

MINUTES

Douglas Students' Union Board of Directors
Monday, September 18, 2017 – 5:00pm • Students' Union Building

17:03 the meeting was called to order by Tanysha Klassen, Chairperson, with attendance was as follows:

Committee Members Present

Director of Campus Life.....	Paul Wittayaworapat
Aboriginal Representative	Sahara Tom
Director of College Relations.....	Prabh Hundal
Director of External Relations & Chairperson.....	Tanysha Klassen
Director of Finance & Staff Relations Officer.....	Aran Armutlu
Director at Large.....	Chandrang Makwana
Director at Large.....	Klyde Ouano
Disabled Students' Representative	Meredith Graham
Women's Representative & Federation Executive Representative	Telka Pesklevits

Committee Members Absent

Coquitlam Campus Director	Francis Ataiza
Director at Large & Deputy Chairperson	McKenzie Hutchison
Pride Representative.....	Christen McDonald

Staff Present

Campus Life Coordinator.....	Deepa Singh
College Relations and Membership Outreach Coordinator.....	Tracy Ho
Coquitlam Organizer.....	Delaney Sullivan
Executive Director	Steven Beasley
Finance and Service Coordinator	Roxana Matasa
Office Coordinator	Ashley Gordon

Klassen declared that quorum was present.

1. ACKNOWLEDGEMENT OF TERRITORY

Klassen acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

17/09/18:01 MOTION
Pesklevits/Wittayaworapat
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

17/09/18:02 MOTION
Wittayaworapat/Armutlu
Be it resolved that the minutes of the Board of Directors meeting held September 11, 2017 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Klassen said that the Committee had not met since the past meeting of the Board.

4.2 Organizational Development Committee

Hundal reported on the development of the new web platform.

4.3 Campaigns Working Group

Klassen said that the Working Group had not met, but that the work of the Group was ongoing. They

reported on the rollout of campaigns work during the first weeks of the fall 2017 semester.

4.4 Campus Life Working Group

Wittayaworapat reported on recent events and noted that the Working Group had not met in September. He highlighted the Students' Union's pancake breakfasts held September 12 and 13, and the pub night held September 14. He reported that more than 160 members participated in the pub night.

Wittayaworapat reported that the Working Group would meet again in early October.

4.5 Executive Committee

Klassen said that the Executive had not met since the past meeting of the Board.

4.6 Other Committees or Councils

No report was provided.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Klassen reported that the College Board was scheduled to meet on September 21.

Hundal reported on the decision to no longer provide a written report to the College Board. She said that she would continue to attend the meetings as the Students' Union representative, but noted that there was little value in submitting the reports, and that it was not an appropriate structure.

5.2 Education Council

Graham reported on the Education Council meeting of September 18. She said that the meeting focused on curriculum issues, and considered matters left unresolved from the previous year. She said that there was discussion of programs with low enrolment, new technology to help students plan their courses, and the recent change in government.

Members discussed the myPath and Curriculum Navigator software platforms.

5.3 General Relations with Douglas College

i. Joint Operations Committee

Hundal reported on the Joint Operations Committee meeting held August 31, 2017. She said that meeting considered the insurance policies of the Students' Union, changes to the health and dental plan, the application of the Activity Fees and the opt-out options, and the allocation of space to the Students' Union at the Coquitlam Campus. She said that the meeting also reviewed the new policy of the Students' Union related to clubs, and the associated issues related to campus advertising.

Hundal said that the Students' Union's representatives brought up the ongoing issues created by the College's use of DC Connect for a wide range of issues

ii. Student Conduct Manager Search Committee

Hundal reported that the Committee had concluded their deliberations and had made a recommendation to the Director of Student Affairs and Services.

iii. Other

17:18 General member Joel Codoy joined the meeting.

Beasley reported on the Campus Food Service Advisory Committee. He said that the meeting reviewed the Chartwell's annual plan and annual student survey, changes made to the service models in Coquitlam, and planned improvements to campus catering.

Ho reported on a meeting with the new Community Relations Coordinator for the College. She said that the meeting was very positive and that the College was eager to work with the Students' Union on events and initiatives, like New West Pride, that connect the College to the community. She said that she expressed the Students' Union's ongoing frustration that it was cut off from the campus community due to an inability to access DC Connect.

Graham spoke about the ongoing partnership with Douglas College to promote the Miles for Mental Health initiative. She said that the College was increasingly willing to work more openly and collaboratively with the Students' Union on co-branding events and sponsorships.

17:29 Coquitlam Organizer Delaney Sullivan joined the meeting.

Hundal reported on a meeting with the Open Douglas Network. She spoke about funds for professional development, plans for open access week, and the launch of the OER campaign in the 2017/18 year. She said that the meeting also discussed about open education awareness, better involvement of faculty, and how to mobilize students to advocate directly to their faculty.

Ho reported on a meeting held with Erik Glanville, Manager of the Office for New Students. She said that meeting, which also included Beasley, considered the future of New Student Orientation (NSO) and how to integrate an online orientation into the Students' Union's app. She said that the online orientation was a new component of the app, and that the College would contribute funds to support the annual costs of the app in exchange for their access and customization. She said that the portion of the meeting that discussed the future of NSO took the majority of the meeting time, and that she and Beasley proposed a larger re-think of how students were streamed through the institution, and how they accessed different services at different stages of the student life cycle. She said that ultimately, she and Beasley recommended a one-year bridging plan that would provide time for a wider discussion.

6. CONFIDENTIAL SESSION

17:40 the meeting moved in-camera. Codoy left the meeting.

6.1 Report of the Labour Committee

6.2 Legal Affairs

18:03 Makwana left the meeting.

18:08 the regular meeting resumed.

6.3 Motions Arising from the Confidential Session

No motions arose from the confidential session.

7. EXPENDITURE AND WORK REPORT APPROVALS

7.1 Capital Items

No capital items were presented for approval.

7.2 Operational Items

No operations items were presented for approval.

7.3 Work Reports

No work reports were presented.

8. OLD BUSINESS

8.1 Pride Room Re-Organization

Beasley reported that a first round of new furniture had been purchased for the Pride Space, and that included a new couch and love seat, as well as side tables. He said that additional funding was needed to mount the Space's TV on the wall, purchase shelving and display space, and to procure a table and chair set. He said that the previous, initial budget had been exhausted, and that he and McDonald were working to coordinate the final pieces needed and would present the expense to the Board at a future meeting.

8.2 Lobby Meetings

Ho reported on the ongoing work to secure meetings with provincial MLAs in their home ridings. She said that a meeting had been secured with Joan Isaacs, MLA for Coquitlam-Burke Mountain, and that meetings with other local MLAs will be secured following the end of the fall sitting of the Legislature.

8.3 Lounge Renovations

Beasley reported on a meeting with project consultants scheduled for September 19. He said that he and Armutlu would walk the consultants through the basic concepts for the renovation, and he reviewed the recommended program of changes. He reviewed operational decisions regarding

Students' Union service provision re

8.4 Young Workers' School Report Back

Klassen provided a report on Students' Union's participation in the Young Workers' Retreat of the BC Federation of Labour, held September 15 to 17 at Camp Jubilee. They described the classroom learning component, as well as the networking and social elements of the weekend.

9. NEW BUSINESS

9.1 Walk for Reconciliation

Ho outlined the upcoming Walk for Reconciliation event and the coordination of the Students' Union's participation. She suggested that a donation of \$500 be made to Reconciliation Canada as to support the Walk, scheduled for September 24.

17/09/18:03 MOTION
Pesklevits/Hundal

Be it resolved that \$500 be donated to Reconciliation Canada in support of the Walk for Reconciliation.

