

# Minutes

Douglas Students' Union Board of Directors  
Monday, September 24, 2018 – 4:30pm • New Westminster Campus RM 207

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## 4:38PM

### Board Members Present

|   |                       |
|---|-----------------------|
| Director of Campus Life .....                   | Paul Wittayaworapat   |
| Director of External Relations .....            | Tanysha Klassen       |
| Women Students' Representative.....             | Aahalee Bandyopadhyay |
| Director at Large .....                         | Joel Codoy            |
| Director at Large .....                         | Mitchell Gamayo       |
| Director at Large .....                         | Klyde Ouano           |
| Students with Disabilities Representative ..... | Alicia Wotherspoon    |
| Pride Representative.....                       | Melissa Chirino       |
| Director of College Relations .....             | Telka Pesklevits      |
| Coquitlam Campus Director .....                 | Francis Ataiza        |
| Director of Finance.....                        | McKenzie Hutchison    |
| Director at Large .....                         | Abby Mitro            |
| Indigenous Students' Representative .....       | Sahara Tom            |

### Staff Present

|  |                  |
|--|------------------|
| Organizer-Advocacy.....                | Tracy Ho         |
| Organizer-Membership Outreach.....     | Delaney Sullivan |
| Interim Executive Director .....       | Andrew Dalton    |
| Executive Director (on leave).....     | Steven Beasley   |
| Accounting & Finance Coordinator ..... | Roxana Matasa    |

### Contractors Present

|                                 |                  |
|---------------------------------|------------------|
| Terra Housing Consultants ..... | Christian Menard |
| Terra Housing Consultants ..... | Kelly Lin        |

Klassen declared that the meeting was quorate.

## 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

## 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

**18/09/24:01 MOTION**  
Ataiza/Hutchison  
Be it resolved that the agenda be adopted.  
**CARRIED**

## 3. ADOPTION OF MINUTES

**18/09/24:02 MOTION**  
Gamayo/Mitro  
Be it resolved that the minutes of the Board of Directors meeting held August 27, 2018 be adopted.  
**CARRIED**

## 4. STANDING COMMITTEES REPORTS

### 4.1 Budget and Operations Committee

Menard and Lin presented an updated budget, timelines, and start time of the first week of October.  
Lin presented on the design and budget to ensure that the project stays within the approved budget.

Budget is based on doing the first and third floor concurrently. Menard explained the cost differences between the construction being done concurrently and the project being phased with the first floor being completed before starting the third floor. The kitchen renovation was discussed with a preferred start date of mid-December.

Singh inquired about the inclusion of sprinkler system updates and asked about AV equipment in the 3<sup>rd</sup> floor. Beasley responded that AV equipment is not included and that the sprinkler systems were a necessary update that has to be completed as per direction from the institution. Beasley and Dalton recommend that the construction be phased to ensure that members can still utilize room bookings in the building throughout the construction period.

**18/19/24:03**     **MOTION**  
Pesklevits/Mitro

Be it resolved that the budget as of September 15, 2018 and an additional \$35,000 be added to the budget to cover the additional expenses associated with phasing the construction project.

**CARRIED**

**18/09/24:04**     **MOTION**  
Gamayo/Chirino

Be it resolved that \$11,000 be allocated to fix sprinkler heads on the second floor of the Douglas Students' Union building.

**CARRIED**

**18/09/24:05**     **MOTION**  
Wotherspoon/Ouano

Be it resolved that \$18,000 be allocated to the budget for the kitchen renovation on the second floor.

**CARRIED**

Hutchison reported on work of the finance committee and the reports from the last meeting.

#### **4.2 Organizational Development Committee**

Nothing to report

#### **4.3 Campaigns Working Group**

Klassen reported that the next meeting is being planned and that the municipal election is going to be the focus of the meeting.

#### **4.4 Campus Life Working Group**

Nothing to report

#### **4.5 Other Committees, Collectives or Councils**

Wotherspoon reported that the Students with Disabilities Collective will be starting their regular Wednesday events. They will be making stress balls at their first event and will continue their weekly events with similar activities.

Chirino reported on upcoming events of the pride collective.

Bandyopadhyay reported on upcoming events of the Women's collective and SHIFT. Chirino reported about an upcoming costume party hosted for everyone, not just collectives. A location for the event has not been chosen yet. Chirino reported on the work done to discourage inappropriate costumes.

Tom reported on upcoming events of the indigenous collective: Sisters in Spirit, Orange Shirt Day, and the screening of Indian Horse. The screening of Indian Horse will be followed by a panel discussion that includes the star of the film and the producers.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Pesklevits reported on the recent College Board meeting and the new Co-chair.

