

MINUTES

Douglas Students' Union Board of Directors
Monday, September 9, 2019 – 4:30pm • New Westminster 207

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of External Relations	Mitchel Gamayo
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Joel Codoy
Campus Representative.....	Nikiel Lal
Director of College Relations	Telka Pesklevits
Accessibility Representative	Daragh Drummond
Campus Representative.....	Amrita Ramkumar
Campus Representative.....	Klyde Ouano
Director of Membership Development.....	Francis Ataiza
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark

Board Members Absent

Pride Representative.....	Mae Jamisola
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Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho

GAMAYO DECLARED THE MEETING QUORATE: 4:33PM

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/09/09:01 **MOTION**
Drummond/Mitro
Be it resolved that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

19/09/09:02 **MOTION**
Codoy/Ramkumar
Be it resolved that the minutes of the Board of Directors meeting held August 26, 2019 be adopted.

CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Mitro reported that the committee met last week to sign timesheets.

4.2 Organizational Development Committee

Sullivan reported on the progress of the DSU promo video by Ben Glassco.

4.3 Campaigns Working Group

Ho reported that class talk scheduling will begin next week for the Our Time is Now campaign. Some campaign updates include:

Advanced polls on campus have been changed to:

- Coquitlam – October 5, 7, 8 – Tim's Café - time tbd
- New Westminster – October 5, 6, 7, 8, 9 - Art Gallery 10am-10pm

Candidates meet and greet is scheduled for the following dates:

- New Westminster – Tuesday October 15
- Coquitlam – Wednesday October 16

4.4 Campus Life Working Group

Chirino reported that EDGE is happening this week and asked reps to be in the office on Thursday if possible. Also, the Coquitlam Beverage Garden event is tomorrow.

4.5 Other Committees, Collectives or Councils

Gaidu is working with the Impacts team for some on-campus events with the Women's Collective.

Spreeuw is working with Aboriginal Student Services for the Sisters in Spirit vigil Oct. 4th.

Drummond is working on the fidget toys and inventory for students to rent them out and use them on campus.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Nothing to report as there have been no meetings since the last meeting.

5.2 Education Council

Nothing to report as there have been no meetings since the last meeting.

5.3 SMT Meeting and Joint Operations Committee

Nothing to report as there have been no meetings since the last meeting.

5.4 General Relations with Douglas College

Ho reported that Duane Seibel is retiring at the end of 2019.

DSU received a lot of good feedback from SMT, security, staff, faculty and the college community about our beverage garden event.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

7. OLD BUSINESS

8. NEW BUSINESS

8.1 Oohlala Mobile App Cost-Sharing Agreement

The board will discuss the renewal of the Oohlala Mobile App cost-sharing agreement with BCFS.

19/09/09:03 **MOTION**
 Ouano/Gaidu

Be it resolved that the Ready Education Mobile App Cost-Sharing agreement with the BCFS be renewed for a two-year term, ending July 31, 2021.
CARRIED.

9. OTHER BUSINESS

9.1 Federal Election Campaign

Lal demonstrated the Our Time is Now engagement activity to the board for the upcoming campaign launch.

Ramkumar and Ho demonstrated the Mentimeter presentation software and how we plan on using it for the Our Time is Now campaign in the coming weeks.

Chirino suggested an engagement activity for some future events – photo hall of voters.

10. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday September 30 COQ
- Monday October 7 NW
- Monday October 28 NW
- Monday November 4 COQ
- Monday November 18 NW
- Monday December 2 COQ
- Monday December 16 NW

11. ANNOUNCEMENTS

12. ADJOURNMENT – 5:33

Adopted by the Representative Committee on September 30, 2019

Nikiel Lal, Director

Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, September 30 2019 – 4:30pm • Coquitlam Campus

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of External Relations	Mitchel Gamayo
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Nikiel Lal
Director of College Relations	Telka Pesklevits
Campus Representative.....	Amrita Ramkumar
Campus Representative.....	Klyde Ouano
Director of Membership Development.....	Francis Ataiza
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Pride Representative.....	Mae Jamisola

Board Members Absent

Accessibility Representative	Daragh Drummond
Campus Representative.....	Joel Codoy

Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho
Organiser – Events	Deepa Singh
Executive Director.....	Andrew Dalton

Guests Present

DSU Street Dance Society.....	Waldo Gaviola
DSU Street Dance Society	Lowell Lam

THE CHAIR DECLARED THE MEETING QUORATE AT 4:32PM

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples and the discussed the importance of Orange Shirt Day.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/09/30:01 MOTION
Tang/Chirino
Be it resolved that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

19/09/30:02 MOTION
Ramkumar/Ataiza
Be it resolved that the minutes of the Board of Directors meeting held September 9, 2019 be adopted.

CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Sullivan brought in Gaviola and Lam - 4:35

Gaviola and Lam of the DSU Street Dance Society, formerly the DHHC, joined the meeting to discuss the ratification of the club.

Gaviola and Lam presented on the clubs' reasons for ratification which included a different style of governance and better oversight of operations. Over 80 students have signed on to be members of the club.

Gamayo entered 4:37

The board asked about membership fees and membership requirements, engagement activities, and financial accountability.

Gaviola and Lam responded that membership would prioritize students with early sign-sheets, membership fees would be used for advertising and special events, Douglas IDs and regular IDs would be checked to ensure that the DC minors policy was being adhered to, and regular meetings with the DSU and Sullivan would be set up.

Gaviola and Lam closed with letting the board know they want to get to know the DSU better and be more involved.

Gaviola and Lam left at 4:45pm

Mitro reported on recent meeting, conversations about upcoming upgrades to the DSU.

4.2 Organizational Development Committee

Ataiza reported on volunteer training today in Coquitlam. 11 people showed up, 3 from Surrey. Codoy and Ouano were the presenters for the training. Another session in New Westminster will be held on Thursday afternoon.

Spreeuw inquired about the location of the training sessions. Ataiza responded that the training will be held at the New Westminster campus in room 100 from 4:30-5:30pm.