CARRIED

9.2 Schedule for September

The Board reviewed upcoming events and considered the schedule of board members, staff and volunteers assigned to the following events:

- Club Fair – September 19/21
- Walk for Reconciliation – September 24
- DSU Crew Orientation – September 25
- Movie Days – September 26/28
- Indigenous Students' Welcome – September 26/28
- International Town Hall – September 27

10. OTHER BUSINESS

Ho reported on the development of a new tactic in the Open Educational Resources campaign. She said it was an online campaign platform that would enable members to email their professors to encourage them to use the open resources in their classes. The online platform is provided by the firm NewMode, which has a similar platform used by organizations to lobby elected decision-makers. She outlined the costs involved in the adaptation of the NewMode online tool, which involved a set-up cost of approximately \$3,200, and a monthly charge of less than \$150.

Graham spoke about an opportunity to serve as a teaching assistant (TA) and the timing conflict between the course she could TA and the regular schedule for Board meetings.

The Board discussed the scheduling of meetings.

Armutlu provided an update on a meeting held between the BC Federation of Students and BC Campus about the expanded use of open educational resources.

Klassen reported on the protocol for tabling with volunteers and suggested responses to questions on Board member compensation.

11. UPCOMING MEETINGS

Klassen said that the Board meeting schedule for the Fall 2017 semester was as follows:

- Monday, October 2, 4:30pm – NWC
- Monday, October 16, 4:30pm – NWC
- Monday, October 30, 4:30pm – COQ
- Monday, November 6, 4:30pm – NWC
- Monday, November 27, 4:30pm – COQ
- Monday, December 11, 4:30pm – NWC

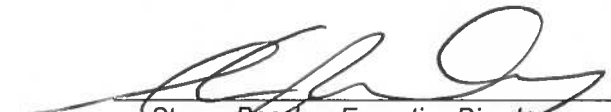
12. ANNOUNCEMENTS

Ho announced that she was working the Douglas Services Fair and would appreciate any support that Board members could provide to staff breaks and busy times.

13. ADJOURNMENT

Adopted by the Representative Committee on October 02, 2017



Tanysha Klassen, Chair

Steven Beasley, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, October 2, 2017 – 4:30pm • Students' Union Building

16:41 the meeting was called to order by McKenzie Hutchison, Deputy Chairperson, with attendance was as follows:

Board Members Present

Coquitlam Campus Director	Francis Ataiza (via video call)
Director of Campus Life.....	Paul Wittayaworapat
Director of College Relations.....	Prabhjot Hundal
Director of External Relations & Chairperson.....	Tanysha Klassen
Director of Finance & Staff Relations Officer.....	Aran Armutlu
Director at Large.....	Klyde Ouano
Director at Large & Deputy Chairperson	McKenzie Hutchison
Pride Representative.....	Christen McDonald
Women's Representative & Federation Executive Representative.....	Telka Pesklevits

Board Members Absent

Aboriginal Representative	Sahara Tom
Director at Large.....	Chandrang Makwana
Students' with Disabilities Representative	Meredith Graham

Staff Present

College Relations and Membership Outreach Coordinator.....	Tracy Ho
Coquitlam Organizer.....	Delaney Sullivan

Hutchison declared that quorum was present.

1. ACKNOWLEDGEMENT OF TERRITORY

Klassen acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

17/10/02:01 **MOTION**
Pesklevits/Klassen
Be it resolved that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

17/10/02:02 **MOTION**
Wittayaworapat/Ouano
Be it resolved that the minutes of the Board of Directors meeting held September 18, 2017 be adopted.

CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Hutchison said that the Committee had not met since the past meeting of the Board.

4.2 Organizational Development Committee

Hundal reported on the meeting that occurred on October 2. Hundal reported that the Committee reviewed and answered the questions submitted by Forge and Smith in order to begin the website and branding work.

Sullivan reported on the DSU Crew Orientations held September 25 and October 2. She said the next one would occur in November.

Ho reported on the Douglas College Services Fairs held at campus. She said that the events were used to promote the ISIC program, and that more than 250 cards application were completed at the two events.

4.3 Campaigns Working Group

Klassen said that the Working Group had not met, but that the work of the Group was ongoing. She said that the coming work of the Group will include preparing for Open Access Week and the International Meet and Greet, and how to follow up after the event.

MacDonald suggested that for future events like the International Meet and Greet the Students' Union invite specialists in a relevant field to discuss specific topics like immigration law or homestay experiences.

17/10/02:03 MOTION

Klassen/Armutlu

Be it resolved that an agreement with New Mode to provide an online tool to email professors in regards to the OER campaign be approved at a cost of \$3,200 plus tax.

CARRIED

4.4 Campus Life Working Group

Wittayaworapat reported on recent events and noted that the Working Group had not met in September. He said he was working to plan a meeting with the working group in the coming weeks.

Wittayaworapat reported on the successful events over the past two weeks including clubs day and movie days.

4.5 Executive Committee

Hutchison said that the Executive had not met officially since the past meeting of the Board, however remained in contact via Slack and had regular informal communications regarding the execution of the work of the Board.

4.6 Other Committees or Councils

Pesklevits reported on Indigenous welcome events held at both campuses, which were attended by the new Douglas College Elder. She noted that the event in Coquitlam had more attendees than the event in New Westminster.

Ho reported on the Walk for Reconciliation held on September 24, which she noted had launched the Students' Union's Week of Reconcili-ACTION

MacDonald reported on the Pride Centre Open House event held in the previous week, and reported that a variety of students and faculty participated in the successful event.

17:07 Tom joined the meeting

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Hundal reported on the board of Governors meeting held on September 21. She reported that at the meeting President Kathy Denton reported on the College orientations, and had positive feedback on the events. She said the meeting discussed the College Board retreat, set for October 21, and the two vacancies on the board.

Hundal reported on an update provided to the Bachelor of Social work degree, an issuing involving the BC College of Social Work refusing to recognize Douglas as able to offer the degree program. She said that the College was seeking resolution through the BC government.

5.2 Education Council

The Education Council has not met since the past meeting of the Board.

5.3 General Relations with Douglas College**i. Student Conduct Manager Search Committee**

Hundal reported that the Committee had concluded their deliberations and had made a recommendation to the Director of Student Affairs and Services. She said that Jay Solman had been hired and began his tenure on October 2, 2017.

ii. SMT Meetings

Hundal reported on the SMT meeting held on September 19. She said that it was noted that the Students' Union was mentioned positively during the student focus groups conducted by the College.

6. CONFIDENTIAL SESSION

17:17 the meeting moved in-camera.

6.1 Report of the Labour Committee**6.2 Legal Affairs**

17:18 the regular meeting resumed.

6.3 Motions Arising from the Confidential Session

No motions arose from the confidential session.

7. EXPENDITURE AND WORK REPORT APPROVALS**7.1 Capital Items**

No capital items were presented for approval.

7.2 Operational Items

No operations items were presented for approval.

7.3 Work Reports

No work reports were presented.

8. OLD BUSINESS**8.1 Pride Room Re-Organization**

McDonald provided an overview of remaining expenses for the Pride Room re-organizing, including a cabinet for materials and supplies, information racks, and a table/chair set, and a wall decal that will be purchased to finish the final upgrades to the space.

17/10/02:04 MOTION

Wittayaworapat/Klassen

Be it resolved that up to \$1,300 plus taxes and delivery be allocated for additoinal capital upgrades to the Pride Space.