**5.2 Education Council**

Hutchison reported that the chair of the Education Council was officially chosen.

**5.3 SMT Meeting and Joint Operations Committee**

Nothing to report. DSU not in attendance

**5.4 General Relations with Douglas College**

Beasley reported on conversations with the college about fees not being applied to students over 65. Students over 65 do not pay fees or tuition. A College policy was written to show how DSU fees are collected but is currently being reviewed by the ministry for changes before final approval.

**6. CONFIDENTIAL SESSION-5:38**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

5:46

**7. OLD BUSINESS**

**7.1 Changes to the Food Bank Service**

Dalton and Hutchison reported on updates to the Food Bank, the forms, and about needing to talk to the resources we are suggesting. It was reported that Joel has done great work on compiling/researching resources for the program.

**8. NEW BUSINESS**

**8.1 BCFS Executive Committee Meeting**

Hutchison will report on the BCFS Executive Committee

Hutchison reported on the executive meeting. Topics at the meeting included improving meeting schedules, ISIC program no longer distributed in BC, and upcoming advocacy week in Victoria.

**8.2 Events and Campaigns August/September 2018**

The Board discussed recent events and the upcoming schedule of events and campaigns for August and September 2018, and the associated work schedule.

- **NSO**
- **Welcome week**
- **Pancake Breakfast**
- **Beverage Garden**
- **EDGE**
- **SHIFT**

**8.3 Expenditures**

Dalton reported on the Criterion movie license renewal and the financial impact on movie days if the license is not renewed.

Dalton reported on repairs needed for the speed drive in the return fan. The quote was forwarded on to Terra for review and has been recommended.

18/09/24:06     **MOTION**  
Ataiza/Mitro

Be it resolved that the Criterion movie license be renewed for another year at a cost of \$2730.

**CARRIED**

**18/09/24:07**

**MOTION**

Wotherspoon/Codoy

Be it resolved that the replacement of the speed drive in the return fan be ratified at cost of \$4000.

**CARRIED**

**9. OTHER BUSINESS**

Ataiza reported about an angry student on the Coquitlam campus. A student was angry about the librarians not being able to help him with his MyAccount. The librarians were not directing the student to the accurate resource.

Beasley explained how services are offered at other institutions.

**10. UPCOMING MEETINGS**

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday, October 1 – COQ
- Monday, October 15 – NWC
- Monday, November 5 – NWC
- Monday, November 19 – NWC
- Monday, December 3 – COQ
- Monday December 17 – NWC

**11. ANNOUNCEMENTS**

Announcements may be made at this time.

**12. ADJOURNMENT 6:07**

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*Adopted by the Representative Committee on October 1, 2018*

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*Tanysha Klassen, Chair*

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*Andrew Dalton, Executive Director*

# MINUTES

Douglas Students' Union Board of Directors  
Monday, October 1, 2018 – 4:30pm • Coquitlam Campus RM A1170

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## Board Members Present

|   |                       |
|---|-----------------------|
| Director of Campus Life .....                   | Paul Wittayaworapat   |
| Director of External Relations .....            | Tanysha Klassen       |
| Women Students' Representative.....             | Aahalee Bandyopadhyay |
| Director at Large .....                         | Joel Codoy            |
| Director at Large .....                         | Klyde Ouano           |
| Students with Disabilities Representative ..... | Alicia Wotherspoon    |
| Pride Representative.....                       | Melissa Chirino       |
| Director of Finance.....                        | McKenzie Hutchison    |
| Director at Large .....                         | Abby Mitro            |
| Director of College Relations .....             | Telka Pesklevits      |
| Aboriginal Students' Representative .....       | Sahara Tom            |

## Board Members Absent

|                                 |                 |
|---------------------------------|-----------------|
| Coquitlam Campus Director ..... | Francis Ataiza  |
| Director at Large .....         | Mitchell Gamayo |

## Staff Present

|                                    |                  |
|------------------------------------|------------------|
| Services Coordinator.....          | Ashley Gordon    |
| Organizer-Membership Outreach..... | Delaney Sullivan |
| Executive Director (on leave)..... | Steven Beasley   |
| Interim Executive Director.....    | Andrew Dalton    |

Klassen declared that the meeting was quorate.

## CALL TO ORDER: 5:07PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

18/10/01:01

#### MOTION

Pesklevits/Wittayaworapat  
Be it resolved that the agenda be adopted.

**CARRIED**

### 3. ADOPTION OF MINUTES

18/10/01:02

#### MOTION

Mitro/Wotherspoon  
Be it resolved that the minutes of the Board of Directors meeting held September 24, 2018 be adopted.

