHAIR DECLARED THE MEETING QUORATE AT: 4:31PM

1. ACKNOWLEDGEMENT OF TERRITORY

Kim acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/08/08:01 **MOTION**
Bernoe/Thomson
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/08/08:02 **MOTION**
Domasig/Yun
Be it resolved that the minutes of the Board of Directors meeting held July 25, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Thomson reported that the committee is meeting tomorrow to review and approve timesheets.

4.2 Organizational Development Committee

Domasig reported that the committee is waiting for the bulk purchase items to begin to arrive for the fall semester.

4.3 Campaigns Working Group

Dlir reported that the working group have not met in the reporting period.

Gauld reported on the Period Promise campaign that is still ongoing with disposal bins being added in the male identifying washrooms on level 2 of our building.

Cove asked everyone to continue to check stock whenever you are in washrooms on the whole campus to ensure that materials are being stocked and available for the community on campus.

4.4 Campus Life Working Group

Bernoe reported that the working group have not met in the reporting period but will be meeting this week to plan for EDGE stations.

Bernoe further reported on volunteer training this morning. There will be another training session tomorrow and 2 more for September. Bernoe, Domasig, and Buteau are running the training sessions.

4.5 Other Committees, Collectives or Councils

Pwint reported on the SHIFT committee meeting last Friday. Conversations at the meeting focused on the marketplace and businesses, panelists, and future planning for the event to attract attendees to SHIFT. Action items were sent out after the meeting and Gordon will be following up on them.

Bernoe reported that the Executives met and want to report back on their thoughts for the Fall semester. Starting in a couple of weeks, there is a ton of stuff going on for DSU and DC events. Everyone needs to be ready, checking their schedules, showing up on time, and working together. The Executives will be reaching out and doing check ins shortly with the Collective Reps and the Campus Reps to prepare. Furthermore, during meetings we all need to be focused, read the agenda, be prepared, and give full attention to what is going on.

Cove further discussed that reps are all getting paid for their contributions so it is important to be prepared and be present with contributions.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report.

5.2 Education Council

Nothing to report.

5.3 SMT Meeting and Joint Operations Committee

Nothing to report.

5.4 General Relations with Douglas College

Pwint reported that she met with Nova and discussed the desire for collaboration and workshops for the fall semester.

***IN-CAMERA: 4:46PM**

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

***EX-CAMERA 4:55PM**

22/08/08:03

MOTION

Domasig/Dlir

Be it resolved that the official request of Deepa Singh to return to work August 15, 2022 as Organizer- Advocacy be approved.

CARRIED

22/08/08:04 MOTION
Sabio/Cove
Be it resolved that the resignation of Tracy Ho effective immediately be approved.
CARRIED

22/08/08:05 MOTION
Schartner/Treloar
Be it resolved that an internal employment notice for the regular position of Organizer-
Campus Life be posted until August 19, 2022.
CARRIED

7. OLD BUSINESS

Old business was considered at the meeting.

8. NEW BUSINESS

Thomson presented the roofing maintenance quote and provided a review of the required maintenance.

22/08/08:06 MOTION
Bernoe/Thomson
Be it resolved that the roofing maintenance quote of \$5195.00 plus GST be approved.
CARRIED

9. OTHER BUSINESS

Schartner reported that Vancouver Pride was great and she is thankful for all of the support. The involvement in Pride was very well received by our members involved.

Schartner further reported that the movie screening has been cancelled as the College is doing the same movie screening a week later.

Treloar reported that he will be attending a meeting with Gordon and the college tomorrow for planning the Truth and Reconciliation Day events.

Schartner and Gauld reported on the upcoming New Westminster Pride Day. The DSU will have a booth for the event and will be attending a drag show at night. All Directors are encouraged to attend. We will be meeting at the DSU and heading down for the setup and event. There is also a Window competition for local businesses and it is hoped that it will be someone from within the community doing the judging. Cove asked if she could decorate the windows of the DSU building. Dalton confirmed that it is encouraged.

Sabio reported that the DC Services committee will be meeting at Anvil tower on Wednesday and he will report back next meeting.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday August 22 at 4:30pm, Zoom – Bernoe
- Monday September 12 at 4:30pm, New Westminster – Bernoe
- Monday September 26 at 4:30pm, Coquitlam – Kim
- Monday October 3 at 4:30pm, Zoom – Bernoe
- Monday October 24 at 4:30pm, New Westminster – Kim
- Monday November 7 at 4:30pm, Coquitlam – Bernoe
- Monday November 21 at 4:30pm, Zoom – Kim
- Monday December 5 at 4:30pm, New Westminster – Bernoe
- Monday December 12 at 4:30pm, Zoom – Bernoe

11. ANNOUNCEMENTS

Domasig reported that she will be working on Tik Tok content next week and if any Directors want extra hours and want to help out, to let her know.

12. ADJOURNMENT: 513PM

Adopted by the Representative Committee on August 22, 2022



Axel Bernoe, Chair



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, August 22, 2022 – 4:30pm • ZOOM

Board Members Present

Campus Representative - Coquitlam	Ava Ferenc
Campus Representative - New Westminster	Myungsan Yun
Director of Finance	Rachael Thomson
Director of Membership Development	Danna Domasig
Indigenous Students' Representative	Douglas Treloar
Director of Campus Life	Axel Bernoe
Campus Representative - New Westminster	Bhavdeep Grewal
Campus Representative - New Westminster	Elijah Kim
Director of External Relations	Mehre Dhir
Campus Representative - New Westminster	Luna Wagner
Campus Representative - Coquitlam	Jerson Sabio
Accessibility Representative	Anthony Trebunski
Pride Representative	Andrea Schartner

Board Members Absent

Director of College Relations	Bailey Cove
Women Students' Representative	Myat Noe Pwint

Staff Present

Executive Director	Andrew Dalton
Organizer – Campus Life	Danielle Buteau
Services Coordinator	Kyle Maddox
Organizer – Advocacy	Ashley Gordon
Organizer – Communications	Delaney Sullivan
Accounting and Finance Coordinator	Roxana Matasa

THE CHAIR DECLARED THE MEETING QUORATE AT 4:33PM

1. ACKNOWLEDGEMENT OF TERRITORY

Bernoe acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

22/08/22:01 **MOTION**
Thomson/Ferenc
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

22/08/22:02 **MOTION**
Treloar/Yun
Be it resolved that the minutes of the Board of Directors meeting held August 8, 2022 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Thomson reported that the committee met a couple weeks ago to review and sign timesheets. Any issues with timesheets have been addressed and corrected.

