

MINUTES

Douglas Students' Union Board of Directors
Monday, September 13, 2021 – 4:30pm• ZOOM

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Bikrum Hothi
Campus Representative	Elijah Kim
Campus Representative	Luna Wagner
Campus Representative	Myat Noe Pwint
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Director of External Relations	Mehre Dllir
Campus Representative	Jessica Castillo
Pride Representative	Andi Schartner
Women Students' Representative	Ana Lucia Rodriguez

Board Members Absent

Indigenous Students' Representative	Alysandra Hillaby
Accessibility Representative	Olya Galianova

Staff Present

Accounting & Finance Coordinator	Roxana Matasa
Organiser – Advocacy	Deepa Singh
Organiser – Communications	Delaney Sullivan
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau

AGBAJE DECLARED THE MEETING QUORATE AT 4:31PM

1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledged the territory of the Qayqayt First Nations and the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/09/13:01 **MOTION**
Bernoe/Palad
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/09/13:02 **MOTION**
Domasig/Castillo
Be it resolved that the minutes of the Board of Directors meeting held August 23, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Nothing to report. The Committee is planning to meet next week.

4.2 Organizational Development Committee

Nothing to Report

4.3 Campaigns Working Group

Dlir reported the Working Group have not met. The Working Group has been focusing on influence the vote campaign. Dlir further reported that the Working Group is recommending two new student members to the Working Group.

21/09/13:03 MOTION

Dlir/Ramkumar

Be it resolved that Min Pyae Sone and Shelby Deppiesse be added to the campaigns working group and appropriate slack channels.

CARRIED

4.4 Campus Life Working Group

Palad reported that the Working Group will be meeting Wednesday evenings for the fall. The plan is to meet in person to prep for New Westminster Carnival for the first meeting.

4.5 Other Committees, Collectives or Councils

Nothing to report.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report

5.2 Education Council

Dalton reported that the first meeting will be held on Monday, September 20.

5.3 SMT Meeting and Joint Operations Committee

Agbaje reported that the Joint Operations Committee will be meeting on Thursday, September 17.

5.4 General Relations with Douglas College

Nothing to report.

In-Camera: 4:43pm

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

EX-Camera: 4:49pm

6.3 Motions Arising from the Confidential Session

21/09/13:04 MOTION

Domasig/Dlir

Be it resolved that the recommendation of the Hiring Committee to hire Danielle Buteau to a one-year position as the Organizer – Campus Life, effective September 7, 2021, be ratified.

CARRIED

21/09/13:05 MOTION

Ramkumar/Castillo

Be it resolved that the recommendation of the Hiring Committee to hire Genessa Ewart-Yan as the Organizer – Campaigns, effective September 15, 2021, be ratified.

CARRIED

21/09/13:06 MOTION
Bernoe/Wagner

Be it resolved that the labour committee be approved to engage in a hiring process for a new student staff assistant position.

CARRIED

7. OLD BUSINESS

No old business considered at the meeting.

8. NEW BUSINESS

8.1 Building Maintenance

Dalton provided an overview of the roof repair and maintenance report.

21/09/13:07 MOTION
Hothi/Galianova

Be it resolved that the quote for roof repair and maintenance from Design Roofing at a cost of \$5385 plus GST be approved.

CARRIED

8.2 Investments with Envision Financial

21/09/13:08 MOTION
Castillo/Hothi

Be it resolved that \$510,460.17 be reinvested in a 14 month non-redeemable term deposit with Envision Financial at a minimum 1.25% interest rate.

CARRIED

9. OTHER BUSINESS

Dalton reported on expectations of the Board now that we are into September and events are very busy. Directors need to ensure they are checking schedules and showing up for shifts.

Dhir reported that there are transition documents for each position on the external server that are very helpful. Directors are encouraged to check them out.

Ramkumar reminded Directors to make sure to keep timesheets up to date.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday September 27 at 4:30pm, New Westminster Campus – Agbaje
- Monday October 4 at 4:30pm, ZOOM – Palad
- Monday October 25 at 4:30pm, Coquitlam Campus – Palad
- Monday November 8 at 4:30pm, ZOOM – Agbaje
- Monday November 22 at 4:30pm, New Westminster Campus – Agbaje
- Monday December 6 at 4:30pm, Coquitlam Campus – Palad
- Monday December 20 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

No announcements were made at this time.

