

MINUTES

Douglas Students' Union Annual General Meeting
Wednesday January 23rd • Douglas College room S4650, New Westminster Campus

2:34pm The meeting was called to order by British Columbia Federation of Students Organiser Jenelle Davies. Davies acknowledged that quorum was reached.

Douglas Students' Union Members Present

See attached membership registration forms.

Douglas Students' Union Staff Present

Executive Director (interim)	Andrew Dalton
Financial and Accounting Coordinator	Roxana Matasa
Organizer - Campus Life	Deepa Singh
Organizer - Advocacy	Tracy Ho
Organizer – Membership Outreach	Delaney Sullivan

Others Present

Assoc. Vice President, Academic and Student Affairs	Sarah Dench
BCFS Organiser	Jenelle Davies
Director of Student Affairs and Services	Duane Seibel
Tompkins, Wozny, Miller & Co.	Erik Allas

1. RATIFICATION OF MEETING CHAIRPERSON

AGM-2019-N01 MOTION

Pesklevits/Martin

Be it resolved that British Columbia Federation of Students Organizer, Jenelle Davies, be ratified as the meeting chairperson.

CARRIED.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

AGM-2019-N02 MOTION

Mitro/Pesklevits

Be it resolved that the agenda be adopted.

CARRIED.

3. ACKNOWLEDGEMENT OF TERRITORY

Davies acknowledged the traditional territory of the Coast Salish people.

4. ADOPTION OF THE MINUTES

AGM-2018-N03 MOTION

Wotherspoon/Gamayo

Be it resolved that the 2018 annual general meeting minutes be adopted.

CARRIED.

5. CONSIDERATION OF BYLAW AMENDMENTS

Chairperson Tanysha Klassen and Coquitlam Campus Director Francis Ataiza made a short presentation on the proposed bylaw amendments that were served by the Board for consideration.

5.1 Proposal to expand campus representation by amending Bylaw VI and VII

AGM-2019-N04 MOTION

Gaidu/Violan

Whereas the Students' Union Board has undertaken work to improve its internal structures, modernize its bylaws and expand student representation within its governance systems;

Whereas currently, the bylaws of the Students' Union require that only one of thirteen Directors is drawn from the Coquitlam campus;

Whereas the Coquitlam campus contains approximately one third of Students' Union members/Douglas students;

Whereas current Directors at Large are required to represent and service students on both campuses, irrespective of which campus they attend;

Whereas the current model for Directors at Large leaves a smaller number of elected students with more work than can reasonably be done by students with a full course load;

Whereas this proposal will enable more students to be involved with no more funds dedicated to director remuneration as are currently spent on that function;

Whereas the terming a position as a representative of people with disabilities has been deemed disempowering by virtue of identifying people by their lack of ability, rather than their purpose; therefore

Be it resolved that Bylaw VI, Article 1 amended to read as follows:

- "1. COMPOSITION OF THE BOARD OF DIRECTORS
 - A. Executive Officers comprised of the following:
 - i. Director of External Relations
 - ii. Director of Finance
 - iii. Director of Campus Life
 - iv. Director of College Relations
 - v. Director of Membership Development
 - B. Six (6) Campus Representatives comprised of the following:
 - i. Two (2) Coquitlam Campus Representatives
 - ii. Four (4) New Westminster Campus Representatives
 - C. Constituency Representatives comprised of the following:
 - i. Women Students' Representative
 - ii. Pride Representative
 - iii. Indigenous Students' Representative
 - iv. Accessibility Representative"

Be it further resolved that Bylaw VI, Article 4, clause b) be amended to read as follows:

- "b. Campus Representatives are required to work ten (10) hours per week or twenty (20) hours per two weeks. Campus Representatives shall receive an honorarium of \$326.40 every two weeks."

Be it further resolved that Bylaw VII, Article 4, clause j) be amended to read as follows:

"j. Director of Membership Development

Only those members taking a minimum of one (1) course per semester at the Coquitlam Campus shall be eligible to seek election for this position."

Be it further resolved that Bylaw VII, Article 4, clause k) be amended to read as follows:

"k. Campus Representatives

All members of the Students' Union that fulfill eligibility requirement Bylaw 7, Section 4. a), b), c), d), and e) may run for these positions provided that they are taking at least one (1) course per semester at the campus they seek to represent."

Be it further resolved that all references to Students' with Disabilities Representative in the Bylaws be amended to read Accessibility Representative.

CARRIED.