**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Nothing to report

#### 4.2 Organizational Development Committee

Nothing to report

#### 4.3 Campaigns Working Group

Campaigns working group have not met. Meeting Wednesday at 330 to discuss open access week

and municipal elections campaign.

**4.4 Campus Life Working Group**

Nothing to report

**4.5 Other Committees, Collectives or Councils**

Friday October 5 there is a Club Council meeting and there will be report at the next meeting.

Chirino reported that the first DSU Pride Collective event is being held October 2 on the New Westminster campus.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Nothing to report.

**5.2 Education Council**

Nothing to report.

**5.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

**5.4 General Relations with Douglas College**

Nothing to report.

**5:11-IN CAMERA**

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

**5:15- Out of Camera**

**7. OLD BUSINESS**

Nothing to report.

**8. NEW BUSINESS**

**8.1 Events and Campaigns September 2018**

- **SHIFT**

Sullivan reported that feedback from the film series included not every movie is a “popcorn” movie. There were some heavy topics for films and popcorn may not have been appropriate for some and that should be kept in mind for next year. Klassen reported that it was a heavy week on schedules for delegates for such a minor role in the actual events. Bandyopadhyay reported that even though the role of the DSU was minimal, representatives were given more responsibilities. Tabling at the event should be considered for next year.

- **Indigenous Students Welcome**

Tom reported that the event in Coquitlam was much bigger than expected and food ran out. The new space on campus is very nice and the event went very well. The event on the New Westminster campus was a much smaller attendance with lots of food.

- **Movie Days**

Sullivan reported that we should be looking at switching up how we do movie days. Suggestions included a movie evening in the gym with a big rented screen. Other

suggestions can be directed to Wittayaworapat and Singh. Mitro suggested that the DSU should be tabling while serving popcorn to take advantage of having members present.

## **8.2 RATIFICATION OF CLUBS**

Hutchison reported on the list of clubs that are to be ratified and the focus of each club. Clubs that are still waiting on materials cannot be ratified at this meeting. Sullivan reported on the clubs missing information to be ratified and the minor details still required.

Codoy disclosed a conflict of interest in the motion. Codoy is the Vice President of the Criminology Association club and will not be voting on the motion.

**18/10/01:03**

### **MOTION**

Bandyopadhyay/Ouano

Be it resolved that the following list of clubs be ratified as of October 1, 2018 to September 30, 2019.

BSN Peer Mentorship Program  
Douglas Commerce & Business Association  
Criminology Association  
Vet Technicians  
Anti Social Social Club  
Dungeons & Dragons Club  
Makers Club  
Comedy Club  
Philosophy Club  
Photography Club  
Vegans and Vegetarians of Douglas College  
Couples for Christ Campus Based  
Inter CP  
Focus Club  
Hoop Dance & Flow Arts  
Latin Dance Club  
Table Tennis Club  
Badminton Club  
PNUR Grad Dec 2019  
PNUR Grad Dec 2018  
PNUR May 2019  
PNUR Grad 2020  
Grad Nursing Committee April 2019

### **CARRIED**

Hutchison reported on the club funding requests and the allocations that are up for approval. Sullivan reported on how the clubs are categorized for their funding, issues with some of the funding requests, and the restrictions to be imposed based on policy.

**18/10/01:04**

### **MOTION**

Pesklevits/Chirino

Be it resolved that club allocations be granted as per schedule 1 – Club Funding Allocations for Fall 2018 (attached).

### **CARRIED**

## **9. OTHER BUSINESS**

No other business.

**10. UPCOMING MEETINGS**

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday, October 1 – COQ
- Monday, October 15 – NWC
- Monday, November 5 – NWC
- Monday, November 19 – NWC
- Monday, December 3 – COQ
- Monday December 17 – NWC

**11. ANNOUNCEMENTS**

Announcements may be made at this time.