12. ADJOURNMENT – 5:05

Adopted by the Representative Committee on September 27, 2021


Jed Palad, Chair


Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, September 27, 2021 – 4:30pm• New Westminster

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Bikrum Hothi
Campus Representative	Elijah Kim
Campus Representative	Luna Wagner
Campus Representative	Myat N. Pwint(Joined 4:50)
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Director of External Relations	Mehre Dllir
Campus Representative	Jessica Castillo
Pride Representative	Andi Schartner
Women Students' Representative	Ana Lucia Rodriguez
Accessibility Representative	Olya Galianova

Board Members Absent

Indigenous Students' Representative	Alysandra Hillaby
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Staff Present

Accounting & Finance Coordinator	Roxana Matasa
Organiser – Advocacy	Deepa Singh
Organiser – Campaigns	Genessa Yan
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau

AGBAJE DECLARED THE MEETING QUORATE AT: 4:29PM

1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/09/27:01 **MOTION**
Ramkumar/Hothi
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/09/27:02 **MOTION**
Bernoe/Kim
Be it resolved that the minutes of the Board of Directors meeting held September 13, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Ramkumar reported the Committee will be meeting on Friday.

4.2 Organizational Development Committee

Nothing to Report.

4.3 Campaigns Working Group

Dlir reported the Working Group met this morning. The Working Group discussed recent campaign efforts and the proposal to the Senior Management Team for emergency menstrual products.

4.4 Campus Life Working Group

Palad reported that the last meeting was held on Wednesday. The Working Group discussed the events held so far this semester. This week, events for Orange Shirt day are being held with tabling and flag raisings at both campuses, and a Speed Friending event with DC international. For October, the first 3 weeks will focus on collective events.

4.5 Other Committees, Collectives or Councils

Ramkumar reported on the BCFS Executive Committee meeting held this past weekend. The meeting was held in-person in Richmond. The meeting focused on discussions of back to campus issues across the province and local events, campaign progress and updates to materials for campaigns, and logistics for AGMs and Skills.

Dalton reported on a proposal to create an Equity Working Group. To create the Working Group, the Term of Reference needs to be created to be included in policy. Dalton recommended creating a Working Group to create the Terms of Reference for policy that will be then brought back to the Board for approval.

Dalton, Singh, Sullivan, Domasig, Rodriguez, and Wagner put their names forward for the working group.

21/09/27:03 MOTION
Castillo/Hothi

Be it resolved that the working group be struck to create Terms of Reference for the Equity Working Group.

CARRIED

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Agbaje reported on attending the meeting on September 23. The Board of Governors discussed the successful return to campus, an Indigenous collective event for staff, and the approval of 3 new program accreditations.

5.2 Education Council

Ramkumar reported on the meeting held September 20. The meeting focused on education affiliations with international student co-ops in Italy and Costa Rica, program Revisions, and the recommendations for new program accreditations.

5.3 SMT Meeting and Joint Operations Committee

Agbaje reported on not being in attendance at the SMT meeting.

Agbaje further reported on the meeting of the Joint Operations Committee held September 16. Discussions at the meeting include vaccine passports for co-curricular activities, exemptions for Masks on campus, restricting Highschool students at the Coquitlam campus, issues with parking and printing, and the presentation of the proposal for emergency menstrual products, that was very well received by the Senior Management Team.

5.4 General Relations with Douglas College

Nothing to report.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business will be considered at the meeting.

8. NEW BUSINESS

8.1 Policy Review

21/09/27:04 **MOTION**
Castillo/Dlir

Be it resolved that notice and motion of first reading be served on amendments to Policy 20.01 Budgeting Principles and Process.

CARRIED

8.2 Open Letter to the BC Government: Confront the Climate Emergency

Palad presented the Open Letter to the BC Government: Confront the Climate Emergency for for review. He focused on the 10 demands being asked of the government in the letter. Palad responded to questions about other unions signing on to the letter, pointing out that a motion would be required at a BCFS general meeting to have provincial support.

21/09/27:05 **MOTION**
Palad/Domasig

Be it resolved that the DSU sign on to the Open Letter to the BC Government: Confront the Climate Emergency

CARRIED

9. OTHER BUSINESS

No other business was presented at this time.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday October 4 at 4:30pm, ZOOM – Palad
- Monday October 25 at 4:30pm, Coquitlam Campus – Palad
- Monday November 8 at 4:30pm, ZOOM – Agbaje
- Monday November 22 at 4:30pm, New Westminster Campus – Agbaje
- Monday December 6 at 4:30pm, Coquitlam Campus – Palad
- Monday December 20 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

No announcements were made at this time.