4.3 Campaigns Working Group

Gamayo reported on the working group. Reps should be checking the Google drive for scheduling as there are 19 class talks this week. Mitchel reported that we only have a few more weeks and we need to keep on it.

Ho reported that she is regularly confirming class talks the day before and will continue.

Gamayo talked about the passport for the Meet and Greet events. The passports will include discussion questions for students. Gamayo let the reps know that he will need help with preparing the passports. Pesklevits asked what is needed. Gamayo said help making passports and questions.

Ho reported that class scripts have been changed as we get closer to on campus early voting. Info included is polling. The Local has acquired 1600 pledges so far and hopes to reach 2200. Emails confirming that they everyone can start voting on specific date at Douglas. Ho spoke with facilities about extra signage to direct people to polling station.

Sullivan said if you need toque and hoodie for outside work, grab one from storage.

Ho reported on the Meet and Greet specifics. Only specific ridings have been invited but they can have 3 people per table and must stay at table or in concourse.

Chirino asked if passports are to encourage engagement? Gamayo explained they are designed to encourage engagement.

Mitro asked the group if everyone had been doing talks in their own classes.

4.4 Campus Life Working Group

Chirino reported on meeting about debrief for EDGE.

Mae entered 5:06

Chirino recommended better training and suggestions for improvements next year.

198 students showed up for EDGE.

4.5 Other Committees, Collectives or Councils

Lal talked about his experiences at the Uof R and talking to collectives. Positive connections were made and will be following up with the Local.

Spreeuw talked about the Sisters in Spirit Vigil this week on both campuses. The event will include smudging, a short film, and moment of silence.

Gaidu explained that the Womens Collective has collaborated with IMPACT to create an event for womens rights in healthcare. More information will be put in slack.

Gaidu and Ramkumar attended the Sexual Violence and Misconduct Working Group last Friday. Gaidu reported that Douglas College is lacking resources on campus compared to other institutions. There will be reoccurring meetings to talk about resources and addressing power imbalances.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Lal called in for the meeting and had difficulties hearing everything. The meeting included a motion to change the name of the David Lam campus to the Coquitlam campus. The agreement with the Lam family has expired and there is no desire by the family to renew the agreement.

5.2 Education Council

Tang reported on the meeting that classes have been added to different curriculums and subcommittees were chosen at the meeting. There were discussions about entrance requirements for the College changing because of changes to the high school system.

Lal responded that they had not been approved yet as curriculums have not changed yet. Everything is going back for review but all based on changes to high school curriculum.

5.3 SMT Meeting and Joint Operations Committee

Dalton reported that Shaun Tykeoff will be coming to the next board meeting to present the academic integrity module.

5.4 General Relations with Douglas College

Ho presented to VPAC on academic integrity policy issue. They are going to update policy. There is also an emerging issue with requirement for online module for marks, even though students have paid for the course.

The Douglas College Faculty Association has elected new leadership and want to collaborate on campaigns with us in the future. Pesklevits received an email about coming to a meeting and bringing dinner.

Chirino had meeting with student awards committee. Was initially sent to the wrong campus and joined the meeting electronically. New awards for international students were introduced.

In-camera - 5:46

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

Out of camera – 6:31

19/09/30:03

MOTION

Ataiza/Sundmark

Be it resolved that the meeting recess for 10 minutes

CARRIED

6:31 - Break

6:44 – Meeting Resumes

7. OLD BUSINESS

8. NEW BUSINESS

8.1 Terra Asset Management

19/09/30:04 MOTION AS AMENDED

Lal/Mitro

Be it resolved that the contracts Terra Asset Management, SLA, and Evoke for the Level 2 renovation be approved.

CARRIED

8.2 Envision Financial

The Board discussed changes in the current investments held with Envision Credit Union.

19/09/30:05 MOTION

Gaidu/Chirino

Be it resolved that the renewal of investments with Envision Credit Union be ratified.

CARRIED

8.3 Fire Alarm Upgrade

Dalton presented the quote provided for the fire alarm system upgrade. The current system has become obsolete and can no longer be worked on or parts acquired. The Local received a quote from Mott Electric to remove the old system and install a whole new system. The quote was reviewed by the consultants and received the recommendation that the work be approved.

19/09/30:06 MOTION

Tang/Ouano

Be it resolved that the Fire Alarm System upgrade quote be approved at a cost of up to \$80,000.

CARRIED

8.4 Seen Signs

The Board discussed adding branding throughout the new renovation that include one logo in room 100 and 4 in the main lounge on L3.

19/09/30:07 MOTION

Ramkumar/Gamayo

Be it resolved that the Seen Signs quotes be approved at a cost of \$4000 plus tax.

CARRIED

8.5 Lock Down Blinds

19/09/30:08 MOTION AS AMENDED

Sundmark/Lal

Be it resolved that the quote by Newco Solar Solutions be approved at a cost of up to \$6500.

CARRIED

8.6 Advocacy Week

The Board discussed the BCFS Advocacy Week being held in Victoria, BC, October 21-24, 2019. Lal, Mitro, and Ramkumar all expressed interest in attending and put their names forward.

19/09/30:09 MOTION

Ataiza/Ramkumar

Be it resolved the board send Mitro, Lal, and Ramkumar to the BCFS Advocacy Week in Victoria, BC, October 21-24, 2019.

CARRIED

8.7 Ratification of Clubs

Sullivan and Mitro presented the list of clubs that have applied to be ratified for the 2019-20 academic year.

19/09/30:10

MOTION

Tang/Ataiza

Be it resolved that the following list of clubs be ratified as of October 1, 2019 to September 30, 2020.