**12. ADJOURNMENT 5:35.**

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*Adopted by the Representative Committee on October 15, 2018*

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*Tanysha Klassen, Chair*

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*Andrew Dalton, Executive Director*

# MINUTES

Douglas Students' Union Board of Directors  
Monday, October 15, 2018 – 4:30pm • New Westminster Campus RM 207

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## Board Members Present

|   |                       |
|---|-----------------------|
| Director of Campus Life .....             | Paul Wittayaworapat   |
| Director of External Relations .....      | Tanysha Klassen       |
| Women Students' Representative.....       | Aahalee Bandyopadhyay |
| Director at Large .....                   | Joel Codoy            |
| Director at Large .....                   | Klyde Ouano           |
| Pride Representative.....                 | Melissa Chirino       |
| Director of Finance.....                  | McKenzie Hutchison    |
| Director at Large .....                   | Abby Mitro            |
| Director of College Relations .....       | Telka Pesklevits      |
| Aboriginal Students' Representative ..... | Sahara Tom            |
| Coquitlam Campus Director .....           | Francis Ataiza        |
| Director at Large .....                   | Mitchell Gamayo       |

## Board Members Absent

|   |                    |
|---|--------------------|
| Students with Disabilities Representative ..... | Alicia Wotherspoon |
|---|--------------------|

## Staff Present

|                                    |                  |
|------------------------------------|------------------|
| Services Coordinator.....          | Ashley Gordon    |
| Organizer-Membership Outreach..... | Delaney Sullivan |
| Executive Director (on leave)..... | Steven Beasley   |
| Interim Executive Director.....    | Andrew Dalton    |

4:41

Tom declared the meeting quorate.

## 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

## 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

18/10/15:01

### MOTION

Mitro/Pesklevits

Be it resolved that the agenda be adopted.

**CARRIED**

## 3. ADOPTION OF MINUTES

18/10/15:02

### MOTION

Wittayaworapat/Ataiza

Be it resolved that the minutes of the Board of Directors meeting held October 1, 2018 be adopted.

**CARRIED**

## 4. STANDING COMMITTEES REPORTS

### 4.1 Budget and Operations Committee

Dalton reported on construction to date on Level 1 of the DSU building.

### 4.2 Organizational Development Committee

Nothing to report.

#### **4.3 Campaigns Working Group**

Klassen reported on the campaigns working group meeting. The meeting discussed open access week and the municipal elections with schedules for tabling. Banners have been created for tabling and to promote discussion with members. "I'm voting at" pamphlets were created to have members fill out to help make them aware of their polling station location and encourage participation. At open access week, polaroids will be used to document how much students expect to spend on textbooks. The Board is currently looking for new ways to set up tables to make reps more accessible to members during events.

#### **4.4 Campus Life Working Group**

Nothing to report

#### **4.5 Other Committees, Collectives or Councils**

Chirino reported on meet and greet events of the Pride Collective.

Bandyopadhyay reported on the Women's Collective Coffee House event. The initial attendance of the event was disheartening but many members showed up for second half of the event. Strategies are being worked on to encourage greater participation in the future.

Tom reported on attendance at Sisters in Spirit events at both campus. While both events were well received, the Coquitlam event had a much higher attendance than expected.

### **5. REPORT ON COLLEGE RELATIONS**

#### **5.1 Board of Governors**

Telka reported on board retreat at Vancouver golf club. There is an almost entirely new board with only 2 members being on the board for over 8 months. Discussions revolved around matters of the board need to be discussed keeping in mind being student centered.

#### **5.2 Education Council**

Hutchison reported on October 15 meeting. There are no major changes to report except acceptance of students into programs will change based on pre-requisites. GPAs for students repeating courses will now be considered during acceptance into courses.

#### **5.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

#### **5.4 General Relations with Douglas College**

Mitro reported that the banner in gym needs to be replaced as it contains the old DSU logo. Sullivan reported that they are working on replacing it this week.

Tom reported on budgets from the last two years, funding, initiatives, and specific programs for aboriginal students. The ASCS will be moving to the Coquitlam campus and the program will be expanding.

**In Camera-4:54**

### **6. CONFIDENTIAL SESSION**

#### **6.1 Report of the Labour Committee\***

#### **6.2 Legal Affairs\***

#### **6.3 Motions Arising from the Confidential Session**

**Out of Camera-5:06**

### **7. OLD BUSINESS**

**8. NEW BUSINESS**

**8.1 Events and Campaigns September 2018**

Sullivan reported on upcoming events, noting that after the end of the month, events will begin to slow down for the remainder of the term.

**8.2 RATIFICATION OF CLUBS**

**18/10/15:03**

**MOTION**

Klassen/Codoy

Be it resolved that the following list of clubs be ratified as of October 15, 2018 to September 30, 2019.

Psychology Society  
Therapeutic Recreation  
Association for Professional Excellence  
Video Games Culture Club  
SCOM  
Baha'i Faith Club  
Hip Hop Club

Sullivan reported on the clubs that still need to be ratified for the year. All were submitted on time but were in need of minor details for ratification.

Mitro inquired about SCOM and their activities in advising on sensitive topics. Sullivan reported that they have removed it from their mandate and will not act as counselors or advisors as they do not have recognized training.