12. ADJOURNMENT 5:04

Adopted by the Representative Committee on October 4, 2021



Jed Parad, Chair



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, October 4, 2021 – 4:30pm• ZOOM

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Bikrum Hothi
Campus Representative	Elijah Kim
Campus Representative	Myat N. Pwint
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Director of External Relations	Mehre Dhir
Campus Representative	Jessica Castillo
Pride Representative	Andi Schartner
Women Students' Representative	Ana Lucia Rodriguez
Accessibility Representative	Olya Galianova
Indigenous Students' Representative	Alysandra Hillaby

Board Members Absent

Campus Representative	Luna Wagner
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Staff Present

Accounting & Finance Coordinator	Roxana Matasa
Organiser – Advocacy	Deepa Singh
Organiser – Campaigns	Genessa Yan
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau
Organiser - Communications	Delaney Sullivan

PALAD DECLARED THE MEETING QUORATE AT 4:32PM

1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory of the Qayqayt First Nations and the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/10/04:01 MOTION
Domasig/Bernoe
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/10/04:02 MOTION
Ramkumar/Agbaje
Be it resolved that the minutes of the Board of Directors meeting held September 27, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Ramkumar reported that the committee met last week. The Committee discussed and approved a Student Grant Fund application for the Veterinary Technician program. The committee also reviewed and signed Director timesheets.

4.2 Organizational Development Committee

Domasig reported that the committee will be meeting this Thursday. Domasig further reported that volunteer training will be taking place over the following 2 weeks.

4.3 Campaigns Working Group

Dlir reported that the Working Group have not met. Work is ongoing for planned OER and Period Promise meetings. A lot of work is also ongoing for posts, videos, and events for OERs.

4.4 Campus Life Working Group

Palad reported that the Working Group will be meeting this week to discuss events coming up, socials, and movie days.

4.5 Other Committees, Collectives or Councils

Nothing to report

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report

5.2 Education Council

Nothing to report

5.3 SMT Meeting and Joint Operations Committee

Nothing to report.

5.4 General Relations with Douglas College

Nothing to report.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business considered at the meeting.

8. NEW BUSINESS

8.1 Policy Review

21/10/04:03 **MOTION**
Agbaje/Kim

Be it resolved that Policy 20.01 Budgeting Principles and Process be adopted as amended.
CARRIED

8.2 Clubs

21/10/04:04 **MOTION**
Dlir/Castillo

Be it resolved that the following list of clubs be ratified effective October 1, 2021 to September 30, 2022.

Therapeutic Rec Association
PNUR Mentorship
Developer Student Club
Falun Gong
Health Sciences Journal
Investment & Trading
The Pinoy Club
Persian Club
Creator's Guild
Debate Club
Political Club
Board Games Club
Maker's Club
Virtual Trivia & Leisure Club
Anti Social Social Club
Video Game Club
Focus Club
SCOM – School Outreach Ministry
Socialist Alternative Youth (SAY)

Be it further resolved that the following list of clubs be ratified upon receipt of missing materials.

PNUR Grad 2021
Ya Nadoo
Douglas Commerce & Business Association (DCBA)
Latino's Club
Chinese Students & Scholars Association
BSN Peer Mentorship Program
Nurses & Midwives Association
Grad Association PNUR 2024
BPSNUR Grad Association Winter 2023
Burmese Club
CARRIED

9. OTHER BUSINESS

21/10/04:05 **MOTION**
Palad/Kim

Be it resolved that Ramkumar, Dhir, Agbaje, Palad, Domasig, Wagner, Bernoe, Hothi, Galianova, Rodriguez, Yan, and Sullivan be approved as delegates for 36th Annual Skills Development Symposium being held November 5 – 7, 2021.

CARRIED

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday October 25 at 4:30pm, Coquitlam Campus – Palad
- Monday November 8 at 4:30pm, ZOOM – Agbaje
- Monday November 22 at 4:30pm, New Westminster Campus – Agbaje
- Monday December 6 at 4:30pm, Coquitlam Campus – Palad
- Monday December 20 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

No announcements were made at this time.

12. ADJOURNMENT – 4:52PM

Adopted by the Representative Committee on October 25, 2021


Jed Patel, Chair


Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, October 25, 2021 – 4:30pm • Coquitlam Campus A1170

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Bikrum Hothi (Zoom)
Campus Representative	Luna Wagner (Zoom)
Campus Representative	Myat N. Pwint
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje (Zoom)
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Campus Representative	Jessica Castillo
Pride Representative	Andi Schartner
Indigenous Students' Representative	Alysandra Hillaby

Board Members Absent

Campus Director of External Relations	Mehre Diir
Campus Representative	Elijah Kim
Women Students' Representative	Ana Lucia Rodriguez
Accessibility Representative	Olya Galianova

Staff Present

Accounting & Finance Coordinator	Roxana Matasa (Zoom)
Organiser – Campaigns	Genessa Yan
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau
Organiser - Communications	Delaney Sullivan
Organiser – Advocacy	Deepa Singh (Zoom)

PALAD DECLARED THE MEETING QUORATE AT 4:48PM.

1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory the Kwikwetlem First Nation and of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/10/25:01 **MOTION**
Castillo/Bernoe
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/10/25:02 **MOTION**
Hothi/Pwint
Be it resolved that the minutes of the Board of Directors meeting held October 4, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Nothing to report.