CARRIED

8.2 Lobby Meetings

Ho reported on the ongoing work to secure meetings with provincial MLAs in their home ridings. She said that a meeting had been secured with Joan Isaacs, MLA for Coquitlam-Burke Mountain, however we received notice to postpone to a later date. She said that Jas Johal, MLA for Queensborough-Richmond, had replied, and a meeting would be arranged shortly. She said that meetings with other local MLAs would be secured following the end of the fall sitting of the Legislature.

8.3 Lounge Renovations

Armutlu reported on the meeting held September 19 with Terra housing, and both architects and interior designers recommended by Terra to assist with the project. He said that the meeting was introductory in nature, and allowed he and Beasley to show the consultants the spaces to be improved, and talk about the overall vision for the project. He said that the consultants were

informed that the first priority for the building was improvements to the third floor, and the second priority was upgrades to the ground floor. He said that the meeting also discussed the future of the Coquitlam space, and it was noted that the Students' Union was waiting on word from the College about space options on that campus.

9. NEW BUSINESS

9.1 Report on the September BC Executive Committee Meeting

Pesklevits reported on the BCFS Executive meeting held September 30 and October 1, and reported that Minister of Advanced Education Melanie Mark attended the meeting to hear from students across BC about the challenges they faced. She said that the focus of the meeting included a discussion of current services and campaigns of the Federation.

9.2 November 2017 CFS National General Meeting

17/10/02:05 MOTION
Klassen/Hundal

Be it resolved that Armutlu, Ho, and BC Chairperson Simka Marshall be sent as Local 18 delegates to the CFS National General Meeting in November.

CARRIED

9.3 Club Approvals

Sullivan and Armutlu presented a list of clubs for ratification.

17/10/02:06 MOTION
Pesklevits/Wittayaworapat

Be it resolved that the following Clubs be granted official clubs status, and be granted a basic club grant:

- | | |
|------------------------|--------------------------|
| • Video games club | • Therapeutic Rec |
| • Photography club | Academic Club |
| • Focus club | • Vet Tech Academic Club |
| • Badminton club | • Green Action Club |
| • Comedy club | • BSN Grad May 2018 |
| • German club | • PNUR Dec 2019 |
| • Makers club | • PNUR Dec 2018 |
| • Self care club | • HIMP 2018 |
| • Raunaq – Indian club | • PNUR Dec 2017 |
| • Philosophy club | • Vet Teach 2018 |
| • Latin Dance Club | • Intr 2018 |
| • Hip Hop Club | • PNUR May 2019 |
| • Athletes Council | • DCBA |
| • Current Events Club | |

Hundal reported that she was the Vice-President of the Raunaq-Indian Club, and therefore had in a conflict of interest.

Hutchison reported that she was the President of the Athletes Council, and was also in a conflict of interest.

17/10/02:06 CARRIED (ABSTENTIONS: HUNDAL AND HUTCHISON)

9.4 Schedule for October (Committee of the Whole)

The Board will move into a committee of the whole to discuss the schedule of events for October 2017, and the associated Master Matrix work schedule.

10. OTHER BUSINESS

Klassen reported that they were presenting to the BC Select Standing Committee on Finance and Government Services on October 13 with Beasley. She said that the hearing was in Nanaimo, and was the only slot available to present due to the large demand.

Hundal noted that on October 11 and 12 members of the board and staff had been invited to attend the presentations by final candidates for the Director of Learning Resources and Records Management position. She encouraged members to contact her for information.

Ho reported on a meeting with the International Education that she, Singh and Sullivan held on October 2 regarding Global Engagement Days. She said there was a conflict in scheduling of a Students' Union Equity Day with this event, and as a result the Collectives' voices and issues may be lost in the event. She suggested that a resolution would be to reschedule the Equity Day for November 22. She asked the Constituency Representatives to let her know if that was a reasonable solution or if an alternate option was preferred.

It was noted that the annual contract Criterion, the license holder that provides legal access to public presentation of movies for movie days, was due for renewal at a cost of \$2600 plus taxes.

17/10/02:06 MOTION

Wittayaworapat/Armutlu

Be it resolved that the annual contract with Criterion be renewed at a cost of \$2600 plus applicable taxes.

CARRIED

11. UPCOMING MEETINGS

Hutchison said that the Board meeting schedule for the Fall 2017 semester was as follows:

- Monday, October 16, 4:30pm – NWC
- Monday, October 30, 4:30pm – COQ
- Monday, November 6, 4:30pm – NWC
- Monday, November 27, 4:30pm – COQ
- Monday, December 11, 4:30pm – NWC


12. ANNOUNCEMENTS

13. ADJOURNMENT

18:04 – the meeting adjourned.

Adopted by the Representative Committee on October 16, 2017


Tanysha Klassen, Chair


Steven Beasley, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, October 16, 2017 – 4:00pm • Students' Union Building

16:36 the meeting was called to order by Chairperson Tanysha Klassen, with attendance as follows:

Board Members Present

Coquitlam Campus Director	Francis Ataiza (via video call)
Director of Campus Life.....	Paul Wittayaworapat
Director of College Relations.....	Prabhjot Hundal
Director of External Relations & Chairperson.....	Tanysha Klassen
Director of Finance & Staff Relations Officer.....	Aran Armutlu
Director at Large & Deputy Chairperson	McKenzie Hutchison
Director at Large.....	Klyde Ouano
Pride Representative.....	Christen McDonald
Women's Representative & Federation Executive Representative	Telka Pesklevits

Board Members Absent

Aboriginal Representative	Sahara Tom
Director at Large.....	Chandrang Makwana
Students' with Disabilities Representative	Meredith Graham

Staff Present

College Relations and Membership Outreach Coordinator.....	Tracy Ho
Coquitlam Organizer.....	Delaney Sullivan
Executive Director	Steven Beasley
Finance and Service Coordinator.....	Roxana Matasa

Others Present

General Member/BCFS Chairperson	Simka Marshall
Student Conduct Manager, Douglas College	Jay Solmon

Klassen declared that quorum was present.

1. ACKNOWLEDGEMENT OF TERRITORY

Hutchison acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

17/10/16:01 MOTION

Klassen/Pesklevits

Be it resolved that the agenda be adopted with item 5.3 ii., Introduction of the Student Conduct Manager, moved to follow item 2.

CARRIED

5. REPORT ON COLLEGE RELATIONS (PART 1)

5.3 General Relations with Douglas College

i. Student Conduct Manager Search Committee

The newly hired Manager of Student Conduct Jay Solmon addressed the Board about his new role with the College. He spoke about working collaboratively with the Students' Union.

Members of the Board and staff introduced themselves.

The meeting discussed growing an understanding of student and faculty rights and responsibilities across the College community.

16:56 Solmon left the meeting.

3. ADOPTION OF MINUTES

17/10/16:02 MOTION
Wittayaworapat/Hundal

Be it resolved that the minutes of the Board of Directors meeting held October 2, 2017 be adopted.

CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Armutlu, Matasa and Beasley presented the draft 2017/18 Budget for adoption and provided an overview new format and the projected revenues and expenses for the year.

17/10/16:03 MOTION
Klassen/Hundal

Be it resolved that the 2017/18 Budget be adopted.

Members discussed the budget and commented that the updated format was an improvement over past iterations of the budget in terms of members better understanding how their funds were used.

17/10/16:03 CARRIED

Beasley presented options for the Students' Union's property and casualty insurance. He reported that the current provider had serviced the Students' Union for a significant period, but that the prices provided for the coverage received seemed higher than those available in the market. He presented a proposal from Aon, which itself provided three quotes from different insurance carriers. He also represented a renewal option from the existing providers.

17:23 Tom joined the meeting.

Members discussed the four options presented.

17/10/16:04 MOTION
Hundal/Klassen

Be it resolved that the proposal from Aon Canada and Northbridge Insurance be accepted.