Clubs for ratification:

SCOM

Letter Writing Club

Makers Club

BSN Peer Mentorship program

PNUR Grad Winter 2020

Therapeutic Rec Association

Comedy Club

Inter CP club

Couples for Christ Youth campus based

Developer Student Club

Dungeons and Dragons Club

Badminton Club

Table Tennis Club

Desi Crew

FOCUS Club

Vet Tech Course Union

Film Society

PNUR Grad 2021

PNUR Grad Winter 2019

Philosophy Society

Sustainability Club

Anti Social Social Club

Japanese club

Board Games Club

Sign Language Interpreting Grad 2020

Video Games Culture Club

DCBA

Socio-Political Association

CARRIED

19/09/30:11

MOTION

Ataiza/Gamayo

Be it resolved that the DSU Street Dance Society be ratified with conditions as a club as of October 1, 2019 to September 30, 2020

CARRIED

9. OTHER BUSINESS

9.1 Office etiquette

The board had a long discussion about being respectful of each other and the office space. September has been very busy and some of the events need to be scaled back because of the lack of availability. Reps were reminded that if they have provided availability and are scheduled, they need to cover their own shifts if they are then unavailable to attend. Mitro provided an outline on timesheets.

9.2 Board social

Chirino informed the board that we will be heading to Pizza Ludica for a social after the board meeting next week, October 7. More information will be sent out through slack this week.

10. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday October 7 NW
- Monday October 28 NW
- Monday November 4 COQ
- Monday November 18 NW
- Monday December 2 COQ
- Monday December 16 NW

11. ANNOUNCEMENTS

Announcements may be made at this time.

12. ADJOURNMENT – 7:41

Adopted by the Representative Committee on October 7, 2019

Nikiel Lal, Director

Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, October 7 2019 – 4:30pm • New Westminster Rm 207

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of External Relations	Mitchel Gamayo
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Nikiel Lal
Campus Representative.....	Amrita Ramkumar
Campus Representative.....	Klyde Ouano
Director of Membership Development.....	Francis Ataiza
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Campus Representative.....	Joel Codoy

Board Members Absent

Director of College Relations	Telka Pesklevits
Accessibility Representative	Daragh Drummond
Pride Representative.....	Mae Jamisola

Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho
Organiser – Events	Deepa Singh
Executive Director.....	Andrew Dalton

Guests Present

Douglas College.....	Shuan Tyakoff
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GAMAYO DECLARED THE MEETING QUORATE AT 4:34

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/10/07:01 MOTION
Ramkumar/Gaidu
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

19/10/07:02 MOTION
Ouano/Codoy
Be it resolved that the minutes of the Board of Directors meeting held September 30, 2019 be adopted.
CARRIED

4. ACADEMIC INTEGRITY MODULE

Shaun Tyakoff, Associate Dean, Faculty of Humanities and Social Sciences, presented the new proposed Academic Integrity Module to the board. Tyakoff discussed how the module was created, the educational goals of the module, steps taken to date test the module on students, and the overall goal of

having all new students be required to complete the module in the first term at Douglas College. The board engaged in a thorough discussion with Tyakoff, asking questions and providing thoughtful feedback.

TYAKOFF LEFT THE MEETING (5:14)

5. STANDING COMMITTEES REPORTS

5.1 Budget and Operations Committee

No report.

5.2 Organizational Development Committee

No report.

5.3 Campaigns Working Group

No report.

5.4 Campus Life Working Group

No report.

5.5 Other Committees, Collectives or Councils

Sullivan presented on clubs council. Almost every club sent a representative to attend. The main feedback from clubs continues to be the issue of affordability with ordering from Chartwells for events and meetings on campus.

Gamayo and Spreeuw reported on the Sisters in Spirit vigils that we held on the Coquitlam and New Westminster campuses. Both events included a documentary film, smudging, and discussions. The events were well attended by students, community members, and staff of Douglas College.

6. REPORT ON COLLEGE RELATIONS

6.1 Board of Governors

No report.

6.2 Education Council

No report.

6.3 SMT Meeting and Joint Operations Committee

No report. The committee will be meeting at the end of the month.

6.4 General Relations with Douglas College

No report..

7. CONFIDENTIAL SESSION

7.1 Report of the Labour Committee*

7.2 Legal Affairs*

7.3 Motions Arising from the Confidential Session

8. NEW BUSINESS

8.1 Security Cameras

Dalton presented on the need to add one more camera to the security system for the L3 lounge. After the renovation was completed, it was noticed that there were several blind spots in the lounge and adding one extra camera in the pool/lounge area would cover all the missing sight lines for security.

19/10/07:03 MOTION
Ataiza/Sundmark
Be it resolved that a new camera be approved for the L3 lounge at a cost of \$3,175.00 plus tax.
CARRIED

8.2 Ratification of Clubs

Sullivan presented the list of clubs that still needed to be ratified after more information was requested from the clubs for approval.

19/10/07:04 MOTION
Spreeuw/Mitro
Be it resolved that the following list of clubs be ratified as of October 1, 2019 to September 30, 2020.

Latin Dance Club
Chinese Scholars
Circus Club

CARRIED

9. OTHER BUSINESS

10. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday October 28 NW
- Monday November 4 COQ
- Monday November 18 NW
- Monday December 2 COQ
- Monday December 16 NW

11. ANNOUNCEMENTS

12. ADJOURNMENT – 5:27

Adopted by the Representative Committee on October 28, 2019

Nikiel Lal, Director

Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, October 28 2019 – 4:30pm • New Westminster Rm 207

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Nikiel Lal
Campus Representative.....	Amrita Ramkumar
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Pride Representative.....	Mae Jamisola
Accessibility Representative	Daragh Drummond
Campus Representative.....	Klyde Ouano

Board Members Absent

Campus Representative.....	Joel Codoy
Director of External Relations	Mitchel Gamayo
Director of College Relations	Telka Pesklevits
Director of Membership Development.....	Francis Ataiza

Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho
Accounting & Finance Coordinator	Roxana Matasa
Executive Director.....	Andrew Dalton

Guests Present

Terra.....	Kelly Lin
Terra.....	Christian Menard
SLA	Stephane Laroye
Evoke	Adam Maitland

MITRO DECLARED THE MEETING QUARANTEED AT 4:36PM

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AS AMENDED AND REVIEW OF MEMBERSHIP

19/10/28:01

MOTION

Gaidu/Ramkumar

Be it resolved that the agenda be adopted.