**CARRIED**

**18/10/15:04**

**MOTION**

Abby/Chirino

Be it resolved that club allocations be granted as per schedule 1 – Club Funding Allocations for Fall 2018 (attached).

**CARRIED**

**9. OTHER BUSINESS**

Sullivan reported on volunteer crew training and the work Reps have done to facilitate all the crew training. There was a full house on the New Westminster campus and a smaller group in Coquitlam. Training sessions went well. Some volunteers still need some further training and work on public speaking. Next training will be held in December after exams are done.

Sullivan reported on club council from October 5. Some clubs want to do showcase performance events in theatre. Clubs have been informed that they are able to bring proposals forward when ready. Clubs have been vocal of against the requirement of having to use Chartwells for food at all events on campus. Sullivan reported on the upcoming events being held by clubs.

Chirino reported on upcoming Halloween event being held October 31.

Beasley reported that the agreement with Chartwells is not our doing and that Chartwells assumes all obligations and liabilities.

Dalton reported on the Food Bank.

The board discussed the rationale for changes to the current structure of the board.

**10. UPCOMING MEETINGS**

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday, November 5 – NWC

- Monday, November 19 – NWC
- Monday, December 3 – COQ
- Monday December 17 – NWC

**11. ANNOUNCEMENTS**

Announcements may be made at this time.

**12. ADJOURNMENT-6:16**

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*Adopted by the Representative Committee on November 5, 2018*

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*Sahara Tom, Co-Chair*

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*Andrew Dalton, Executive Director*

# MINUTES

Douglas Students' Union Board of Directors  
Monday, November 5, 2018 – 4:30pm • New Westminster Campus RM 207

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## Board Members Present

|   |                       |
|---|-----------------------|
| Director of Campus Life .....             | Paul Wittayaworapat   |
| Director of External Relations .....      | Tanysha Klassen       |
| Women Students' Representative.....       | Aahalee Bandyopadhyay |
| Director at Large .....                   | Joel Codoy            |
| Pride Representative.....                 | Melissa Chirino       |
| Director of Finance.....                  | McKenzie Hutchison    |
| Director at Large .....                   | Abby Mitro            |
| Coquitlam Campus Director .....           | Francis Ataiza        |
| Director at Large .....                   | Mitchell Gamayo       |
| Aboriginal Students' Representative ..... | Sahara Tom            |
| Director at Large .....                   | Klyde Ouano           |

## Board Members Absent

|   |                    |
|---|--------------------|
| Students with Disabilities Representative ..... | Alicia Wotherspoon |
| Director of College Relations .....             | Telka Peskevits    |

## Staff Present

|                                       |                  |
|---------------------------------------|------------------|
| Organizer-Membership Outreach.....    | Delaney Sullivan |
| Executive Director (on leave).....    | Steven Beasley   |
| Interim Executive Director.....       | Andrew Dalton    |
| Accounting & Finance Coordinator..... | Roxana Matasa    |
| Organizer-Advocacy.....               | Tracy Ho         |

## KLASSEN DECLARED THE MEETING QUORATE-4:33

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

**18/11/5:01 MOTION**  
Bandyopadhyay/Wittayaworapat  
Be it resolved that the agenda be adopted.

**CARRIED**

### 3. ADOPTION OF MINUTES

**18/11/5:02 MOTION**  
Mitro/Codoy  
Be it resolved that the minutes of the Board of Directors meeting held October 15, 2018 be adopted.

**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Dalton reported on the student grants fund and the need to make it accessible to students while the new procedures are being created.

**18/11/5:03**

**MOTION**

Hutchison/Mitro

Whereas the Union is currently collecting fees for the Student Grant Fund; and

Whereas there is no current terms of reference; and

Whereas the Union is currently working on creating a terms of reference for eligibility to receive funds; and

Whereas members should be able to access the fund;

Be it resolved that \$5000 be made available from the student grand fund for applications to be approved at the discretion of the Board and Operations Committee.

**CARRIED**

**4.2 Organizational Development Committee**

Noting to report

**4.3 Campaigns Working Group**

Klassen reported that the working group will be meeting this Thursday November 8 to discuss tabling for International students and working on OERs.

**4.4 Campus Life Working Group**

Nothing to report

**4.5 Other Committees, Collectives or Councils**

Bandyopadhyay reported on the Halloween party. Chirino reported that there has not been a debrief yet.

Sullivan reported on club council and desire for a clubs portal. Sullivan and Ho discussed the potential for introducing clubs emails which would provide all the perks of google suite and a continuity for clubs from year to year.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Nothing to report.