CARRIED

Beasley presented an option to purchase earthquake deductible buy-down insurance.

Members discussed the optional policy and its various advantages and disadvantages.

17:31 Hundal left the meeting.

Beasley said that the insurance for directors and officer's liability was due to expire in November and that policy would also be put to market for additional options beyond a simple policy renewal.

4.2 Organizational Development Committee

Ho said that work on the new website and branding was ongoing and that there would be more to report at the following meeting.

4.3 Campaigns Working Group

Klassen reported on work being undertaken on the Open Educational Resources campaign, specifically the integration of the New Mode tools that enabled students to email their professors on the topic.

Klassen reported that Working Group member Sanali Sharma had been absent for several consecutive meetings and suggested that Sharma be removed from the Group to make way for other volunteers who have expressed interest.

- 17/10/16:05 MOTION**
Klassen/Pesklevits
Be it resolved that Campaigns Working Group member Sanali Sharma be removed from the Working Group.

CARRIED

Klassen reported that DSU Crew volunteers Mariah Davie and Lillian Trong had expressed interest in being part of the Working Group. She nominated Davie and Trong to fill the two vacancies on the Working Group.

- 17/10/16:05 MOTION**
Klassen/Ouano
Be it resolved that Mariah Davie and Lillian Trong be appointed to the Campaigns Working Group.

CARRIED

4.4 Campus Life Working Group

Wittayaworapat reported on the work of the Working Group, and the therapy dog events held since the past meeting of the Board. He spoke about upcoming movie days, pub night and end of semester free food event.

Wittayaworapat reported that there have been difficulties in having volunteers participate in the Working Group, and that he would be proposing new members at upcoming board meetings.

Members discussed participation in meetings of Working Groups by general volunteers.

4.5 Executive Committee

Hutchison reported that the Executive had not met since the past meeting of the Board.

4.6 Other Committees, Collectives or Councils

a. Collectives

Pesklevits reported on the Coming Out Days event held at the New Westminster campus. She said that it was a good event and provided a safe space for members to share their coming out stories.

McDonald reported on the Coquitlam Coming Out Days, and noted that the meeting was smaller but still very positive.

Klassen reported on the Miles for Mental Health event and noted that she, Graham, Wittayaworapat, and Beasley participated on behalf of the Students' Union.

Tom reported on the Sisters in Spirit Vigils held at each campus. She noted that the Elder was present and conducted smudging at the events.

Ho spoke about the College allowing the smudging to occur in the AB atrium, and how positive it was in terms of promoting the issue and event.

Pesklevits spoke about the beginning of the Women's Collective Coffee Houses.

b. Club Council

Armutlu and Sullivan reported on the October meeting of the Club Council held on October 16.

5. REPORT ON COLLEGE RELATIONS (PART 2)

5.1 Board of Governors

- 17:57** Klassen left the meeting.

Pesklevits reported on the 2017 College Board retreat. She noted her advocacy of open textbooks at the meeting.

5.2 Education Council

Ho reported that the Education Council met on October 16, and that the meeting dealt mostly with curriculum changes.

Hutchison reported on the Education Council Student Representative by-election.

5.3 General Relations with Douglas College

ii. Director, Learning Resource and Records Management Presentations

Beasley reported on presentations by the two finalist candidates for the above noted position attended by himself, Klassen and Hundal.

iii. Other

No other items were presented.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee

18:03 the meeting moved in-camera.

6.2 Legal Affairs

18:17 the regular meeting resumed.

6.3 Motions Arising from the Confidential Session

7. EXPENDITURE AND WORK REPORT APPROVALS

7.1 Capital Items

No capital items will be presented for approval.

7.2 Operational Items

No operations items will be presented for approval.

7.3 Work Reports

No work reports were presented for information.

8. OLD BUSINESS

8.1 Pride Room Re-Organization

McDonald reported that she has found the final pieces of the furniture desired for the Pride Room.

17/10/16:06 MOTION

McDonald/Armutlu

Be it resolved that the \$2,700 be allocated as the final budget for remaining furniture for the Pride Room

McDonald provided an overview of additional items required.

Members discussed the additional resources needed.

17/10/16:06 CARRIED

8.2 Lobby Meetings

Ho reported on a scheduled meeting with Richmond-Queensborough MLA Jaz Johal set for Friday, October 20.

8.3 Lounge Renovations

Armutlu reported that the drawings and building information had been provided to the consultants, who were examining the information and building specs.

8.4 Club Approvals

Sullivan provided an overview of outstanding clubs to be approved following the club application period, which closed on Thursday, September 28.

17/10/16:07 MOTION

Armutlu/Pesklevits

Be it resolved that the following Clubs be granted official clubs status, and be granted a basic club grant:

- Focus Club,
- Chinese Scholars and Students' Association,
- December PNUR Grad Association; and

Be it further resolved that the following Clubs be granted official clubs status, and be granted a basic club grant pending receipt of waivers from each respective club member:

- Women's Rugby Club,
- Rock Climbing Club,
- Badminton Club, and
- MMA Club,

Sullivan noted that waivers were being pursued from both the Hip Hop Club and Latin Dance Club.

17/10/16:07 CARRIED

9. NEW BUSINESS

9.1 Report on the Presentation to the BC Standing Committee on Finance and Government Services

Beasley reported on the Students' Union's presentation to the Legislative Standing Committee advising the BC government on the 2018 BC Budget, which was made on October 13. He noted that the personal stories provided by Klassen as part of their comments was successful in attracting the Committee's attention.

9.2 Schedule for October (Committee of the Whole)

The Board reviewed the schedule of events for October 2017, and the associated work schedule.

10. OTHER BUSINESS

No other business was presented.

11. UPCOMING MEETINGS

The Board meeting schedule for the Fall 2017 semester was as follows:

- Monday, October 30, 4:30pm – COQ
- Monday, November 6, 4:30pm – NWC
- Monday, November 27, 4:30pm – COQ
- Monday, December 11, 4:30pm – NWC | DSU Non-denominational Winter Solstice Celebratory Eating Event, 7:00pm – Location TBD

12. ANNOUNCEMENTS

No announcements were made.

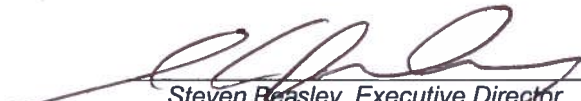
13. ADJOURNMENT

18:41 the meeting was adjourned.

Adopted by the Representative Committee on October 30, 2017



Tanysha Klassen, Chair



Steven Beasley, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, October 30, 2017 – Coquitlam Campus

16:41 The meeting was called to order by Chairperson Tanysha Klassen with attendance as follows:

Committee Members Present

Coquitlam Campus Director	Francis Ataiza
Director of College Relations.....	Prabh Hundal*
Director of External Relations & Chairperson.....	Tanysha Klassen
Director of Finance & Staff Relations Officer.....	Aran Armutlu
Director of Campus Life.....	Paul Wittayaworapat
Director at Large.....	Chandrang Makwana*
Disabled Students' Representative	Meredith Graham**
Women's Representative & Federation Executive Representative	Telka Pesklevits

Committee Members Absent

Aboriginal Representative	Sahara Tom
Director at Large.....	Klyde Ouano
Director at Large & Deputy Chairperson	McKenzie Hutchison
Pride Representative	Christen McDonald

Staff Present

College Relations and Membership Outreach Coordinator.....	Tracy Ho (via video chat)
Coquitlam Organizer.....	Delaney Sullivan
Executive Director	Steven Beasley

* Attended by video conference

** Attended by teleconference

Klassen declared that quorum was present.