CARRIED

3. PRESENTATION: STUDENTS' UNION BUILDING L2 RENOVATIONS

Lin and Menard of Terra Asset Management, Laroye of SLA, and Maitland of Evoke Interior Design joined the Board to present concept design plans for the second floor of the Students' Union Building. Maitland presented an overview of the concept design plans for the board, highlighting the proposed changes and the intended purposes of the changes that are designed to create a better flow of the office spaces and provide more natural light throughout. The drawings are preliminary concept designs and Evoke will continue working on creating more thorough plans to present to the board in December.

Menard, Lin, Laroye, and Maitland left the meeting: 5:20pm

4. ADOPTION OF MINUTES

19/10/28:02

MOTION

Chirino/Ramkumar

Be it resolved that the minutes of the Board of Directors meeting held October 7, 2019 be adopted.

CARRIED

5. DSU BUDGET 2019/2020

Matasa presented the 2019/2020 DSU budget to the board of directors, providing an thorough overview of the DSU finances and an explanation of the budget process

19/10/28:03

MOTION

Gaidu/Drummnd

Be it resolved that the DSU 2019/2020 Budget be approved.

CARRIED

6. STANDING COMMITTEES REPORTS

6.1 Budget and Operations Committee

Nothing to report

6.2 Organizational Development Committee

Nothing to report

6.3 Campaigns Working Group

Ho reported on the successful OTIN campaign. November 5 and 7 the DSU will be hosting an advocacy fair to highlight victories over the past couple of years. The events will be held between 11:00 and 2:00.

Chirino asked if there will be giveaways during the event. Ho responded there will not be, it is an opportunity to showcase the work of successful campaigns.

6.4 Campus Life Working Group

Nothing to report from the working group. The last pub night of the term will be held in November.

6.5 Other Committees, Collectives or Councils

Gaidu reported on the upcoming events being held November 18 in partnership with IMPACTS.

Chirino reported on research done to look at TVs for the Collective space.

Drummond let the group know that the next Find your Chill events will be held in November on both campuses.

7. REPORT ON COLLEGE RELATIONS

7.1 Board of Governors

Lal reported on recent work of the Board of Governors. The board is currently working on their 5 year strategic plan plan with discussions about responding to changes in enrolment levels at the College.

7.2 Education Council

Nothing to report

7.3 SMT Meeting and Joint Operations Committee

The committee will be meeting Wednesday and will report at the next board meeting.

7.4 General Relations with Douglas College

Spreeuw reported that the Aboriginal Advisory Committee is working to change all references of Aboriginal to Indigenous.

Dalton reported on a meeting with Dave Taylor concerning the app and the proposed collaboration agreement. While both sides were able to agree on most aspects of the agreement, licensing and cost issues need to be worked out with Ready Education before proceeding further.

Ho reported on the faculty association and wanting to be closer aligned and work together. Ho will look into setting up a meeting with between the faculty association and directors.

8. CONFIDENTIAL SESSION

8.1 Report of the Labour Committee*

8.2 Legal Affairs*

8.3 Motions Arising from the Confidential Session

9. NEW BUSINESS

9.1 Club Budgets

19/10/28:04

MOTION

Sundmark/Ramkumar

Be it resolved that club allocations be granted as per schedule 1 – Club Funding Allocations for Fall 2019 (attached).

CARRIED

9.2 Policy and Procedure Amendments

19/10/28:05

MOTION

Gaidu/Spreeuw

Be it resolved that notice and motion of first reading be served on amendments to Procedure 20.02-01 Reimbursement Rates.

CARRIED

9. OTHER BUSINESS

9.1 DSU Promotional Video

Sullivan reported on work to date and asked the group if he should be coming for another day. Ho said we don't have to spend what we budget for but we should be ensuring that we have enough in the budget to cover costs if another day of footage is required after review of footage already obtained.

19/10/28:06

MOTION

Chirino/Drummond

Be it resolved that the budget for the DSU promotional video be increased to \$7000.

CARRIED

9.2 BCFS Advocacy Week

Ramkumar and Lal reported on the positive experience of being involved with advocacy week. The NDP very receptive in the meetings.

70% of the meetings with the Liberal party we either cancelled on the day or the MLAs did not show up. Reps met with Speaker of the House. Klassen of the BCFS met with media to discuss the Liberals cancelling all of the meetings.

10. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday November 4 COQ
- Monday November 18 NW
- Monday December 2 COQ
- Monday December 16 NW

11. ANNOUNCEMENTS

Announcements may be made at this time.

12. ADJOURNMENT 6:32

Adopted by the Representative Committee on November 4, 2019

Nikiel Lal, Director

Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, November 4, 2019 – 4:30pm • Coquitlam Campus

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Amrita Ramkumar
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Pride Representative.....	Mae Jamisola
Director of Membership Development.....	Francis Ataiza
Campus Representative.....	Joel Codoy
Director of External Relations	Mitchel Gamayo

Board Members Absent

Director of College Relations	Telka Pesklevits
Campus Representative.....	Nikiel Lal
Accessibility Representative	Daragh Drummond
Campus Representative.....	Klyde Ouano

Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho
Executive Director	Andrew Dalton

GAMAYO DECLARED THE MEETING QUORATE AT 4:32

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/11/04:01 **MOTION**
Ataiza/Ramkumar
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

19/11/04:02 **MOTION**
Sundmark/Tang
Be it resolved that the minutes of the Board of Directors meeting held October 28, 2019 be adopted.
CARRIED

4. OMBUDS REPORT

Ho presented the Ombuds report to the Board of Directors. The report was completed towards the end of summer and is a reflection of trends observed from 2016 to 2018. The report included the duties and responsibilities of the ombuds in helping students. How things work at Douglas. Statistical reviews showing growth trends over the past 3 academic years, types of visitors (international vs Domestic), by faculty, nature of issue, actions taken, and consultations per student. Finished with trends and observations – variance in how policies and rules are applied at the faculty/dean level, conflicts with instructors and staff, and the increased cases of academic integrity.