4.2 Organizational Development Committee

Domasig reported the committee met twice in the reporting period. Over the two meetings, the committee discussed winter BCFS bulk purchase order, the purchase of tents and tent walls, and clean-up of the DS APP. Chelsea Goza from Ready Education will be joining the next meeting to discuss changes and opportunities for the DS app.

Domasig went over the motions and why we want to purchase these materials.

21/10/25:03 MOTION
Ramkumar/Agbaje

Be it resolved that the recommendation from the Organizational Development Committee to spend up to \$5000 on branded tents and tent walls be approved.

CARRIED

21/10/25:04 MOTION
Castillo/Pwint

Be it resolved that the recommendation from the Organizational Development Committee to spend up to \$20,000 on the winter bulk purchase order be approved.

CARRIED

4.3 Campaigns Working Group

Yan reported that the working group has been focusing on events for OERs, the blog post, and Open Access week. The completed faculty videos will be posted on the big screen. Ongoing work on period promise survey has been positive with 180 responses. The next focus is the DC Budget consultation work in November.

4.4 Campus Life Working Group

Palad reported that Movie Day is being held tomorrow in Coquitlam with popcorn, candy, and OER tabling. A Halloween social is being held in the lounge. Activities include board games, Skaraoke, treats, and pumpkin carving.

Palad further provided a general overview of rest of the semester with regular socials with different themes. Festival of lights being one. Planning for December Christmas events. 8 days of holiday giveaways – looking for ideas for the giveaways.

4.5 Other Committees, Collectives or Councils

Singh reported on Collective check-ins. The Collectives are planning for socials, meet ups, and finalizing plans for November and December.

Hillaby left the meeting: 5:00pm

Dalton reported on the equity policy committee work to-date. Work is ongoing.

Ramkumar reported on Club Council. The event went well with 1 or 2 executives from each club in attendance. The event included a feedback session. A Club social event was held with an estimated 20 members in attendance. The event included mingling, games, and snacks.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report.

5.2 Education Council

Ramkumar and Singh reported on Education Council. The meeting was brief with an important message by Denton that lower than expected enrolment numbers will affect budgeting this year.

5.3 SMT Meeting and Joint Operations Committee

Agbaje reported on joining the SMT meeting to provide feedback on the agenda, which included the tentative schedule for next year. The National Day for Truth and Reconciliation, Sept 30, was not included. Agbaje inquired and was informed that the College is waiting for confirmation from the Provincial Government.

5.4 General Relations with Douglas College

Agbaje reported on the Cultural Café, hosted by Tracy London. The event was very productive, with discussions about the Ombuds role held by the DSU.

IN-CAMERA 5:09

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

EX-CAMERA 5:10

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

8.1 Clubs

Gordon provided an overview of the club budget requests for approval.

21/10/25:05 MOTION

Ramkumar/Domasig

Be it resolved that club allocations be granted as per schedule 1 – Club Funding Allocations for Fall 2021 (attached).

CARRIED

8.2 BCFS Skills Symposium

21/10/25:06 MOTION

Castillo/Schartner

Be it resolved that Dalton be approved as a delegate for 36th Annual Skills Development Symposium being held November 5 – 7, 2021.

CARRIED

9. OTHER BUSINESS

No other business was presented at this time.

10. UPCOMING MEETINGS

The board reviewed upcoming board meetings.

- Monday November 8 at 4:30pm, ZOOM – Agbaje
- Monday November 22 at 4:30pm, New Westminster Campus – Agbaje
- Monday December 6 at 4:30pm, Coquitlam Campus – Palad
- Monday December 20 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

No announcements were made at this time.

12. ADJOURNMENT – 5:18PM

Adopted by the Representative Committee on November 08, 2021



Axel Bernoe, Director



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, November 8, 2021 – 4:30pm• ZOOM

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Luna Wagner
Campus Representative	Myat N. Pwint
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Campus Representative	Jessica Castillo
Campus Director of External Relations	Mehre Dliir
Campus Representative	Elijah Kim
Women Students' Representative	Ana Lucia Rodriguez
Accessibility Representative	Olya Galianova

Board Members Absent

Campus Representative	Bikrum Hothi
Pride Representative	Andi Schartner
Indigenous Students' Representative	Alysandra Hillaby

Staff Present

Accounting & Finance Coordinator	Roxana Matasa
Organiser – Campaigns	Genessa Yan
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau
Organiser - Communications	Delaney Sullivan
Organiser – Advocacy	Deepa Singh

AGBAJE DECLARED THE MEETING QUORATE AT 4:31PM

1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/11/08:01 **MOTION**
Palad/Bernoe
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/11/08:02 **MOTION**
Ramkumar/Dliir
Be it resolved that the minutes of the Board of Directors meeting held October 25, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Ramkumar reported on the last meeting of the committee. The committee discussed upcoming maintenance and has made recommendations for approval of updating the L1 fixtures to LEDs and replacing the variable speed drives for the HVAC system in the building. The committee also signed timesheets.