1. ACKNOWLEDGEMENT OF TERRITORY

Klassen acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

17/10/30:01 MOTION
Wittayaworapat/Aran
Be it resolved that the agenda be adopted.
CARRIED

3. ADOPTION OF MINUTES

17/10/30:02 MOTION
Hundal/Pesklevits
Be it resolved that the minutes of the Board of Directors meeting held October 16, 2017 be adopted.
CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Armutlu reported that the Committee had not met since the past meeting of the Board.

4.2 Organizational Development Committee

Hundal reported on the work of the Organizational Development Committee. She said that the Committee had not met but that a consultation meeting was held with Board members and staff regarding draft logos and the proposed website site map. She said that feedback was gathered and provided to the designers.

4.3 Campaigns Working Group

Klassen said that no meeting had occurred but that the Working Group was very active undertaking the Students' Union's campaign on open educational resources (OERs). She said that more than 500 emails had been sent by members to professors seeking the implementation of OERs in the classroom. She said that the work was centered around Open Access Week.

Members discussed the support provided by volunteers and the development of analysis of emails delivered and responses received.

4.4 Campus Life Working Group

Wittayaworapat reported on the events held since the previous meeting, including the October Pub Night and Halloween Movie Day. He said that the Working Group would meet again in November with a focus on event planning for the Winter semester.

4.5 Executive Committee

Beasley presented the draft 2017/18 Strategic Plan for adoption.

Members discussed the plan and its implementation.

17/10/30:03 MOTION

Armutlu/Pesklevits

Be it resolved that the 2017/18 Strategic Plan be adopted.

CARRIED

4.6 Other Committees, Collectives or Councils

a. Collectives

Pesklevits reported on the Pride Halloween Party held on October 27, 2017 in room 207 of the Students' Union Building.

b. Other

No other reports were provided.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Klassen said that the College Board had not met since the past meeting of the Board of Directors.

5.2 Education Council

Hundal reported that McKenzie Hutchison had been elected in the Education Council Student Representative by-election.

5.3 General Relations with Douglas College

i. Senior Management Team (SMT)

Hundal reported on the October 17 SMT meeting.

ii. OER Working Group Meeting

Armutlu reported on the October OER Working Group meeting.

iii. Other

There were no other meetings between representatives of the Students' Union and Douglas College.

6. CONFIDENTIAL SESSION

17:04 the meeting moved in-camera.

6.1 Report of the Labour Committee

6.2 Legal Affairs*

17:11 the regular meeting resumed.

6.3 Motions Arising from the Confidential Session

No motions arose from the in-camera session.

7. EXPENDITURE AND WORK REPORT APPROVALS

7.1 Capital Items

No capital items were presented for approval.

7.2 Operational Items

17/10/30:04 MOTION
Peskleivits/Armutlu

Be it resolved that \$3,000 be allocated to Douglas College for distribution to faculty members as grants in support of their conversion of course materials from conventional textbooks to open educational resources.

Beasley provided background on the donation and how funds would be distributed.

17/10/30:04 CARRIED

7.3 Work Reports

No work reports were presented for information.

8. OLD BUSINESS

8.1 Pride Room Re-Organization

Beasley reported that he and McDonald would be purchasing remaining items in the coming week.

8.2 Lobby Meetings

Ho said that meetings were noted in the calendar and there was nothing further to report.

8.3 Lounge Renovations

No report was provided.

8.4 Club Approvals

Sullivan provided an overview of outstanding clubs to be approved following the club application period, which closed on Thursday, September 28.

17/10/30:05 MOTION
Armutlu/Ataiza

Be it resolved that the following clubs be ratified

- Psych Nursing Graduates, May 2018
- Association for Professional Excellence

CARRIED

Sullivan presented a list of recommended financial allocations for the approved clubs.

17:25 Tom joined the meeting by video conference.

17:27 Makwana left the meeting.

17:29 Hundal left the meeting.

The meeting reviewed the list of club requests and recommended allocations.

17/10/30:06 MOTION
Peskleivits/Wittayaworapat

Be it resolved that club allocations be granted per Schedule 1 – Club Funding Allocations for Fall 2017 (attached).

CARRIED

9. NEW BUSINESS

9.1 U-Pass Advisory Committee

Beasley reported on the U-Pass Advisory Committee meeting held October 27, 2017.

9.2 Policy Amendments and Repeals

Beasley presented a proposal to amend Policy 20.03, and to repeal Policy 30.03 (Office) and Policy 40.05 (Socials), for first reading and notice of motion.

17/10/30:07 MOTION

Pesklevits/Ataiza

Be it resolved that first reading and notice of motion be served on amendments to Policy 20.03; and,

Be it resolved that first reading and notice of motion be served on repeal of Policy 30.03 and Policy 40.05.

CARRIED

9.3 Schedule for October (Committee of the Whole)

Members of the Board discussed the schedule of events for November 2017, and the associated work schedule.

10. OTHER BUSINESS

No other business was presented.

11. UPCOMING MEETINGS

Klassen said that the Board meeting schedule for the Fall 2017 semester was as follows:

- Monday, November 6, 4:30pm – NWC
- Monday, November 27, 4:30pm – COQ
- Monday, December 11, 4:30pm – NWC | DSU Non-denominational Winter Solstice Celebratory Eating Event, 7:00pm – Location TBD

12. ANNOUNCEMENTS

Klassen spoke about the upcoming priority registration deadline and the need for members of the Board to select classes that enabled the Board to meet together at the scheduled times.

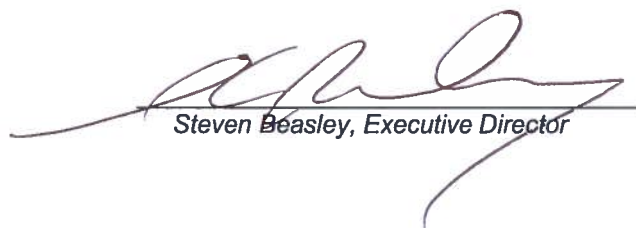
13. ADJOURNMENT

17:46 The meeting was adjourned.

Adopted by the Representative Committee on November 06, 2017



Tanysha Klassen, Chair



Steven Beasley, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, November 6, 2017 – 4:30pm • Students' Union Building

16:46 the meeting was called to order by Chairperson Tanysha Klassen with attendance as follows:

Committee Members Present

Coquitlam Campus Director	Francis Ataiza*
Director of Campus Life.....	Paul Wittayaworapat
Director of College Relations.....	Prabh Hundal
Director of External Relations & Chairperson.....	Tanysha Klassen
Director of Finance & Staff Relations Officer.....	Aran Armutlu
Director at Large.....	Chandrang Makwana
Pride Representative.....	Christen McDonald

Committee Members Absent

Aboriginal Representative	Sahara Tom
Director at Large.....	Klyde Ouano
Director at Large & Deputy Chairperson	McKenzie Hutchison
Disabled Students' Representative	Meredith Graham
Women's Representative & Federation Executive Representative	Telka Pesklevits

Staff Present

College Relations and Membership Outreach Coordinator.....	Tracy Ho
Coquitlam Organizer.....	Delaney Sullivan
Executive Director	Steven Beasley

* Attended by video conference

Klassen declared that quorum was present.

1. ACKNOWLEDGEMENT OF TERRITORY

Klassen acknowledged the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

17/11/06:01 MOTION

Wittayaworapat/Armutlu
Be it resolved that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

17/11/06:02 MOTION

Makwana/Wittayaworapat
Be it resolved that the minutes of the Board of Directors meeting held October 30, 2017 be adopted.

CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Klassen said that the Committee had not met since the past meeting of the Board.