5. STANDING COMMITTEES REPORTS

5.1 Budget and Operations Committee

Nothing to report. Committee will be meeting on Wednesday.

5.2 Organizational Development Committee

Nothing to report. The committee will be meeting on Friday.

5.3 Campaigns Working Group

Nothing to report. The group will plan to meet after Advocacy Fair.

5.4 Campus Life Working Group

Nothing to report.

5.5 Other Committees, Collectives or Councils

Nothing to report

6. REPORT ON COLLEGE RELATIONS

6.1 Board of Governors

No report.

6.2 Education Council

No report

6.3 SMT Meeting and Joint Operations Committee

Mitro reported on the joint operations committee meeting. At the meeting, representatives discussed complaints concerning parking fee changes, DSU advocacy week, construction projects for both parties, and the success of having voting on campus.

6.4 General Relations with Douglas College

Ho reported that reps will be meeting with the Faculty Association on Wednesday. Agenda will include loss of jobs, period promise campaign, their upcoming bargaining, and future collaboration.

Duanes retirement party will be held on Wednesday.

Sullivan reported that Jay Solman will be filling in for Duane's position until the spring.

In-camera 5:23

7. CONFIDENTIAL SESSION

7.1 Report of the Labour Committee*

7.2 Legal Affairs*

7.3 Motions Arising from the Confidential Session

Out of camera 5:26

8. NEW BUSINESS

8.1 Collective Space TV

The board discussed installing a TV in the Collective space to provide better functionality for events.

19/11/04:03

MOTION

Jamisola/Chirino

Be it resolved that the purchase of a TV for the collective space at a cost of up to \$1200 plus tax.

CARRIED

9. OTHER BUSINESS

9.1 Policy and Procedure Amendments

19/11/04:04

MOTION

Tang/Mitro

Be it resolved that notice and motion of first reading be served on the new Policy 40.08 Student Grant Fund Administration.

CARRIED

9.2 Policy and Procedure Amendments

19/11/04:05

MOTION

Caitlin/Amrita

Be it resolved that Procedure 20.02-01, Reimbursement Rates, be adopted as amended.

CARRIED

9.3 Advocacy Fair

Ho presented a slideshow prepared for the Advocacy Fair that will be played on the big screens. Reps were encouraged to send more photos to Ho to be included in the presentation.

10. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday November 18 NW
- Monday December 2 NW
- Monday December 9 COQ

11. ANNOUNCEMENTS

Sullivan reported on the holiday party.

12. ADJOURNMENT – 5:41

Adopted by the Representative Committee on November 18, 2019

Nikiel Lal, Director

Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, November 18, 2019 – 4:30pm • New Westminster Campus

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Amrita Ramkumar
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Pride Representative.....	Mae Jamisola
Director of Membership Development.....	Francis Ataiza
Campus Representative.....	Joel Codoy
Director of External Relations	Mitchel Gamayo
Campus Representative.....	Nikiel Lal
Campus Representative.....	Klyde Ouano

Board Members Absent

Director of College Relations	Telka Pesklevits
Accessibility Representative	Daragh Drummond

Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho
Executive Director	Andrew Dalton

GAMAYO DECLARED THE MEETING QUORATE AT 4:35PM

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/11/18:01 **MOTION**
Mitro/Tang
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

19/11/18:02 **MOTION**
Codoy/Gaidu
Be it resolved that the minutes of the Board of Directors meeting held November 4, 2019 be adopted.
CARRIED

4. INTERNAL AFFAIRS

19/11/18:03 **MOTION**
Ataiza/Ramkumar
Be it resolved that Telka Pesklevits be approved for a Leave of Absence effective immediately until January 1, 2020.
CARRIED

5. STANDING COMMITTEES REPORTS

5.1 Budget and Operations Committee

Nothing to report.

5.2 Organizational Development Committee

Ataiza reported on the Bulk purchase order including all regular items ordered through the BCFS store and specialty items ordered for prizes. Ataiza also reported on the upcoming volunteer appreciation night being held in room 100. Food and cupcakes will be served.

5.3 Campaigns Working Group

No report. Campaigns fair on both campuses

5.4 Campus Life Working Group

Nothing to report.

5.5 Other Committees, Collectives or Councils

Gaidu reported on the positive turn out for the Women's Collective event.

Spreeuw reported on the Indigenous artisan fair being held tomorrow at the New West campus.

Reps are encouraged to come out and support the event. The Impact self-care event will be held this Thursday in Coquitlam.

6. REPORT ON COLLEGE RELATIONS

6.1 Board of Governors

Lal reported that the Board of Governors are meeting this coming Thursday and will report back at the next meeting.

6.2 Education Council

Tang and Ho reported on conversations at Education Council surrounding the proposed changes to the English entrance requirements of C to C+. Douglas College is one of last institutions in the area to make the change. Ramkumar inquired if there will be changes for international students but was assured that these changes are for domestic students and a result of changes in the K-12 system. Concerns at EdCo arose around the lack of consultation with this council.

6.3 SMT Meeting and Joint Operations Committee

Nothing to report

6.4 General Relations with Douglas College

Gaidu, Chirino, Ho, and Mitro met with Douglas College Faculty Association (DCFA). The DCFA are Intrigued by the Fairness for International students campaign and are looking forward to working with us. Where do decisions happen at the College level. Gulp and Melissa did a presentation. OER. Want to come to one of our meetings. Want to know more about our organization. Discussed the relationship in the past and how things are changing and reflective of those changes.

Conference on Wednesday with Trish and Jennifer Parker for the Canadian Roundtable of Academic materials. Gamayo will be attending to sit on a panel to talk about OERs.

7. CONFIDENTIAL SESSION

7.1 Report of the Labour Committee*

7.2 Legal Affairs*

7.3 Motions Arising from the Confidential Session

8. OTHER BUSINESS

8.1 Policy and Procedures

19/11/18:04

MOTION

Chirino/Ramkumar

Be it resolved that the new Policy 40.08, Student Grant Fund Administration, be adopted.