21/11/08:03 MOTION
Palad/Dlir

Be it resolved that the quote to upgrade 16 light fixtures to LED on L1 of the DSU building at a cost of \$1285 plus tax be approved.

CARRIED

21/11/08:04 MOTION
Bernoie/Ramkumar

Be it resolved that the Variable Speed Drives be replaced at a cost of up to \$14,000 be approved.

CARRIED

4.2 Organizational Development Committee

Domasig reported that the committee met on Thursday with Chelsea from Ready Education to discuss options for the DS app, which included a scavenger hunt. Domasig also reported that the order has been completed for winter bulk purchase order.

4.3 Campaigns Working Group

Dlir reported that the working group has been focusing on OER tabling in Coquitlam and New Westminster, that saw very good engagement. The working group is now working on planning for budget consultation and winter term planning. Dlir further reported on the plan to provide emergency menstrual kits to students in December to ensure students have resources over the holiday break.

21/11/08:05 MOTION
Dlir/Palad

Be it resolved that \$800 be approved for Emergency Menstrual Kits.

CARRIED

4.4 Campus Life Working Group

Palad reported on the Halloween event. International students were very happy with carving pumpkins, some for the first time. The working group is now working on planning for holiday events. Buteau reported on a meeting with Douglas College to discuss food services through Chartwells. Ramkumar brought up meeting with other students' unions and discussions on collaboration with International to ensure something is happening.

4.5 Other Committees, Collectives or Councils

Galianova reported on ongoing planning for guided meditation.

Rodriguez reported on the upcoming self-defense workshop and planning for upcoming awareness dates.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report.

5.2 Education Council

Nothing to report.

5.3 SMT Meeting and Joint Operations Committee

Nothing to report.

5.4 General Relations with Douglas College

Members may report on other issues relating to general relations with Douglas College.

Meeting about academic integrity.

***In-Camera: 4:52PM**

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

***Ex-Camera: 4:54PM**

6.3 Motions Arising from the Confidential Session

- 21/11/08:06 MOTION**
Dlir/Domasig
Be it resolved that the recommendation of the Labour Committee to hire Dionna Chan, effective November 3, 2021, be ratified.
CARRIED

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

8.1 2021/22 Student Society Emergency Aid Fund

- 21/11/08:07 MOTION**
Ramkumar/Kim
Be it resolved that matching funds of \$7500 be approved for the 2021/22 Student Society Emergency Aid Fund.
CARRIED

8.2 DSU 2020/21 Budget

Matasa presented the proposed 2021/22 DSU Budget followed by a detailed discussion amongst the Board of Directors.

- 21/11/08:08 MOTION**
Palad/Dlir
Be it resolved that the 2021/22 DSU Budget be approved.
CARRIED

9. OTHER BUSINESS

Buteau provided a overview of the new staff structure.

Singh reported that Douglas College is changing options in their systems so students can input preferred names and pronouns.

Sullivan reported on work of the Equity committee. Sullivan reminded all Directors to be providing their exam schedules.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday November 22 at 4:30pm, New Westminster Campus – Agbaje
- Monday December 6 at 4:30pm, Coquitlam Campus – Palad
- Monday December 20 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

No announcements were made at this time.

12. ADJOURNMENT – 5:38PM

Adopted by the Representative Committee on November 22, 2021



Axel Bernoe, Director



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, November 22, 2021 – 4:30pm • New Westminster

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Luna Wagner
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Campus Representative	Jessica Castillo
Campus Director of External Relations	Mehre Dliir
Campus Representative	Elijah Kim
Campus Representative	Bikrum Hothi
Pride Representative	Andi Schartner
Accessibility Representative	Olya Galianova

Board Members Absent

Campus Representative	Myat N. Pwint
Women Students' Representative	Ana Lucia Rodriguez
Indigenous Students' Representative	Alysandra Hillaby

Staff Present

Accounting & Finance Coordinator	Roxana Matasa
Organiser – Campaigns	Genessa Yan
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau
Organiser - Communications	Delaney Sullivan

THE CHAIR DECLARED THE MEETING QUORATE AT 4:30PM

1. ACKNOWLEDGEMENT OF TERRITORY

Agbaje acknowledged the territory of the Qayqayt and Kwikwetlem First Nations and all the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/11/22:01 **MOTION**
Ramkumar/Hothi
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/11/22:02 **MOTION**
Domasig/Castillo
Be it resolved that the minutes of the Board of Directors meeting held November 8, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Nothing to report

4.2 Organizational Development Committee

Domasig reported that the Committee have been working on a scavenger hunt for App for the new year. Channels for the app have also been created. Directors should make sure they have the app so you know

4.3 Campaigns Working Group

Dlir reported that the DC Budget Consultations went very well with strong engagement. The Working Group will now be focusing on Period promise packages for tabling in December that will include a survey on the use of reusable products. Dlir further reported in a class talk she did with Lisa Smith. The Working Group is now planning for the winter semester with a focus on the campaign Fairness for International Students.