4.2 Organizational Development Committee

Hundal reported on the work of the Organizational Development Committee, and reported on the ongoing work to redevelop the Students' Union's website and branding.

Ho reported on additional work to support the redesign of the Students' Union's logo and an upcoming meeting with the designers working on the project.

4.3 Campaigns Working Group

No report was provided.

4.4 Campus Life Working Group

Wittayaworapat reported on upcoming events in November and December.

4.5 Executive Committee

Klassen reported on the November 6 meeting of the Executive Committee. She said that the discussions the Executive Committee would be reported under Item 9.1 regarding scheduling.

4.6 Other Committees, Collectives or Councils

Ho reported that the plan for a day to promote the Collectives was being moved to the winter semester following an evaluation of scheduling and capacity.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Klassen reported that the College Board had not met since the past meeting of the Board of Directors.

5.2 Education Council

Klassen reported that the Education Council had not met since the past meeting of the Board of Directors.

5.3 General Relations with Douglas College

i. Meeting with MCO Regarding the DSU App

Ho reported on meetings with the Marketing and Communications Department of Douglas College regarding shared use of the DSU App. She said that the meetings began as a conversation about the College using the App to host an online orientation but had morphed into a more broad conversation about partnership on the App.

Ho provided detailed information about the integration of Douglas College into the App.

Members discussed the potential for a partnership with Douglas College to use the DSU App.

ii. Other

No other items were reported.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee

No report was provided.

6.2 Legal Affairs

17:12 the meeting moved in-camera.

17:15 Pesklevits joined the meeting.

17:24 Tom joined the meeting.

17:43 the regular meeting resumed.

6.3 Motions Arising from the Confidential Session

17/11/06:04 MOTION

Pesklevits/McDonald

Be it resolved that Aptus Benefits Consulting be engaged to evaluate the MyWellness service provided by the Students' Union through its's consultants, Gallivan and Associates.

CARRIED

7. EXPENDITURE AND WORK REPORT APPROVALS

7.1 Capital Items

No capital items were be presented for approval.

7.2 Operational Items

No operational items were be presented for approval.

7.3 Work Reports

17/11/06:05 MOTION

Hundal/Pesklevits

Be it resolved that the Board member work reports for September and October be received.

CARRIED

8. OLD BUSINESS

8.1 Pride Room Re-Organization

McDonald reported that additional furniture had been purchased and that a few items remained. She said that she hoped the project would be complete in the current semester.

8.2 Lobby Meetings

Ho said that a meeting with MLA Jas Johal was scheduled for Friday, November 10, but said that no confirmation from the MLA's office had yet been received.

8.3 Lounge Renovations

No report was provided.

8.4 Policy Review and Amendment

17/11/06:06 MOTION

McDonald/Armutlu

Be it resolved that amendments to Policy 20.03 be adopted as presented; and

Be it further resolved that Policy 30.03 and Policy 40.05 be repealed.

CARRIED (UNANIMOUS)

9. NEW BUSINESS

9.1 Schedule for October (Committee of the Whole)

The Board moved into a committee of the whole to discuss the schedule of events for November/December 2017, and the associated work schedule. Members also discussed expectations for work load and overall availability.

17:50 the meeting moved into a Committee of the Whole.

18:06 McDonald left the meeting.

18:08 the regular meeting resumed.

10. OTHER BUSINESS

Ho reminded members to register for classes early in order to meet their schedule goals.

11. UPCOMING MEETINGS

Klassen said that the Board meeting schedule for the Fall 2017 semester was as follows:

- Monday, November 27, 4:30pm – COQ
- Monday, December 11, 4:30pm – NWC | DSU Non-denominational Winter Solstice Celebratory Eating Event, 7:00pm – Location TBD

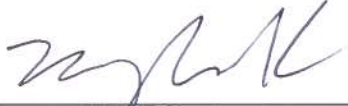
12. ANNOUNCEMENTS

No announcements were made.

13. ADJOURNMENT

18:10 the meeting was adjourned.

Adopted by the Representative Committee on November 27, 2017



Tanysha Klassen, Chair



Steven Beasley, Executive Director

AGENDA

Douglas Students' Union Board of Directors
Monday, November 27, 2017 – 4:30pm • Coquitlam Campus

16:31 the meeting was called to order by Chairperson Tanysha Klassen with attendance as follows:

Committee Members Present

Coquitlam Campus Director	Francis Ataiza
Director of Campus Life.....	Paul Wittayaworapat
Director of External Relations & Chairperson.....	Tanysha Klassen
Director of Finance & Staff Relations Officer.....	Aran Armutlu
Director at Large.....	Klyde Ouano
Director at Large & Deputy Chairperson	McKenzie Hutchison*
Pride Representative.....	Christen McDonald
Women's Representative & Federation Executive Representative	Telka Pesklevits

Committee Members Absent

Aboriginal Representative	Sahara Tom
Director of College Relations.....	Prabh Hundal
Director at Large.....	Chandrang Makwana
Disabled Students' Representative	Meredith Graham

Staff Present

College Relations and Membership Outreach Coordinator	Tracy Ho*
Coquitlam Organizer.....	Delaney Sullivan
Executive Director	Steven Beasley

* Attended by video conference

Klassen declared that quorum was present.

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

17/11/27:01 **MOTION**
Pesklevits/Wittayaworapat
Be it resolved that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

17/11/27:02 **MOTION**
Ataiza/Ouano

Be it resolved that the minutes of the Board of Directors meeting held November 6, 2017 be adopted.

CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Sullivan reported a late funding request from the Therapeutic Rec Club.

17/11/27:03 **MOTION**
Telka/Aran

Be it resolved that \$165 be granted to the Therapeutic Rec Club.

CARRIED

16:34 Graham joined the meeting and Hundal joined the meeting by videoconference.

Beasley provided an overview of the Students' Union's investments at the Royal Bank and Envision

Financial Credit Union. He proposed that an additional \$1.7 million be moved from the Royal Bank accounts to the investment accounts at Envision Financial. He said that the recommendation was a product of a discussion between himself, Armutlu and Financial Coordinator Matasa. He said that the move would create a total of \$2.7 million for investment in the December 2017.

17/11/27:03 MOTION

Armutlu/Graham

Be it resolved that \$500,000 be invested in a three-year GIC and that \$500,000 be invested in a one-year locked in GIC;

Be it resolved that \$1.7 million be transferred from the Royal Bank to the Enision Savings Credit Union, and invested in a cashable GIC (locked in for 6 months).

CARRIED

4.2 Organizational Development Committee

Hundal reported on the work of the Organizational Development Committee in developing a new brand and logo for the Students' Union, and the development of a new website. She spoke about the number of Students' Union staff and board members advising the work, and the logo design process currently at the center of the branding process.

Ho spoke about the challenges of designing a flexible and timeless Students' Union logo. She said that a design backgrounder was developed and if there was any input members had, it should be submitted prior to the backgrounder being finalized at the end of the week.

Ataiza and Klassen reported on the DSU Crew volunteer orientation.

Sullivan reported on the volunteer appreciation event scheduled for Friday.

4.3 Campaigns Working Group

Klassen reported on the upcoming meeting of the Working Group.

4.4 Campus Life Working Group

Wittayaworapat report the November Pub Night and Harry Potter Movie event. He said that the pub night had moderate attendance and noted that the DJ was not necessarily at future such events. He said that the Harry Potter movie days were good, but that the movies were perhaps too long. He reported on the Puppy Therapy Dog events at both the Coquitlam and New Westminster campuses.

The meeting discussed the purchase of a bigger popcorn machine.

4.5 Executive Committee

Klassen said that the Executive had not met since the past meeting of the Board.