**5.2 Education Council**

Nothing to report.

**5.3 SMT Meeting and Joint Operations Committee**

Hutchison reported on the Joint Ops meeting. They reported on discussions concerning student housing and a territorial acknowledgement being installed in all rooms soon of the college. Ho reported on faculty being confrontational with reps during tabling and the inappropriate nature of the behavior. Dalton reported on issues with security and a discussion took place on the need for paper trails when these issues arise for liability purposes.

**5.4 General Relations with Douglas College**

Ho reported on recent meeting of the app and College concerns that revolve around the risk management of the app. Another meeting was attended to create a map of how the foundational elements of the app will proceed with the app.

Dalton reported on the meeting with facilities concerning the maintenance of our building. Beasley elaborated on the issues surrounding the accountability of the maintenance and the work that is being completed.

Sullivan reported on presentations of candidates for new positions in student affairs.

**Out of Camera-5:00**

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

Out of Camera-5:02

**7. OLD BUSINESS**

**8. NEW BUSINESS**

**8.1 Events and Campaigns 2018**

- **Advocacy Week**

Hutch reported on advocacy week. BCFS representatives from across the province met with ministers, MLAs, and MPs from all different political parties to discuss student issues.

- **OER Tabling**

Klassen reported on tabling and successful interactions with members.

- **Movie Days**

Paul reported on movie days. The event was successful with only minor technical difficulties on both campuses. Popcorn machine stopped working on Coq campus.

- **Proportional Representation**

Sullivan talked about the webinar on Wednesday for people to learn.

- **International Education Week**

Update after campaigns meeting.

**8.2 DSU Board Structure**

The Board discussed the pros and cons of the current systems and what they would like to see in the future.

**8.3 Bulk Purchase Winter Order**

Dalton presented the winter bulk purchase order.

**8.4 Review of Draft Budget**

Beasley presented the budget

**18/11/5:04**

**MOTION**

Hutchison/Gamayo

Be it resolved that the 2018/19 budget be adopted.

**CARRIED**

**9. OTHER BUSINESS**

Other business may be presented at this time

**10. UPCOMING MEETINGS**

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday, November 19 – NWC
- Monday, December 3 – COQ
- Monday December 17 – NWC

**11. ANNOUNCEMENTS**

Announcements may be made at this time.

Ho made an announcement of upcoming events at the college. Klassen brought up secret santa and holiday party.

**12. ADJOURNMENT-6:35**

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*Adopted by the Representative Committee on November 19, 2018*

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*Tanysha Klassen, Chair*

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*Andrew Dalton, Executive Director*

# MINUTES

Douglas Students' Union Board of Directors  
Monday, November 19, 2018 – 4:30pm • New Westminster Campus RM 207

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## Board Members Present

|   |                       |
|---|-----------------------|
| Director of Campus Life .....                   | Paul Wittayaworapat   |
| Women Students' Representative.....             | Aahalee Bandyopadhyay |
| Director at Large .....                         | Joel Codoy            |
| Pride Representative.....                       | Melissa Chirino       |
| Director of Finance.....                        | McKenzie Hutchison    |
| Director at Large .....                         | Abby Mitro            |
| Coquitlam Campus Director.....                  | Francis Ataiza        |
| Director at Large .....                         | Mitchell Gamayo       |
| Aboriginal Students' Representative.....        | Sahara Tom            |
| Director at Large .....                         | Klyde Ouano           |
| Students with Disabilities Representative ..... | Alicia Wotherspoon    |
| Director of College Relations .....             | Telka Pesklevits      |

## Board Members Absent

|                                      |                 |
|--------------------------------------|-----------------|
| Director of External Relations ..... | Tanysha Klassen |
|--------------------------------------|-----------------|

## Staff Present

|                                    |                  |
|------------------------------------|------------------|
| Organizer-Membership Outreach..... | Delaney Sullivan |
| Executive Director (on leave)..... | Steven Beasley   |
| Interim Executive Director.....    | Andrew Dalton    |

## TOM DECLARED QUORUM: 4:40

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

**18/11/19:01 MOTION**  
Ataiza/Gamayo  
Be it resolved that the agenda be adopted.

**CARRIED**

### 3. ADOPTION OF MINUTES

**18/11/19:02 MOTION**  
Wittayaworapat/Pesklevits  
Be it resolved that the minutes of the Board of Directors meeting held November 5, 2018 be adopted.

**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Hutchison gave a report on recent timesheets approved by the committee.

Hutchison presented the POS systems proposal with the recommendation from the committee to purchase Square systems for the New West office and the Coquitlam kiosk. As our current transactions are heavily concentrated in certain months of the year with little to no transactions for months at a time, Square is more suitable to our needs. Square systems has no monthly charges,

only transaction fees per use.