CARRIED

8.2 Bulk Purchase

19/11/18:05

MOTION

Ouano/Jamisola

Be it resolved that the Bulk Purchase Winter Order for a total of \$24,000 be ratified.

CARRIED

8.4 SSEAF

19/11/18:06

MOTION

Gaidu/Spreeuw

Be it resolved that matching funds of \$7500 be approved for the Student Society Emergency Aid Fund.

CARRIED

8.4 Club Funding

19/11/18:07

MOTION

Sundmark/Ataiza

Be it resolved that club funding allocation for the Inter CP club be approved for Fall 2019.

CARRIED

9. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday December 2 NW
- Monday December 9 COQ

10. ANNOUNCEMENTS

Holiday party at Ludica Pizza will be held after the December 2 board meeting at 5:30pm.

Sullivan reported on clean up and study snacks.

Mitro discussed responsibilities of the board concerning shifts, timesheets, and be responsible for letting other reps know their schedules and availability.

Chirino discussed the Secret Santa

11. ADJOURNMENT – 5:20

Adopted by the Representative Committee on December 02, 2019

Nikiel Lal, Director

Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, November 18, 2019 – 4:30pm • New Westminster Campus

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Amrita Ramkumar
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Pride Representative.....	Mae Jamisola
Director of Membership Development.....	Francis Ataiza
Campus Representative.....	Joel Codoy
Director of External Relations	Mitchel Gamayo
Campus Representative.....	Nikiel Lal
Campus Representative.....	Klyde Ouano

Board Members Absent

Director of College Relations	Telka Pesklevits
Accessibility Representative	Daragh Drummond

Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho
Executive Director	Andrew Dalton

GAMAYO DECLARED THE MEETING QUORATE AT 4:35PM

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/11/18:01 **MOTION**
Mitro/Tang
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

19/11/18:02 **MOTION**
Codoy/Gaidu
Be it resolved that the minutes of the Board of Directors meeting held November 4, 2019 be adopted.
CARRIED

4. INTERNAL AFFAIRS

19/11/18:03 **MOTION**
Ataiza/Ramkumar
Be it resolved that Telka Pesklevits be approved for a Leave of Absence effective immediately until January 1, 2020.
CARRIED

5. STANDING COMMITTEES REPORTS

5.1 Budget and Operations Committee

Nothing to report.

5.2 Organizational Development Committee

Ataiza reported on the Bulk purchase order including all regular items ordered through the BCFS store and specialty items ordered for prizes. Ataiza also reported on the upcoming volunteer appreciation night being held in room 100. Food and cupcakes will be served.

5.3 Campaigns Working Group

No report. Campaigns fair on both campuses

5.4 Campus Life Working Group

Nothing to report.

5.5 Other Committees, Collectives or Councils

Gaidu reported on the positive turn out for the Women's Collective event.

Spreeuw reported on the Indigenous artisan fair being held tomorrow at the New West campus.

Reps are encouraged to come out and support the event. The Impact self-care event will be held this Thursday in Coquitlam.

6. REPORT ON COLLEGE RELATIONS

6.1 Board of Governors

Lal reported that the Board of Governors are meeting this coming Thursday and will report back at the next meeting.

6.2 Education Council

Tang and Ho reported on conversations at Education Council surrounding the proposed changes to the English entrance requirements of C to C+. Douglas College is one of last institutions in the area to make the change. Ramkumar inquired if there will be changes for international students but was assured that these changes are for domestic students and a result of changes in the K-12 system. Concerns at EdCo arose around the lack of consultation with this council.

6.3 SMT Meeting and Joint Operations Committee

Nothing to report

6.4 General Relations with Douglas College

Gaidu, Chirino, Ho, and Mitro met with Douglas College Faculty Association (DCFA). The DCFA are Intrigued by the Fairness for International students campaign and are looking forward to working with us. Where do decisions happen at the College level. Gulp and Melissa did a presentation. OER. Want to come to one of our meetings. Want to know more about our organization. Discussed the relationship in the past and how things are changing and reflective of those changes.

Conference on Wednesday with Trish and Jennifer Parker for the Canadian Roundtable of Academic materials. Gamayo will be attending to sit on a panel to talk about OERs.

7. CONFIDENTIAL SESSION

7.1 Report of the Labour Committee*

7.2 Legal Affairs*

7.3 Motions Arising from the Confidential Session

8. OTHER BUSINESS

8.1 Policy and Procedures

19/11/18:04

MOTION

Chirino/Ramkumar

Be it resolved that the new Policy 40.08, Student Grant Fund Administration, be adopted.

CARRIED

8.2 Bulk Purchase

19/11/18:05

MOTION

Ouano/Jamisola

Be it resolved that the Bulk Purchase Winter Order for a total of \$24,000 be ratified.

CARRIED

8.4 SSEAF

19/11/18:06

MOTION

Gaidu/Spreeuw

Be it resolved that matching funds of \$7500 be approved for the Student Society Emergency Aid Fund.

CARRIED

8.4 Club Funding

19/11/18:07

MOTION

Sundmark/Ataiza

Be it resolved that club funding allocation for the Inter CP club be approved for Fall 2019.

CARRIED

9. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday December 2 NW
- Monday December 9 COQ

10. ANNOUNCEMENTS

Holiday party at Ludica Pizza will be held after the December 2 board meeting at 5:30pm.

Sullivan reported on clean up and study snacks.

Mitro discussed responsibilities of the board concerning shifts, timesheets, and be responsible for letting other reps know their schedules and availability.