4.6 Other Committees, Collectives or Councils

Pesklevits reported on the Homa Hodfar event held Tuesday, November 14. She outlined the event and said it was very well attended.

Hundal said that the event was a positive example of partnering with the College, and said that another such even would happen in March.

Pesklevits reported on tabling for the International Day to end Violence Against Women. She said that tabling events were so popular that she had run out of supplies.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Pesklevits said the Board of Governors would meet in later in the week, and that another of the government appointees had quit.

Beasley said that new Board members would be appointed by the BC government as needed, and that the Students' Union should ensure that nominees were being put forward to government.

5.2 Education Council

Hundal reported on the November 20 Education Council meeting. She noted the elimination of the Dental Assisting Program, and the expansion into the Anvil Centre.

Hutchinson noted that the Dental Assisting Program cut was presented as a program renewal and

redevelopment, but that upon further questioning by Education Council members, the Vice-President Academic admitted that its redevelopment was not guaranteed.

5.3 SMT Meeting

Hundal reported on the November 21 SMT meeting attended by she and Beasley. She that she and Beasley raised a concern about students in the Dental Assisting Program, stating that the Students' Union wanted to ensure that current students were protected from the negative reputation that the program's elimination would create for recent graduate.

17:04 McDonald joined the meeting.

5.4 General Relations with Douglas College

Hutchison reported on a meeting with the College's Athletic Director about working collaboratively to increase attendance at varsity games. She reported on some of the ideas presented.

Beasley discussed the several elements of improving game presence.

6. CONFIDENTIAL SESSION

6.1 Report of the Labour Committee

17:11 the meeting moved in-camera.

6.2 Legal Affairs

17:23 Tom joined the meeting.

17:26 the meeting moved ex-camera.

6.3 Motions Arising from the Confidential Session

There were not motions arising from confidential session.

7. EXPENDITURE AND WORK REPORT APPROVALS

7.1 Capital Items

No capital items will be presented for approval.

7.2 Operational Items

No operational items will be presented for approval.

7.3 Work Reports

17:11/27:04 MOTION TO RECESS

Pesklevits/Graham

Be it resolved that the meeting recess for five minutes

CARRIED

17:27 the meeting recessed.

17:31 the meeting resumed; Hutchison left the meeting.

8. OLD BUSINESS

8.1 Pride Room Re-Organization

McDonald reported that the table and chairs for the space had been ordered, and that the only remaining item was a bookshelf.

8.2 Lobby Meetings

Ho reported on a meeting with MLA Joan Isaacs scheduled for December 6. She said that the meeting would likely be attended by Ataiza and Pesklevits. She reported on a meeting with Katrina Chen, MLA for Burnaby-Lougheed and that would occur on December 13. She said that the meeting with Richmond-Queensborough MLA Jas Johal was now scheduled for December 15.

8.3 Lounge Renovations

No report was provided.

8.4 Report on the CFS General Meeting

Armutlu and Ho reported on the November 2017 CFS general meeting.

It was noted that the meeting was a very abusive environment for BC delegates, and that the meeting was completely unprofessional in almost all respects.

9. NEW BUSINESS

9.1 Winter 2018 SWAG Purchase

Beasley presented a series of items for purchase as membership development materials for Winter 2018, including seat cushions for varsity games, hoodies, t-shirts, and toques. He said that the approximate budget for these items is \$5500, with \$10,000 allocated to this purchase in the budget.

Members discussed the proposed produces for purchase and provided input on items and design.

9.2 UBC Student Leadership Conference

Klassen reported that the UBC Student Leadership Conference (UBC SLC) would be held on Saturday, January 13 at UBC's Point Grey Campus. She said that in past years the Students' Union has sent a large delegation to this meeting, and that the Board will determine its registration for the UBC SLC.

Members discussed who should attend the event.

17/11/27:05 MOTION

Pesklevits/Graham

Be it resolved that Graham, Hundal, Makwana, Sullivan, and Wittayaworapat be delegates to attend the Student Leadership Conference at UBC on January 13, 2018.

CARRIED

9.3 BC Federation of Students Annual General Meeting

Klassen reported that the BC Federation of Students' annual general meeting was scheduled for January 11 to 14 at the Executive Inn in Richmond. She said that the Students' Union as able to send delegates, inclusive of the BC Executive Representative and a staff member. She deadline for registration and motions served with notice is December 14 so the Board may decide on its delegation at this meeting or the next.

The meeting discussed participants interested in attending the meeting.

17/11/27:06 MOTION

McDonald/Ataiza

Be it resolved that Armutlu, Ataiza, Ho, Hutchison, Klassen, Peskevits, and Tom be assaign as delegates to the Janaury 2018 BC general meeting; and

Be it further resolved that McDonald and Hundal serve as alternate delegates.

CARRIED

17/11/27:07 MOTION

Graham/Ataiza

Be it resolved that the Executive Committee be empowered to serve motoins to the Janaury 2018 BC general meeting.

CARRIED

9.4 Distance Pricing Public Hearing

Beasley and Pesklevits reported on a consultation attended regarding the implementation of distancing pricing for roads and transit across the lower mainland. They outlined the sorts of measures contemplated by distanced pricing, and the sorts of stakeholders participating in the discussion.

9.5 Schedule for December/Next Semester (Committee of the Whole)

The Board will moved into a committee of the whole to discuss the schedule of events for December 2017, and the associated work schedule.

18:06 the meeting moved into a committee of the whole; Hundal left the meeting.

18:17 the regular meeting resumed.

9.6 Holiday Event

Members discussed the annual holiday dinner, scheduled for December 11 at the Town Hall Pub in Coquitlam.

17/11/27:07 MOTION

Pesklevits/Graham

Be it resolved that the 2017 Holiday Board and Staff event be held December 11 at the Town Hall Pub in Coquitlam.

CARRIED

10. OTHER BUSINESS

Pesklevits reported on the Canadian Conference on Student Leadership held November 23 to 25. She reported on sessions presented by Armutlu and herself, and discussed the networking that took place at the meeting.

McDonald reported on the work of the Pride Collective, and on an upcoming workshop teaching ASL. She reported on scheduling for the Pride Collective for the coming semester.

11. UPCOMING MEETINGS

Klassen said that the last Board meeting for the Fall 2017 was scheduled for December 11, 2017.

12. ANNOUNCEMENTS

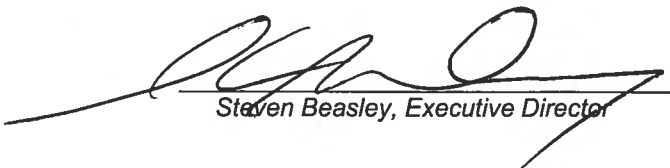
No announcements were made.

13. ADJOURNMENT

18:22 the meeting adjourned.

Adopted by the Representative Committee on December 11, 2017


Tanysha Klassen, Chair


Steven Beasley, Executive Director

MINUTES

Douglas Students' Union Board of Directors
Monday, December 11, 2017 – 4:30pm • Students' Union Building

16:34 the meeting was called to order by Deputy Chairperson McKenzie Hutchison with attendance as follows:

Committee Members Present

Coquitlam Campus Director Francis Ataiza
Director of Campus Life..... Paul Wittayaworapat
Director of College Relations..... Prabh Hundal
Director of External Relations & Chairperson..... Tanysha Klassen
Director of Finance & Staff Relations Officer..... Aran Armutlu
Director at Large..... Klyde Ouano
Director at Large & Deputy Chairperson McKenzie Hutchison
Women's Representative & Federation Executive Representative Telka Pesklevits

Committee Members Absent

Aboriginal Representative Sahara Tom
Director at Large..... Chandrang Makwana
Disabled Students' Representative Meredith Graham
Pride Representative..... Christen McDonald

Staff Present

College Relations and Membership Outreach Coordinator..... Tracy Ho
Coquitlam Organizer..... Delaney Sullivan
Executive Director Steven Beasley

Klassen declared that quorum was present.