4.4 Campus Life Working Group

Palad reported the Working Group has completed a general outline of events for the winter semester. Events include EDGE on January 14, welcome and food events for January, movies to highlight Black History Month in February, Open Education Week and Shift at the start of March, World Water Day later in March, and the Beverage Garden in April.

Palad further reported that the Working Group is finalizing details for the "8 days of Giveaway" for December. Giveaways include swag, gift cards, and self-care products. Ramkumar inquired about how its given away. – QR code, tabling, and register at kiosk, front desk.

4.5 Other Committees, Collectives or Councils

Gordon reported on the DC Services Committee. The last meeting focused on a discussion of feedback received about services, with the majority focused on advising and counseling.

Palad reported on the DCFA Climate Emergency Committee. Upcoming events include a special speaker this Wednesday on zoom at noon and a Night of poetry with 2 esteemed authors

Large meeting – next Monday for signatories from declaration we signed.

Sullivan and Dalton reported Indigenous Artisan Marketplace and Pow-wow Glow Workshop being held this week.

Dlir reported on attending the BCFS advocacy day. Dlir and representatives from around the province met with local MLAs to advocate for international students, funding for institutions, and increased skills based training.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report.

5.2 Education Council

Ramkumar reported that the meeting held on Monday focused on approving program revisions.

5.3 SMT Meeting and Joint Operations Committee

Agbaje reported on the SMT meeting. Items discussed at the meeting included a discontinued program that was not active and updates to the Academic Freedom policy.

5.4 General Relations with Douglas College

Nothing to report

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

8.1 Direct Deposit

Dalton and Matasa discussed with the Board of Directors the option to transition to direct deposit for payroll.

21/11/22:03 MOTION
Ramkumar/Castillo

Be it resolved that payroll be outsourced to Payworks for direct deposit for January 1, 2022.

CARRIED

8.2 Board of Directors Sub-Committees Policy

Sullivan went through all the proposed changes of the policy.

21/11/22:04 MOTION
Domasig/DIir

Be it resolved that notice and motion of first reading be served on amendments to Policy 10.02 Board of Directors Sub-Committees.

CARRIED

8.3 Donations

21/11/22:05 MOTION AS AMENDED
Domasig/Bernoe

Be it resolved that a \$500 donation to the United Way "United for BC Flood Response Fund" be approved.

CARRIED

9. OTHER BUSINESS

Dalton and Matasa reported that there are a number of uncashed payroll cheques. Directors with uncashed cheques will be receiving an email with the cheque information so that this issue can be resolved. A number of cheques are from the past fiscal year and need to be dealt with for the audit.

Dalton reported that the BCFS AGM is being held January 13-16, 2022. Delegations need to be registered by December 9. The Board will be selecting the delegation at the next meeting being held December 6, so if Directors are interested and available they should be putting their names forward before the meeting.

The Board of Directors discussed mask non-compliance around the game areas in the lower lounge and upper lounge. A number of complaints have been received from students, staff, and security concerning the issues. Wearing masks in the common area is a part of the public health order and must be followed to ensure health and safety. The game areas will be closed temporarily to address the issue.

Matasa reminded everyone to provide their banking/direct deposit information as soon as possible to ensure a clean transition for the new year to Payworks.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday December 6 at 4:30pm, Coquitlam Campus – Palad
- Monday December 20 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

Sullivan reminded all Directors to submit their schedules for the new year and to complete their wishlist for Secret Santa.

Bernoe reminded everyone that the next meeting on December 6 is in Coquitlam and that everyone should be in attendance.

12. ADJOURNMENT – 5:34PM

Adopted by the Representative Committee on December 06, 2021



Axel Bernoe, Director



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, December 6, 2021 – 4:30pm• ZOOM

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Luna Wagner
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Campus Representative	Jessica Castillo
Campus Director of External Relations	Mehre Dhir
Campus Representative	Elijah Kim
Campus Representative	Bikrum Hothi
Pride Representative	Andi Scharner
Accessibility Representative	Olya Galianova
Campus Representative	Myat N. Pwint
Women Students' Representative	Ana Lucia Rodriguez
Indigenous Students' Representative	Alysandra Hillaby

Board Members Absent

Staff Present

Accounting & Finance Coordinator	Roxana Matasa
Organiser – Campaigns	Genessa Yan
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau
Organiser - Communications	Delaney Sullivan
Organiser - Advocacy	Deepa Singh

PALAD DECLARED THE MEETING QUORATE AT: 5:17

1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory of Qayqayt and Kwikwetlem First Nations and all the Coast Salish Peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/12/06:01 **MOTION**
Domasig/Bernoe
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/12/06:02 **MOTION**
Ramkumar/Kim
Be it resolved that the minutes of the Board of Directors meeting held November 22, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Ramkumar reported that the committee met on December 3. At the meeting, the committee members reviewed and approved Student Grant Fund requests and signed timesheets.