5.2 Proposal to re-define board member job descriptions by amending Bylaw IX

AGM-2019-N05 MOTION

Mitro/Ramkumar

Whereas the creation of portfolios for Directors at Large makes those positions more accountable to their electors by prescribing specific duties to their positions, and ensure there is a balance of different work done by Directors at Large each year;

Whereas the duties of the Director of Membership Development will aid in making the Students' Union more responsive to its members by having an Executive position focused membership relations, outreach and feedback;

Whereas the removal of membership development functions from the Director of College Relations will help that position focus on increased student representation within Douglas College structures; therefore

Be it resolved that Bylaw IX, Article 4 be amended to read as follows:

"4. DIRECTOR OF COLLEGE RELATIONS

The Director of College Relations shall:

- a. be responsible for keeping the Board of Directors informed of issues arising within the College which pertain to the activities of the Students' Union or the well-being of students;
- b. coordinate Union representation on all College committees;
- c. ensure that the Students' Union's positions are articulated to the College's Education Council, Board of Governors, senior management group, and appropriate sub-committees thereof;
- d. assist in supporting the Students' Union's ombudsperson service, and ensure that student appeal committee positions are appropriately filled at all times;
- e. ensure that the Board of Directors is appropriately informed of academic governance and post-secondary education governance issues occurring provincially, nationally and globally that could affect the education delivered at Douglas College; and
- f. shall perform other duties as assigned by the Board of Directors."

Be it further resolved that Bylaw IX, Article 5 be amended to read as follows:

5. DIRECTOR OF MEMBERSHIP DEVELOPMENT

The Director of Membership Development shall:

- a. assist with the implementation and operation of membership awareness initiatives of the Students' Union;
- b. assist with the preparation for annual general meetings, special general meetings and other membership participation elements of the Students' Union;
- c. assist with the preparation of Students' Union membership publications;
- d. assist with the regular review of the Students' Union bylaws and policies;
- e. jointly with the Director of Campus Life, oversee the recruitment, coordination and recognition of Students' Union volunteers;
- f. assist Constituency Representative members of the Board of Directors with advocacy work related to their respective portfolios;
- g. promote federation services at the Local;
- h. perform other duties as assigned by the Board of Directors; and
- i. Work mainly out of the Coquitlam campus."

Be it further resolved that Bylaw IX, Article 6 be amended to read as follows:

6. CAMPUS REPRESENTATIVES

- a. All Campus Representatives shall:
 - i. assist the Executive directors in fulfilling their duties,
 - ii. assist with the implementation of campaigns, events, and membership awareness initiatives;
 - iii. regularly promote the work of the Students' Union to members across all programs and campuses by resourcing information tables and participating in membership outreach work during new student orientation, campus-wide events, and Students' Union events;
 - iv. assist with volunteer training;
 - v. complete the functions assigned to their respective Campus Representative portfolio per Bylaw X; and
 - vi. perform other duties as assigned by the Board of Directors.

CARRIED.

5.3 Proposal to create Campus Representative Portfolios

AGM-2019-N06 MOTION

Pesklevits/Hutchison

Whereas the creation of portfolios for Directors at Large makes those positions more accountable to their electors by prescribing specific duties to their positions, and ensure there is a balance of different work done by Directors at Large each year;

Whereas the portfolio appointment process enables a more collaborative and flexible Board in which elected members can more easily work on what interests them and those issues that correspond to their desire to make change on campus; therefore

Be it resolved that Bylaw X be amended to add:

6. CAMPUS REPRESENTATIVES

Coquitlam Campus Representatives and New Westminister Campus Representative respectively shall be appointed to fulfill the portfolios outlined herein. Only those representing each respective campus may fulfil a portfolio associated with that particular campus.

a. Coquitlam Campus Representative – Campus Life

The Coquitlam Campus Representative - Campus Life shall:

- sit as a member of the Campus Life Working Group;
- work primarily out of the Coquitlam office; and
- jointly with the Director of Campus Life, implement the directives of the Campus Life Working Group and Board of Directors for the Coquitlam campus by assisting with event and initiatives of the Working Group and other such Students' Union events.

b. Coquitlam Campus Representative – Campaigns

The Coquitlam Campus Representative - Campaigns shall:

- sit as a member of the Campaigns Working Group;
- work mainly out of the Coquitlam office; and
- jointly with the Director of External Relations, implement the directives of the Campaigns Working Group and Board of Directors for the Coquitlam campus by assisting with campaigns and initiatives of the Working Group and other such Students' Union campaigns.

c. New Westminister Campus Representative – Campus Life

The New Westminister Campus Representative - Campus Life shall:

- sit as a member of the Campus Life Working Group;
- work primarily out of the New Westminister office; and
- jointly with the Director of Campus Life, implement the directives of the Campus Life Working Group and Board of Directors for the New Westminister campus by assisting with event and initiatives of the Working Group and other such Students' Union events.

d. New Westminister Campus Representative – Campaigns

The New Westminister Campus Representative - Campaigns shall:

- sit as a member of the Campaigns Working Group;
- work mainly out of the New Westminister office; and
- jointly with the Director of External Relations, implement the directives of the Campaigns Working Group and Board of Directors for the New Westminister campus by assisting with campaigns and initiatives of the Working Group and other such Students' Union campaigns.

e. New Westminister Campus Representative – Budget and Operations

The New Westminister Campus Representative – Budget and Operations shall:

- sit as a member of the Budget and Operations Committee; and

- jointly with the with the Director of Finance, implement the directives of the committee and assist with membership development activities.
- f. New Westminster Campus Representative – Organizational Development
- The New Westminster Campus Representative – Organizational Development shall:
- sit as a member of the Organizational Committee; and
 - jointly with the with the Director of College Relations and Director of Membership Development, implement the directives of the committee and assist with membership development activities.

CARRIED.

5.4 Proposal to Amend Bylaw I

AGM-2019-N07 MOTION

Gaidu/Sabio

Whereas the Douglas Student’s Union was expelled from the Canadian Federation of Students in June 2018;

Whereas Douglas Students’ Union members no longer send delegates to the Canadian Federation of Students’ general meetings; therefore

Be it resolved that Bylaw I, Article 4 be amended to read as follows:

“4. Federation’ shall mean the British Columbia Federation of Students”

Be it further resolved that Bylaw V be amended to read as follows:

“BYLAW V - FEDERATION GENERAL MEETINGS

The Students’ Union will have a maximum of six (6) delegates at all Federation General Meetings.”

Member asked why there was a limit to how many delegates sent to BCFS meetings, and suggested removing the limit.

MOTION TO AMEND

Gaidu/Pesklevits

Be it resolved that Bylaw V be stricken from the Bylaws, and that the remaining bylaws be renumber accordingly.

Member asked who decides the delegation for these meetings.

Klassen replied, explaining that it is the decision of the Board of Directors.

CARRIED.

MOTION AS AMENDED

Gaidu/Pesklevits

Be it resolved that motion N07 be approved as amended.

CARRIED.

6. PRESENTATION OF ANNUAL REPORT

Members of the Board of Directors provided a report on their activities during the 2017/18 year.

AGM-2019-N08 MOTION

Tang/Gamayo

Be it resolved that the 2017/18 Annual Report be received.

CARRIED

Annual report is available on the website www.thedsu.ca

7. PRESENTATION OF AUDITED STATEMENTS

Erik Allas, from Tompkins, Wozny, Miller & Co., presented the DSU audited financial statements. Allas reported that the audit is in good condition and recommends for adoption.

AGM-2018-N09 MOTION

Pesklevits/Hutchison

Be it resolved that the 2018 audited financial statements and Report of the Auditor be received.

CARRIED.

8. APPOINTMENT OF AUDITOR

AGM-2018-N10 MOTION

N'gola/Ramkumar

Be it resolved that the firm Tompkins Wozny LLP be appointed as the auditors for the 2019 fiscal year.

CARRIED.

9. QUESTION & ANSWER

There were no questions from the floor.

10. ADJOURNMENT

AGM-2019-N11 MOTION

Pesklevits/Violan

Be it resolved that the meeting be adjourned at 3:38pm.

CARRIED

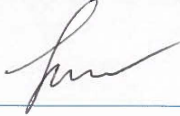

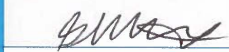







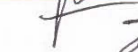


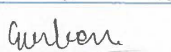

GENERAL MEETING⁹ SIGN-IN SHEET

2019.

	NAME		SIGNATURE
1	Telka Desklevits		<i>Telka</i>
2	McKenzie Hutcheon		<i>M. Hutcheon</i>
3	KOBE BALOLONG		<i>Kobe</i>
4	Simka Macgill		<i>Simka</i>
5	Tamysha Klassen		<i>Tamysha</i>
6	Francis Atara		<i>Francis</i>
7	Dale Pechera		<i>Dale</i>
8	wendy sepe		<i>Wendy</i>
9	Jerrison Oracion		<i>Jerrison</i>
10	Simran Gaidu		<i>Simran</i>
11	GUNJOT		<i>Gunjot</i>
12	Berny		<i>Berny</i>
13	Charanjot Kohli		Charanjot Kohli.
14	Simran Mahian		Simran Mahian.
15	YEN NGUYEN		<i>Yen</i>




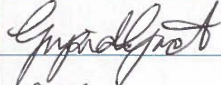




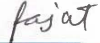

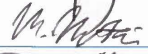
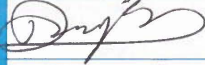
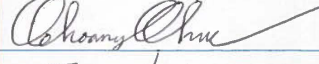
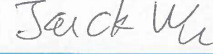
GENERAL MEETING SIGN-IN SHEET