1. ACKNOWLEDGEMENT OF TERRITORY

The chairperson will acknowledge the territory of the Coast Salish peoples.

2. ADOPTION OF THE AGENDA AND REVIEW OF MEMBERSHIP

17/12/11:01 MOTION

Klassen/Pesklevits

Be it resolved that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

17/12/11:02 MOTION

Ouano/Ataiza

Be it resolved that the minutes of the Board of Directors meeting held November 27, 2017 be adopted.

CARRIED

4. STANDING COMMITTEES REPORTS

4.1 Budget and Operations Committee

Armutlu reported on the work of the Committee since the past meeting, including executing the Board's direction on investments.

Beasley said that the signing officers needed to be updated at Envision Financial where only he and Armutlu were listed as signers.

17/12/11:03 MOTION

Armutlu/Klassen

Be it resolved that Tracy Ho and Tanysha Klassen be added as signing officers for the accounts held at Envision Financial; and

Be it further resolved that all signing officers authorized for the accounts at Envision Financial be Aran Armutlu, Steven Beasley, Tracy Ho and Tanysha Klassen.

CARRIED

4.2 Organizational Development Committee

Hundal reported on the work of the Committee since the past meeting, including a meeting with the logo designer and a meeting held to review the website layout. She said that the new logo was scheduled to be completed by February.

Beasley noted that the draft of the website looked excellent, and that the branding and website development process was going very well.

4.3 Campaigns Working Group

Klassen reported on the work of the Working Group since the past meeting, and the most recent Working Group meeting. She noted that the Working Group was focusing its energy on advocacy around the College budget process, generating participation in the annual general meeting, and actions related to open access week.

4.4 Campus Life Working Group

Wittayaworapat reported on the work of the Working Group since the past meeting, which included a meeting between himself and organizing staff to develop a calendar of events for the Winter 2018 semester. He said that all of the events would be listed on the Google Calendar shortly, and that the list was substantial.

4.5 Executive Committee

No report was provided.

4.6 Other Committees, Collectives or Councils

Pesklevits reported on the Constituency Holiday Event. She said that the event was good but that more planning should go into future such events to ensure that all constituency collectives were equal participants.

Ho reported on plans to host Equity Days in association with dates already identified for therapy dog days. She said tentative dates were February 6 and 8, and that the days would involve a range of activities from info tabling to group discussions and events.

Ho said that an open mic night was planned for March 21 at which all constituency collective members would be invited for a social. She said that the event was tentatively planned to be held the Heritage Grill on Columbia Street in New Westminster.

5. REPORT ON COLLEGE RELATIONS

5.1 Board of Governors

Pesklevits reported on the November 30 meeting of the College Board. She said that the discussion included a report on the Anvil Centre space acquisition, the shortage of order-in-council appointees on the Board, and the upcoming 2018/19 budget process.

5.2 Education Council

Hundal reported on the Education Council student representative by-election made necessary by the antiquated rules employed by Douglas College to assess student status.

Beasley said that the Students' Union should address the need to modernize and update the election rules for governance positions within the College.

Members discussed a range of issue related to elections for the Education Council and College Board.

5.3 SMT Meeting

Hutchison said that the College's SMT had not met since the past meeting of the Board, and that there was no report.

5.4 General Relations with Douglas College

Klassen reported on a presentation to the Registrar's Office personnel scheduled for the coming

week regarding changes to the gender designations within registration forms and databases.

Hutchison reported on a workshop held by Student Affairs staff person Jay Solomon on managing conflict.

6. CONFIDENTIAL SESSION

17:04 the meeting moved in camera

6.1 Report of the Labour Committee

6.2 Legal Affairs

17:20 McDonald joined the meeting.

17:26 the meeting moved ex-camera.

6.3 Motions Arising from the Confidential Session

No motions arose from the confidential session.

7. EXPENDITURE AND WORK REPORT APPROVALS

7.1 Capital Items

No capital items were presented for approval.

7.2 Operational Items

No operational items were presented for approval.

7.3 Work Reports

17/12/11:04 **MOTION**

Armutlu/Pesklevits

Be it resolved that the November 2017 work reports be received.

CARRIED

8. OLD BUSINESS

8.1 Lobby Meetings

Ho reported on the meeting held December 6 with Joan Isaacs, MLA for Coquitlam-Burke Mountain. She said that the meeting was positive and that the MLA was supportive on a range of issues raised by members, though differed with the Students' Union on how certain elements of the post-secondary system should be funded.

Members in attendance at the meeting with MLA Isaacs discussed the meeting.

Ho reported on upcoming meetings scheduled with local MLAs.

8.2 Lounge Renovations

No report was provided.

9. NEW BUSINESS

9.1 Canadian Association of University and College Student Services (CAUCSS) Membership

Beasley discussed the potential for the Students' Union to participate in CAUCSS, and potential for representatives to attend at the annual professional conference.

Armutlu said that if the Students' Union was going to continue work closely with Student Engagement, and to recruit board members who were recent student leaders, then the Students' Union needed to participate meaningfully in student development work.

Beasley said he would inquire with the College about whether the Students' Union needed its own independent membership in CAUCSS.

9.2 Report on Fair Wage Commission Presentation

Pesklevits reported on their presentation to the BC Fair Wage Commission hearing on November

30, 2017 in Surrey attended by herself, Ataiza and Beasley.

Members discussed the presentation and the Commission's reactions and questions.

9.3 BC Executive Committee Meeting

Pesklevits reported on the BC Executive Committee meeting held December 9 and 10, 2017. She highlighted a session held between the Executive Committee and the Ministry of Advanced Education, Skills and Training regarding the expansion of student mental health and wellness services.

Members discussed the meeting.

9.4 Scheduling of Annual General Meeting

Beasley proposed a date of January 25 for the 2018 Annual General Meeting.

17/12/11:0 MOTION
Klassen/Pesklevits

Be it resolved that the 2018 Annual General Meeting be scheduled for January 25 at 2:30pm on the New Westminster Campus.

CARRIED

9.5 Holiday Closure Schedule and Hours of Operation

Beasley will review scheduled closure for the holidays and a recommendation from staff to change the late hours of operation at the start of the Winter 2018 semester.

9.6 Schedule for January Semester (Committee of the Whole)

18:04 the meeting moved into a committee of the whole.

18:18 the regular meeting resumed.

10. OTHER BUSINESS

No other business was presented.

11. UPCOMING MEETINGS

Hutchison announced that meetings of the Board in the Winter 2018 Semester would be at 4:30pm on the following dates:

- January 8, 2018 – New Westminster
- January 22, 2018 – Coquitlam
- February 5, 2018 – New Westminster
- February 19, 2018 – New Westminster
- March 5, 2018 – New Westminster
- March 19, 2018 – New Westminster
- April 16, 2018 – Coquitlam
- April 30, 2018 – New Westminster

12. ANNOUNCEMENTS

No announcements were made.

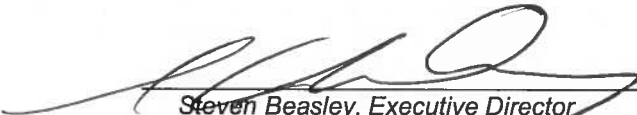
13. ADJOURNMENT

18:20 the meeting adjourned.

Adopted by the Representative Committee on January 8, 2018



Tanysha Klassen, Chair



Steven Beasley, Executive Director