**18/11/19:03**

**MOTION**

Hutchison/Mitro

Be it resolved that the recommendation of the Budget and Operations Committee to purchase Square POS system for both campuses be approved in the amount of \$2600 plus tax.

**CARRIED**

**4.2 Organizational Development Committee**

Nothing to report.

**4.3 Campaigns Working Group**

Tom reported on the previous campaigns. Tabling for the Fairness for International Students campaign included games to encourage engagement with members.

**4.4 Campus Life Working Group**

Nothing to report.

**4.5 Other Committees, Collectives or Councils**

Chirino reported on the debrief of previous events and updated the board on upcoming events.

Bandyopadhyay reported on the DSU Coffee House events. The next event includes participation from Douglas faculty. Gender violence week is coming up so events are being planned, mini tabling.

Wotherspoon reported on the Self Care series events.

**5. REPORT ON COLLEGE RELATIONS**

**5.1 Board of Governors**

Board of Governors meets Thursday

**5.2 Education Council**

Nothing to report from meeting

**5.3 SMT Meeting and Joint Operations Committee**

Nothing to report.

**5.4 General Relations with Douglas College**

Dalton reported on security issues that have arisen recently at the New West campus and at the Coquitlam kiosk.

**In camera 5:00**

**6. CONFIDENTIAL SESSION**

**6.1 Report of the Labour Committee\***

**6.2 Legal Affairs\***

**6.3 Motions Arising from the Confidential Session**

**Out of camera- 5:04**

**7. OLD BUSINESS**

NO REPORT

**8. NEW BUSINESS**

**8.1 Events and Campaigns 2018**

- **Proportional Representation** -Ataizia reported on recent work for the provincial referendum. Gamayo reported on the positive engagement with members and shift in focus to deadlines and ensuring that students are voting. Hutchison reported on the webinar and how to engage with members in a positive manner and referring students to the BC Election website for more information.
- **International Education Week** -Wittayaworapat reported on a successful week of engagement with members. Roughly 400 signed postcards during tabling. Some students are still unaware of the differences in tuition between domestic and international students.
- **Pub Night** – Wittayaworapat reported that there was decent attendance but not as large as last one because November is tougher for attendance as students are busy with school assignments and exams.

**8.2 DSU Board Structure**

Dalton and Beasley reported on proposed changes to the current board structure based on feedback from the last meeting and a thorough discussion followed amongst the committee.

**9. OTHER BUSINESS**

Other business may be presented at this time.

**10. UPCOMING MEETINGS**

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday, December 3 – COQ
- Monday December 17 – NWC

**11. ANNOUNCEMENTS**

Hutchison reported on the academic freedom presentation that will be taking place on Friday November 23.

Tom reminded the group that the Indigenous Artisan fair is being held in concourse Tuesday November 20.

**12. ADJOURNMENT-5:40**

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*Adopted by the Representative Committee on December 3, 2018*

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*Sahara Tom, Co-Chair*

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*Andrew Dalton, Executive Director*

# MINUTES

Douglas Students' Union Board of Directors  
Monday, December 03, 2018 – 4:30pm • Coquitlam Campus RM A1170

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## Board Members Present

Director of Campus Life ..... Paul Wittayaworapat  
Women Students' Representative..... Aahalee Bandyopadhyay  
Pride Representative..... Melissa Chirino  
Director of Finance..... McKenzie Hutchison  
Director at Large ..... Abby Mitro  
Coquitlam Campus Director..... Francis Ataiza  
Director at Large ..... Mitchell Gamayo  
Director at Large ..... Klyde Ouano  
Students with Disabilities Representative ..... Alicia Wotherspoon  
Director of College Relations ..... Telka Pesklevits  
Director of External Relations ..... Tanysha Klassen

## Board Members Absent

Director at Large ..... Joel Codoy  
Aboriginal Students' Representative ..... Sahara Tom

## Staff Present

Organizer-Membership Outreach..... Delaney Sullivan  
Organizer-Advocacy..... Tracy Ho  
Interim Executive Director..... Andrew Dalton

## KLASSEN DECLARED THE MEETING QUORUM 4:30

### 1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

### 2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

18/12/03:01     **MOTION**  
Pesklevits/Mitro  
Be it resolved that the agenda be adopted.  
**CARRIED**

### 3. ADOPTION OF MINUTES

18/12/03:02     **MOTION**  
Hutchison/Ataiza  
Be it resolved that the minutes of the Board of Directors meeting held November 19,  
2018 be adopted.  
**CARRIED**

### 4. STANDING COMMITTEES REPORTS

#### 4.1 Budget and Operations Committee

Dalton reported on construction updates. The first floor construction is almost complete and the third floor construction is set to begin middle December.