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	NAME	SIGNATURE
1	Khyde Chanu	
2	Paolo Violan	
3	Jeo Mateo	
4	Grace Warkentin	
5	Nikheil Lal	
6	Garan Phanda	
7	Kendra Lotkin	
8	Lam Tam Loc	
9	Michael Arias	
10	Latifa Vesna	
11	Trish Pham	
12	Occem Tsai	
13	Helen Lai	
14	Huyen Trang	
15	Gurleen Kaur	

GENERAL MEETING

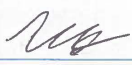


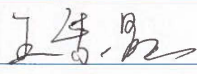




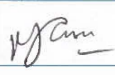

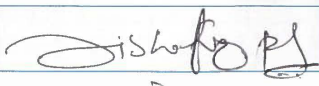

SIGN-IN SHEET

	NAME		SIGNATURE
1	Alicia Waterspoon		
2	Aahelee Bandyopadhyay		
3	michele provenzano		
4	Rakesh N. Bhanushali		
5	Gurpinder Gaidu		
6	Miranda Cyr		
7	Jacey Neid		
8	Jeanette Andrews		
9	NiMA Bessali		
10	RAJAT		
11	Gabriel Anayas		
12	Marissa Martin		
13	Donya Roshan		
14	Huong L Le		
15	Jack Wu		

GENERAL MEETING *AM* SIGN-IN SHEET

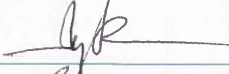

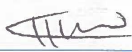
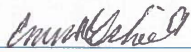

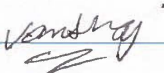

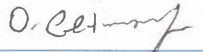



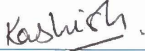

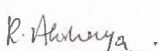

	NAME	SIGNATURE
1	Mitchel Gamayo	<i>[Signature]</i>
2	Michelle Tam	<i>[Signature]</i>
3	Sherlyn Tang	<i>Sherlyn Tang</i>
4	Logan Richter	<i>Logan Richter</i>
5	Bikram Kothi	<i>Bikram Kothi</i>
6	AMRITA RAMKUMTR	<i>Amrita</i>
7	Anna Tchikicheva	<i>[Signature]</i>
8	Courtney Mosterd	<i>Courtney Mosterd</i>
9	Harmeet Singh	<i>[Signature]</i>
10	Vincent Cajias	<i>[Signature]</i>
11	Spiros Zysouvas	<i>[Signature]</i>
12	JOHN SALES	<i>[Signature]</i>
13	Lucie Ho	<i>[Signature]</i>
14	Debra M Reed	<i>[Signature]</i>
15	Barbara Bardouniotis	<i>[Signature]</i>

GENERAL MEETING SIGN-IN SHEET




	NAME		SIGNATURE
1	Nathan Johngill		
2	Ayush Khosla		
3	Riya Sharma		
4	Wang Zijiang		
5	Joseph Stapleton		
6	Deepleen Kaur Ahuja		Deepleen.
7	Sehajpreet Singh		
8	Marina Jensen		
9	Nammeet Kaur		
10	Manmeet Kaur		
11	Tania Aora		
12	Gurleen Saggu		GS.
13	Dishant		
14	Jasmine		Jasmi
15	Gina Tong		

GENERAL MEETING






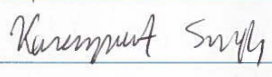
SIGN-IN SHEET

	NAME		SIGNATURE
1	Vu Thuy Linh		
2	Aashika Singh		
3	Heather Margaret		
4	Emma Schill		
5	Aarushi Puri		
6	Vanshaj Saini		
7	William Pham		
8	Oscar Cetnarowski		
9	Sahara Tom		
10	WARNER FERNANDES		
11	Vaibhav Bhasin		
12	KASHISH GOEL		
13	HARSHIT BANSAL		
14	Akshaya Rani		
15	Lena Al-Pais		

GENERAL MEETING SIGN-IN SHEET

	NAME		SIGNATURE
1	Kartik Kanwal		
2	Daljit Kaur		
3	Shivam Sharma		Shivam
4	Kate Mazurak		
5	Harmanpreet Kaur		vanika.
6	Satwinder Singh		Satwinder Singh.
7	Khushpreet Kaur		Khushpreet Kaur
8	Bailey Dumonceau		Bailey
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GENERAL MEETING SIGN-IN SHEET

	NAME	SIGNATURE
1	Jerson Sabio	
2	Akashdeep Singh	
3	Kyron Beaton	
4	Sierra Hou	
5	Harnaupreet Kaur	
6	KARNPREET SINGH	
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GENERAL MEETING SIGN-IN SHEET

	NAME		SIGNATURE
1	Nia N'Goda:		Miguel
2	Justin		Hoare
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