Chirino discussed the Secret Santa

11. ADJOURNMENT – 5:20

MINUTES

Douglas Students' Union Board of Directors
Monday, December 2, 2019 – 4:30pm • New Westminster Campus

Board Members Present

Campus Representative.....	Sherlyn Tang
Director of Campus Life	Melissa Chirino
Director of Finance.....	Abby Mitro
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Amrita Ramkumar
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Pride Representative.....	Mae Jamisola
Director of Membership Development.....	Francis Ataiza
Campus Representative.....	Joel Codoy
Director of External Relations	Mitchel Gamayo
Campus Representative.....	Nikiel Lal
Campus Representative.....	Klyde Ouano (arrived 4:48)
Accessibility Representative	Daragh Drummond

Board Members Absent

Director of College Relations	Telka Pesklevits (On Leave)
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Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser –Campus Life.	Deepa Singh
Executive Director.....	Andrew Dalton

Guests Present

DSU member	Ariel Ataiza
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GAMAYO DECLARED THE MEETING QUORATE AT 4:33PM

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/12/02:01 **MOTION**
Tang/Codoy
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

19/12/02:02 **MOTION**
Ataiza/Mitro
Be it resolved that the minutes of the Board of Directors meeting held November 18, 2019 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

No report

4.2 Organizational Development Committee

Ataiza reported on volunteer training and volunteer appreciation celebration. A lot of people in attendance and Collectives spoke at training for the 1st time. Both were successful events and Ataiza encouraged collectives to continue to participate in volunteer training in the future.

4.3 Campaigns Working Group

Gamayo reported that the working group will be meeting soon to discuss future campaigns either before the holiday break or right after the new year.

4.4 Campus Life Working Group

No report.

4.5 Other Committees, Collectives or Councils

Spreeuw reported on the Indigenous artisan fair. The event was very successful with many members of the college community attending and the vendors pleased with sales. Vendors expressed interest in more artisan fairs.

Spreeuw also reported on the Indigenous self-care event. The event was successful and very well attended with more than thirty members.

The Collectives met with Singh to set out a plan for the Winter semester events. A tentative schedule was created.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Lal reported on the Board of Governors meeting and discussions concerning raising the entrance grade requirement. Mitro inquired about what happens if the changes are not implemented. Lal responded that they are working on a resolution but are focusing on more consultations before implementation.

5.2 Education Council

Tang reported on the admission requirements being raised. Tang reported on this matter at the last meeting but wanted to make sure anyone not in attendance at the last meeting was aware of the situation that is being discussed.

5.3 SMT Meeting and Joint Operations Committee

No report

5.4 General Relations with Douglas College

Mitro, Gaidu, and Chirino attended the DCFA general meeting and spoke about campaigns. The DCFA are very interesting in working with the DSU and were discussing International student fees. The DCFA are also looking for a way to further support the food bank.

Gamayo reported on the OER conference and the panel that he was a part of. He reported that the event was very positive institutions and faculty in favour but recognizing wider issues at the institutional level, including bookstores and sales requirements. It is very important that in the future more students are a part of the conference and conversations as they provide valuable feedback and insight.

4:49 IN CAMERA

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

4:57 OUT OF CAMERA

7. OTHER BUSINESS

7.1 BCFS AGM

The board discussed the delegation to the BCFS AGM being held January 16-19, 2020 in Richmond, BC. Several Executives expressed the importance of the meeting but also focused on the structure and the need to understand the long hours and obligations of being a delegate. The board will be having further conversations to decide on the delegation before the meeting on December 9 with 6 delegates to be chosen. Mitro, Ramkumar, Tang, Drummond, Chirino, Gamayo, Nikiel, Gaidu, and Ataiza have all expressed interest in attending. Ho and Dalton will attend as staff resources.

7.2 Construction Management

Mitro and Dalton held interviews with Terra Asset Management for a construction management company for the Level 2 Renovations. Three separate quotes were received and two separate companies interviewed for the renovations.

19/12/02:03

MOTION

Ramkumar/Drummond

Be it resolved that the hiring of Matra Construction Inc. be ratified for the level 2 renovations of the DSU New Westminster campus.

CARRIED

8. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday December 9 Coq

9. ANNOUNCEMENTS

Mitro reminded reps that timesheets are due today.

Sullivan reminded reps that the office cleanup is scheduled for tomorrow.

10. ADJOURNMENT – 5:16

Adopted by the Representative Committee on December 9, 2019

Nikiel Lal, Director

Andrew Dalton, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, December 9, 2019 – 4:30pm • Coquitlam Campus A1230

Board Members Present

Campus Representative.....	Sherlyn Tang(5:18)
Director of Campus Life	Melissa Chirino
Director of Finance.....	Abby Mitro (Skype)
Women Students' Representative.....	Gurpinder Gaidu
Campus Representative.....	Eric Sundmark
Pride Representative.....	Mae Jamisola (4:43)
Director of Membership Development.....	Francis Ataiza
Director of External Relations	Mitchel Gamayo
Campus Representative.....	Nikiel Lal
Campus Representative.....	Klyde Ouano

Board Members Absent

Director of College Relations	Telka Pesklevits
Indigenous Students' Representative	Caitlin Spreeuw
Campus Representative.....	Joel Codoy
Campus Representative.....	Amrita Ramkumar
Accessibility Representative	Daragh Drummond

Staff Present

Organiser – Membership Outreach.....	Delaney Sullivan
Organiser – Advocacy.....	Tracy Ho
Executive Director	Andrew Dalton
Services Coordinator.....	Ashley Gordon

Guests Present

Terra Asset Management.....	Christian Menard
Terra Asset Management.....	Kelly P. Lin
Evoke.....	Adam Maitland
SLA.....	Stephane Laroye

GAMAYO DECLARED THE MEETING QUORATE AT 4:39

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

19/12/09:01 **MOTION**
Ataiza/Gaidu
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

19/12/09:02 **MOTION**
Sundmark/Lal
Be it resolved that the minutes of the Board of Directors meeting held December 2, 2019
be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Terra Asset Management (TAM), Evoke Design, and SLA were in attendance to discuss next steps of the renovation project and preliminary budgets. Maitland presented the plans to date and updated images of the spaces. Maitland presented options in the presentation to keep costs under budget. The board asked questions about the space and emphasized that the offices are a staff and board space so measures should be taken to keep costs to a minimum while ensuring that the themes of L1 and L3 are present for continuity in the building. L3 contains a significant amount of millwork, including wall panels, a feature ceiling, bulkhead, and booths, but is specifically designed for student use. As the function of L2 is the office space, extensive millwork is not necessarily required.