#### 4.2 Organizational Development Committee

Nothing to report

#### 4.3 Campaigns Working Group

Klassen reported the working group has not met but the OER emailing campaign has begun with emails sent out today.

Ho reported on campaigns focus for the new year. The local will be focusing on the elimination of interest on student loans for the first couple weeks of the new semester.

Peskevits reported on the positive reception of members for the elimination of interest on student loans campaign.

#### **4.4 Campus Life Working Group**

Nothing to report

#### **4.5 Other Committees, Collectives or Councils**

Bandyopadhyay reported on coffee house events. Events went really well. The Local also tabled for the National Day of remembrance in the concourse with the faculty association.

Ho reported on the indigenous artisan fair that received lots of interest from Douglas Community and attendance. Some of the vendors did not show up for the event.

### **5. REPORT ON COLLEGE RELATIONS**

#### **5.1 Board of Governors**

Peskevits reported on the recent Board of Governors meeting. In the open session, motions from last years' Ed-Co that were not approved by the board from last year were discussed at length.

The Local will be sending the BCFS lobby document and Fairness for International Students document to SMT.

#### **5.2 Education Council**

Nothing to report

#### **5.3 SMT Meeting and Joint Operations Committee**

Nothing to report

#### **5.4 General Relations with Douglas College**

Wotherspoon reported on the academic freedom forum. At the meeting, there was a call out to faculty to record their issues concerning the college as their collective agreement is ending soon.

Ho reported on meetings with Brian McKay to discuss technology on campus. There is a Student IT advisory group planned for the new year on January 16. Ho has agreed to help find students for the advisory group. Ho reported on IT updates. The College WIFI is set to be fixed by March and the Firewall will be fixed mid-January to help online accessibility for the whole college community.

Klassen reported on the Open Douglas working group. They reported on students being approached negatively by faculty during campaigning.

Klassen reported on Food services meeting with Chartwells present. Data presented was positive for the New West campus with increased sales..

### **6. CONFIDENTIAL SESSION**

#### **6.1 Report of the Labour Committee\***

#### **6.2 Legal Affairs\***

#### **6.3 Motions Arising from the Confidential Session**

### **7. OLD BUSINESS**

### **8. NEW BUSINESS**

#### **8.1 Events and Campaigns 2018**

A thorough conversation was had about recent events on campus. The Santa lunch was very well received by students at both campuses.

#### **8.2 DSU Board Structure**

The Board will discuss potential changes to the Board structure.

The Board discussed changes to the board structure, focusing on positive changes that will focus on

creating more representation for members and greater portfolios for Directors at Large.

### **8.3 BCFS AGM**

The Board discussed sending delegates to the BCFS AGM in January 2019.

**18/12/03:03**

**MOTION**

Bandyopadhyay/Wittayaworapat

Be it resolved that six members of the Board and two staff people be appointed delegates to the 37th Annual BCFS General Meeting; and

Be it further resolved that those delegates be Ataiza, Klassen, Pesklevits, Hutchison, Codoy, and Gamayo, and the staff be Ho and Dalton.

**CARRIED**

**18/12/03:04**

**MOTION**

Ataiza/Hutchison

Be it resolved that delegates be empowered to submit motions to the BCFS Annual General Meeting.

**CARRIED**

### **8.4 DSU AGM**

Ho reported on the AGM planning and the upcoming elections in the new year. Notice of the election with tentative dates will be released before the Christmas break.

**18/12/03:05**

**MOTION**

Pesklevits/Gamayo

Be it resolved that the Local Annual General Meeting be scheduled for January 23, 2018.

**CARRIED**

## **9. OTHER BUSINESS**

## **10. UPCOMING MEETINGS**

The Board is scheduled to meet at 4:30pm on the dates and in the locations indicated below:

- Monday December 17 – NWC
- Monday January 7 – NWC
- Monday January 21 – NWC
- Monday February 4 – COQ
- Monday February 25 – NWC
- Monday March 11 – NWC
- Monday March 25 – COQ
- Monday April 8 – NWC
- Monday April 29 – NWC

## **11. ANNOUNCEMENTS**

Announcements may be made at this time.

## **12. ADJOURNMENT 5:34**

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*Adopted by the Representative Committee on January 7, 2019*

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*Tanysha Klassen, Chair*

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*Andrew Dalton, Executive Director*