4.2 Organizational Development Committee

Domasig reported on the Scavenger hunt being planned for the App. The committee met Chelsea from Ready Education to talk about logistics. The committee is now working on gathering locations to place QR codes.

Sullivan expanded that the purpose of the scavenger hunt is to help students orientate themselves to campus by finding different departments and checking in. Students can also win prizes by taking part in the hunt.

Domasig further reported on the channels on the app. The channels are all live and directors should be helping students by encouraging their posts be put into the correct channels.

4.3 Campaigns Working Group

Dlir will report on the work of the Working Group since the past meeting.

Dlir reported on creating period packages for the holiday shut down and on the Period Promise tabling for reusable products. She also attended a meeting with the United Way and shared with that group the work that the DSU has been doing.

4.4 Campus Life Working Group

Palad reported that the last meeting of the Working Group has been rescheduled to this week. The meeting will be focusing on EDGE planning.

Buteau reported that EDGE in January will be a one-day event on the New Westminster campus.

4.5 Other Committees, Collectives or Councils

Nothing to report.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Agbaje reported that the Board of Governors met November 25. Highlights of the meeting include graduation ceremonies will be held on campus, there is a further reduction in online classes for the winter semester, internal reviews concerning inclusion are leading to more training for faculty and staff, and Douglas college is ranked 2nd in BC for stable enrolment.

5.2 Education Council

Nothing to report.

5.3 SMT Meeting and Joint Operations Committee

Nothing to report.

5.4 General Relations with Douglas College

Nothing to report.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business will be considered at the meeting.

8. NEW BUSINESS

8.1 DSU Annual General Meeting

The board discussed the upcoming Annual General Meeting and bylaw amendments.

21/12/06:03 MOTION
Bernoe/Agbaje
Be it resolved that the DSU Annual General Meeting be held January 26, 2022 at 2:30pm.
CARRIED

21/12/06:04 MOTION
Ramkumar/Rodriguez
Be it resolved that proposed bylaw changes concerning the increase of the Board of Directors Renumeration to the 2021 living wage be recommended to the Annual General Meeting January 26, 2022.
CARRIED

8.2 DSU Elections

21/12/06:05 MOTION
Rodriguez/Schartner
Be it resolved that the Election Buddy program be engaged to facilitate voting for the DSU 2022 Elections; and
Be it further resolved that the cost of up to \$2000 for the Election Buddy program be approved.
CARRIED

21/12/06:06 MOTION
Bernoe/Castillo
Be it resolved that the election schedule be approved as presented:
Elections Notice: January 17-28, 2022
Elections Nominations: January 31-February 4, 2022
Elections Campaigning: February 7-18, 2022
Elections Polling: February 14-18, 2022
CARRIED

21/12/06:07 MOTION
Domasig/Dlir
Be it resolved that McKenzie Hutchison be hired as the CRO for the DSU 2022 Elections.
CARRIED

21/12/06:08 MOTION
Wagner/Schartner
Be it resolved that Hutchison(CRO), Dalton (DRO), agbaje, palad, ramkumar be appointed to the Electoral Committee.
CARRIED

8.3 BCFS Annual General Meeting

The BCFS 40th Annual General Meeting is scheduled for January 13 to 16, 2022.

21/12/06:09 MOTION
Domasig/Pwint

Be it resolved that six members of the Board and two staff people be appointed delegates to the 40th Annual BCFS General Meeting; and

Be it further resolved that those delegates be Ramkumar, Domasig, Dhir, Rodriguez, Bernoe, Galianova, and the staff delegates be Yan, and Dalton.

CARRIED

21/12/06:10 MOTION
Ramkumar/Bernoe

Be it resolved that the delegation be empowered to submit motions on behalf of the Local.

CARRIED

8.4 Board of Directors Sub-Committees Policy

Sullivan provided an overview of the feedback received concerning the policy updates. Feedback included the recommendation to change the Equity Committee to the Social Justice Committee to better encompass the work of the committee and to recognize that all work of the DSU is about Equity. The Equity Policy Working Group will review the recommendations and present updates to the board at a future meeting.

9. OTHER BUSINESS

No other business was presented at this time.