4.2 Organizational Development Committee

No report

4.3 Campaigns Working Group

No report

4.4 Campus Life Working Group

No report

4.5 Other Committees, Collectives or Councils

No report

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

No report

5.2 Education Council

Tang reported that the next meeting will be held on Monday, December 16, 2019.

5.3 SMT Meeting and Joint Operations Committee

No report

5.4 General Relations with Douglas College

Gamayo provided an update on the recent gym closure to the general membership.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee*

6.2 Legal Affairs*

6.3 Motions Arising from the Confidential Session

7. OTHER BUSINESS

7.1 BCFS Annual General Meeting

The board discussed the delegation for the 38th Annual BCFS General Meeting being held January 16-19, 2020 in Richmond, BC and consideration of motions to be served by the Local.

19/12/09:03

MOTION

Jamisola/Ouano

Be it resolved that six members of the Board and two staff people be appointed delegates to the 38th Annual BCFS General Meeting; and

Be it further resolved that those Board delegates be Mitro, Ataiza, Chirino, Lal, Gaidu, and Tang, and the staff delegates be Ho and Dalton.

CARRIED

- 19/12/09:04 MOTION**
Sundmark/Gaidu
Be it resolved that delegates be empowered to submit motions to the BCFS Annual General Meeting.
CARRIED

7.2 DSU Annual General Meeting

The board discussed the upcoming Annual General Meeting, including the scheduled date and proposed bylaw changes.

- 19/12/09:05 MOTION**
Chrino/Ataiza
Be it resolved that the DSU Annual General Meeting be held January 29, 2020 at 2:30pm on the New Westminster campus.
CARRIED
- 19/12/09:06 MOTION**
Gaidu/Chirino
Be it resolved that proposed bylaw changes concerning the removal of all mention of the Athletic Fee be recommended to the Annual General Meeting January 29, 2020.
CARRIED

7.3 DSU Election Schedule

The board discussed the upcoming 2020 DSU Election, the Electoral Committee, CRO, and the election schedule.

- 19/12/09:07 MOTION**
Ataiza/Jamisola
Be it resolved that the executive be empowered to investigate an external CRO and form an electoral committee.
CARRIED
- 19/12/09:08 MOTION**
Ouano/Chirino
Be it resolved that the election schedule be approved as presented:

Elections Notice: January 13-24, 2020
Elections Nominations: January 27-31, 2020
Elections Campaigning: February 3-14, 2020
Elections Polling: February 10-14, 2020

CARRIED

7.4 U-Pass Agreement

Dalton and Mitro updated the board of the ongoing contract agreements. All institutions and Student societies that are a part of the agreement have now completed the referendums on their respective campuses. Mitro and Dalton signed off the final agreement with Nicki Kerr of Douglas College and have sent off the signed agreements to Translink ahead of the December 31, 2019 deadline.

7.5 Holiday Timesheets

Mitro provided an update on timesheets. All timesheets need to be submitted Monday for the current time period and the holiday period so that cheques can be issued before the office and campus closes for the holiday season.

7.6 BCFS Executive Meeting

Mitro reported back to the board about the BCFS Executive Meeting held December 6-8. Conversations included reports from locals, feedback of current and past campaigns, a presentation from Fairware, the Deals App, the upcoming general meeting, and food insecurities on campuses. The BCFS Executive approved the purchase of one iPad per local to be used for campaigns, elections, referendums, and local events. The board discussed the idea of purchasing two extra iPads, at a discounted rate, to be more effective in its use.

19/12/09:09 **MOTION**
Mitro/Sundmark

Be it resolved that the purchase of two (2) iPads be approved through the BCFS.

CARRIED

7.7 DSU L3 Security Cameras

The board discussed issues with the installation of the L3 security camera. Dalton reported that there is not enough space within the wire channels to add extra data lines. The College proposed coring a new channel for the data lines of the camera and future use. Dalton explained that there are 3 options to be considered – not installing the camera, paying for a trade to investigate the possibility of removing old wires but does not guarantee this is possible, or coring a new channel, which could cost upwards of \$4000 - \$5000. The board collectively expressed that the new security camera was an important addition to the space and coring would be the best option as long as the estimated price was not much higher than the estimate.

19/12/09:10 **MOTION**
Gaidu/Chirino

Be it resolved that Dalton be empowered to proceed with acquiring a quote through Douglas College and approving the work order .

CARRIED

7.7 DSU Investments with Envision Financial

Dalton reported that there are 2 GICs currently set to mature in December. Dalton explained that the current practice is to put the funds back into another GIC at the best current rate available. Dalton also explained that a cash flow analysis needs to be completed to review the preliminary construction budget and figure out if funds need to be kept in an open account to be used for the next phase of the project.

19/12/09:11 **MOTION**
Sundmark/Lal

Be it resolved that Mitro and Dalton be empowered to place required funds for phase 2 of the construction project into a general account; and

Be it further resolved that Mitro and Dalton be empowered to invest the remaining funds into a closed GIC at the best possible rate.

CARRIED

8. UPCOMING MEETINGS

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday January 13 NW
- Monday January 27 NW
- Monday February 3 COQ
- Monday February 24 NW

- Monday March 9 COQ
- Monday March 23 NW
- Monday April 6 COQ
- Monday April 20 NW

9. ANNOUNCEMENTS

Chirino let the board know that she will be out of the country from Saturday December 14 through to the New Year. Sundmark reported that he will be out of the office as of Wednesday.

Gamayo reported that Gordon completed her degree.

10. ADJOURNMENT

Adopted by the Representative Committee on January 20, 2020

Nikiel Lal, Director

Andrew Dalton, Executive Director