4.2 Organizational Development Committee

Domasig reported that bulk purchase orders have begun to arrive and are being reviewed and counted for accuracy of material and numbers.

4.3 Campaigns Working Group

Dlir reported on staff and directors attending a Sexual Violence Policy Review Consultation to talk about inclusive language in policies that protect everyone.

Dlir further reported on discussions about indigenization of our spaces. She is wanting to explore ideas of artwork for our building and wants to get feedback from other directors if they should exploring this idea further.

Sullivan suggested getting some quotes and reaching to community members.

Trebunski recommended that we consult with the nation of this territory before moving forward.

4.4 Campus Life Working Group

Bernoe reported that EDGE is coming up very soon on September 16 and 17. The committee is currently working on preparing EDGE stations.

4.5 Other Committees, Collectives or Councils

Treloar reported that he met with ISS and Student Life to make sure everyone is on the same page for what we want to do for the National Day of Truth and Reconciliation. He will be having another meeting to confirm and working with Singh to prepare.

Schartner expressed her gratitude to everyone for coming out to New Westminster Pride and making buttons. The buttons were a big hit and put a smile on many peoples faces.

Trebunski reported on events held in August. He will be meeting with Singh to discuss work already completed and what is coming up for the fall semester.

Sabio reported on attending the Douglas College Services Committee meeting. Students provided lots of feedback about the new registration system, mostly not positive. Many of the students in attendance expressed that the DSU and FSO are both helpful. Some students expressed that they want more notice for our events.

Sullivan responded that a calendar of events will start going out for September and hopefully monthly, with event posters updated every 2 weeks.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report.

5.2 Education Council

Nothing to report.

5.3 SMT Meeting and Joint Operations Committee

Nothing to report.

5.4 General Relations with Douglas College

Nothing to report.

Buteau left the meeting: 4:50PM

***IN-CAMERA: 4:51PM**

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

***EX-CAMERA: 4:55PM**

Buteau rejoined the meeting: 4:56PM

22/08/22:03 MOTION
Kim/Trebunski
Be it resolved that the hiring committee be empowered to complete the hiring process for the student office assistant position;
Be it further resolved that the student office assistant position be scheduled to start employment August 29, 2022.
CARRIED

22/08/22:04 MOTION
Dlir/Grewal
Be it resolved that the hiring of Danielle Buteau be ratified for the regular full-time position of Organizer-Campus Life.
CARRIED

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

8.1 General Relations with Douglas College

The Board of Directors discussed the requirement for fall protection to be installed on the roof of the DSU building and the quote to complete the installation in September.

22/08/22:05 MOTION
Thomson/Schartner
Be it resolved that the Skyline Group quote for the Roof Barrier Modular Non-Penetrating Guardrail plus installation be approved at a cost of \$4500 plus tax be approved.
CARRIED

8.2 Douglas College Foundation Campaign Donation

The Board of Directors reviewed the Foundation's campaign presentation for *Indigenous and Immigrant Student Awards – Strengthening Pathways* and discussed a donation of \$6500 to complete the campaign as the finale donor.

22/08/22:06 MOTION
Dlir/Trebunski
Be it resolved that a \$6500 donation to the Douglas College Foundation campaign *Indigenous and Immigrant Student Awards – Strengthening Pathways* on September 1, 2022 be approved.
CARRIED

8.3 DSU 2022/23 Strategic Planning Document

Dalton presented the draft 2022/23 Strategic Planning document and provided a review of the short-, mid-, and long-term goals of the organization included within the document.

22/08/22:07 MOTION
Thomson/Sabio
Be it resolved that the Strategic Planning Document be approved.
CARRIED

8.4 Food Bank Procedure

22/08/22:08 MOTION
Ferenc/Treloar
Be it resolved that notice and motion of first reading be served on amendments to Procedure 40.01-06 Food Bank Guidelines.
CARRIED

9. OTHER BUSINESS

Sullivan provided a review of upcoming schedule of events.

Dalton provided an update on the upcoming announcement being held at Douglas College on August 23 by the provincial government and the opportunity to provide a tour of our spaces to Minister Whiteside and Minister Kang.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday September 12 at 4:30pm, New Westminster – Bernoe
- Monday September 26 at 4:30pm, Coquitlam – Bernoe
- Monday October 3 at 4:30pm, Zoom – Bernoe
- Monday October 24 at 4:30pm, New Westminster – Kim
- Monday November 7 at 4:30pm, Coquitlam – Bernoe
- Monday November 21 at 4:30pm, Zoom – Kim
- Monday December 5 at 4:30pm, New Westminster – Bernoe
- Monday December 12 at 4:30pm, Zoom – Bernoe

11. ANNOUNCEMENTS

Thomson reminded all directors that even if they have no hours within the reporting period, they still are required to submit a timesheet.

12. ADJOURNMENT: 5:33PM

Adopted by the Representative Committee on September 12, 2022



Axel Bernoe, Chair



Andrew Dalton, Executive Director