10. UPCOMING MEETINGS

The board will review proposed upcoming board meetings for consideration.

- Monday December 20 at 4:30pm, ZOOM – Palad
- Monday January 10 at 4:30pm, New Westminster – Agbaje
- Monday January 24 at 4:30pm, ZOOM – Agbaje
- Monday February 7 at 4:30pm, Coquitlam – Palad
- Monday February 28 at 4:30pm, ZOOM – Palad
- Monday March 7 at 4:30pm, New Westminster – Agbaje
- Monday March 21 at 4:30pm, ZOOM – Agbaje
- Monday April 4 at 4:30pm, Coquitlam – Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

Dalton reminded Directors about the holiday event being held the following night.

Dalton explained to Directors that they need to submit their timesheets by December 17 to ensure there is adequate time to issue cheques and sign them.

12. ADJOURNMENT -5:55PM

Adopted by the Representative Committee on December 20, 2021



Axel Bernoe, Director



Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, December 20, 2021 – 4:30pm• ZOOM

Board Members Present

Campus Representative	Axel Bernoe
Campus Representative	Luna Wagner
Director of Campus Life	Jed Palad
Director of College Relations	Doyinsola Agbaje
Director of Finance	Amrita Ramkumar
Director of Membership Development	Danna Domasig
Campus Representative	Jessica Castillo
Campus Director of External Relations	Mehre Dliir
Campus Representative	Elijah Kim
Pride Representative	Andi Schartner
Accessibility Representative	Olya Galianova
Campus Representative	Myat N. Pwint

Board Members Absent

Women Students' Representative	Ana Lucia Rodriguez
Indigenous Students' Representative	Alysandra Hillaby
Campus Representative	Bikrum Hothi

Staff Present

Accounting & Finance Coordinator	Roxana Matasa
Services Coordinator	Ashley Gordon
Executive Director	Andrew Dalton
Organiser – Campus Life	Danielle Buteau
Organiser - Communications	Delaney Sullivan

PALAD DECLARED THE MEETING QUORATE AT: 4:30PM

1. ACKNOWLEDGEMENT OF TERRITORY

Palad acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

21/12/20:01 **MOTION**
Pwint/Agbaje
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

21/12/20:02 **MOTION**
Domasig/Ramkumar
Be it resolved that the minutes of the Board of Directors meeting held December 6, 2021 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Nothing to report

4.2 Organizational Development Committee

Domasig reported that there is ongoing work by the committee on the APP scavenger hunt.

4.3 Campaigns Working Group

Nothing to report

4.4 Campus Life Working Group

Palad reported that they are finalizing meeting dates for next semester working on final preparations for EDGE.

4.5 Other Committees, Collectives or Councils

Nothing to report

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report

5.2 Education Council

Ramkumar will report on recent meetings of the Education Council and other matters related to the Council.

Ramkumar reported that they met today. The meeting was brief and Domasig was officially admitted to the council. There was discussion about the pandemic and the need to continue following public health guidelines.

5.3 SMT Meeting and Joint Operations Committee

Agbaje reported that Denton discussed the open student position on Board of Governors. Another bi-election will be held in the new year to fill the position.

5.4 General Relations with Douglas College

Agbaje attended the Awards Committee where discussions were held about International Student awards. Agbaje plans to meet with Horsley to further discuss potential bursaries and awards.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Members will consider any matters arising from the confidential sessions that require action.

7. OLD BUSINESS

No old business was considered at the meeting.

8. NEW BUSINESS

8.1 DSU Investments

21/12/20:03

MOTION

Castillo/Ramkumar

Be it resolved that \$575,000 be reinvested in a 12 month cashable term with Envision Financial at a minimum 0.71% interest rate.

CARRIED

9. OTHER BUSINESS

No other business was presented at this time.

10. UPCOMING MEETINGS

The board reviewed the proposed upcoming board meetings for consideration.

- Monday January 10 at 4:30pm, New Westminster – Agbaje
- Monday January 24 at 4:30pm, ZOOM – Agbaje
- Monday February 7 at 4:30pm, Coquitlam – Palad
- Monday February 28 at 4:30pm, ZOOM – Palad
- Monday March 7 at 4:30pm, New Westminster – Agbaje
- Monday March 21 at 4:30pm, ZOOM – Agbaje
- Monday April 4 at 4:30pm, Coquitlam– Palad
- Monday April 25 at 4:30pm, ZOOM – Palad

11. ANNOUNCEMENTS

Castillo announced that she has now graduated and will be attending Langara in the winter term. As she is still eligible to remain on the Board of Directors until the completion of her term in April, she will remain but will at times be unavailable at the start of the term.

12. ADJOURNMENT – 4:40PM

Adopted by the Representative Committee on January 10, 2022



Axel Bernoe, Director



Andrew Dalton, Executive Director

